

## Minutes

January 29, 2026

Commissioners Present: Jeffrey Hunker, Timothy Bechtol and William Bateson.

Also Present: Lynn Taylor, Cindy Land, Phil Johnson and Kaysie Penzinski.

Commissioner Hunker opened the meeting at 9:30 a.m. in the 1<sup>st</sup> floor conference room. The Pledge of Allegiance was recited. Minutes from January 27, 2026, were read with William Bateson making the motion to approve, Tim Bechtol seconded. Motion passed 3-0. Bill stated his appreciation to the office staff for their extra work in making the Tuesday meeting possible with all the inclement weather and closings.

Bill Bateson made the motion and Tim Bechtol seconded to approve the two Warrant Journals. Motion passed 3-0. The MWCD reimbursement request of \$7,020.66 was approved by the Board.

The Clerk presented the following resolutions for consideration:

Resolution #72-26 – Transfer of funds from Indigent Defense Fund #8180 to General Fund #1001 December 2025 \$1,381.09. Bill Bateson making the motion to approve, Tim Bechtol seconded. Motion passed 3-0.

Resolution #73-26 – Transfer of funds from the Housing Trust Fund to the General Fund 4<sup>th</sup> Quarter 2025 \$885.90. Bill Bateson making the motion to approve, Tim Bechtol seconded. Motion passed 3-0.

Cindy Land presented the following resolution for consideration:

Resolution #74-26 – Resolution authorizing a maintenance agreement on a postage/ mailing machine previously purchased with IMS of Dayton. The cost of this maintenance agreement is \$3,350.00. Bill Bateson making the motion to approve, Tim Bechtol seconded. Motion passed 3-0.

Phil Johnson presented the following resolution for consideration:

Resolution #75-26 – Authorizing the entry into and execution of a change order #1 to a contract with Buckeye Elm Contracting, LLC for the completion of the construction phase of a State of Ohio Brownfield Environmental Remediation Project with regard to a river benching project on the North Bank of the Blanchard River. Phil explained that the cost of this change order is \$102,725.50 and is due to the amount of glass found in the soil. In addition, the date of the contract is extended through January 31, 2026. Kaysie explained that there are funds available within the grant. Another change order will be coming from CEC for \$25,000.00. Bill inquired if the Landfill charged for the extracted soil. Phil indicated that he believes there was a charge for the soil taken the Landfill. Bill Bateson making the motion to approve, Tim Bechtol seconded. Motion passed 3-0.

Phil Johnson stated that he received notification from Dick's Towing that they will be installing their signs in Lot H & I.

Kaysie Pensiski had nothing to report.

### **Meetings and Reports**

Tim Bechol reported that he drove along Olive Street and the recycling bins were moved. The new location is fine. Tim has also spoken to the Maintenance employees and Greg Wright. The heating issues that some of the offices are having are not related to the HVAC project. They are normal maintenance issues. Mike Stump is working on them in between moving snow. Tim mentioned the meeting that was held with Joe Sokol back in 2025 and the need to decide if there is a desire to contract his firm for services. A discussion was also held about Freshworks, the software program Adam Miller wants.

At 10:00 a.m., the Commissioners met with Dan Harmon. Lynn Taylor and Cindy Land were also in attendance. Dan is interested in being appointed the Apiary Inspector for Hancock County. Lynn went over the requirements of the ODA for 2026. The Board concurred that Dan would be an acceptable appointment.

At 10:30 a.m., the Commissioners meet with Kimberly Kogan and Danielle Huges. Lynn Taylor, Christine Carrigan and Cindy Land were also in attendance. Kimberly and Danielle discussed their program centered around metabolic health.

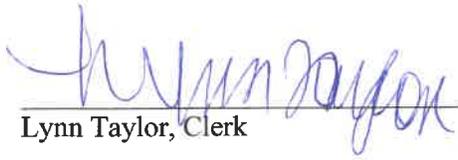
At 10:56 a.m., the Commissioners meeting was reconvened.

Tim continued his report on the meetings he attended. Tim went to the EMA meeting and the Township Trustee meeting. Today, Tim plans on meeting with Scott Hardin to go over some updated maps. Tim also plans on attending a pre-bid meeting today at 3:00 at the Treasurers' Office. Tim discussed the RCM architectural service proposal for the Courthouse 1<sup>st</sup> floor remodel project. Tim would like to enter a contract sooner than later. The Board discussed the project and agreed to have Phil Johnson prepare a resolution. Cindy stated that Phil is out next week.

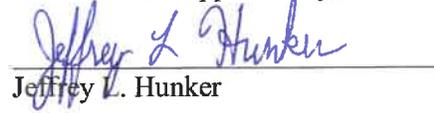
Bill Bateson reported that he also attended the Township Trustee Association meeting. Bill also discussed an email received from Jerry Greiner and the Northwest Water Sewer District regarding the request of Allen Township to join. Cindy Land confirmed that Allen Township did pass a resolution on Wednesday at their meeting. The Board would like to have a meeting with Jerry and invite the trustees.

Jeff Hunker reported that he received notice of possible jury duty the week of February 2, 2026. Tim will be out on February 3, 2026, and if Jeff is out, there will be no meeting. Jeff will advise the office as soon as he is aware of his obligations.

Work Session topics included: Wellness Benefits

  
Lynn Taylor, Clerk

Reviewed and approved by:

  
Jeffrey L. Hunker

Absent  
Timothy K. Bechtol

  
William L. Bateson