

**NOTICE TO BIDDERS**

Proposals are invited to furnish labor and material for:

**Interior Renovations for Hancock County Treasurer Office  
300 South Main Street  
Findlay Ohio,**

For the

**Hancock County Commissioners**

Bids will be received via BidExpress.com by the **Hancock County Commissioners** at the place, date, and time below stated and then publicly opened and read by the Architect:

PLACE: 514 S Main Street  
1<sup>st</sup> Floor Conference Room  
Findlay Ohio

DATE: February 12, 2026

TIME: 11:30 A.M.

BidExpress.com cannot accept proposals received after time and date stated above.

Bidding Documents will be available to interested Bidders via the Bid Express portal.

Prices quoted in Base Proposals shall be guaranteed for a period of sixty (60) days after date of proposal.

Should a bidder find any discrepancies or omissions in any of the documents, or be in doubt as to their meaning, a request for clarification shall be submitted in writing via the Bid Express portal. All inquiries must be submitted no later than **11:30 am on February 5, 2026**. Addenda will be issued via the Bid Express portal.

Bids will be received for the following construction:

1. General Construction (Including all Trades)

Bids must contain the names of every person interested therein and be accompanied by either:

- 1.A Bid Guaranty and Performance Bond in the full amount of the bid tendered

as guarantee that the Bidder will, if the award is made to the Bidder, enter into a proper contract with the Owner for the project.

2.A certified check, cashier's check or letter of credit in an amount equal to ten percent (10%) of the bid tendered as guarantee that the Bidder will, if the award is made to the Bidder, enter into a proper contract with the Owner and thereafter furnish a Performance bond for the amount of the contract at the time that the Bidder executes the contract.

All such bonds, certified checks, cashiers checks and letters of credit shall be payable to the "**Hancock County Commissioners**".

Bids must also contain an executed Affidavit of Personal Property Tax and a Certificate of Non-Discrimination Policy.

No bid shall be considered unless made on the forms provided by the Owner and in accordance with the contract documents, which consist of all advertisements and notices, the instructions to bidders, specifications and drawings and bid form, all of which are available and may be obtained as hereinabove set forth.

The Owner intends to accept the lowest and best responsible bid for the projects but reserves the right to reject any and all, or parts of any or all bids and to waive minor informalities in any bid, or to make the award in the best interest of the Owner.

Bids will be received for:

	<b>Estimate of Cost</b>
General Construction (Including work of all divisions):	\$300,000.00

Bidders are hereby notified that the bids will be rejected if the Base Bid amount exceeds the architect's estimate by more than ten (10) percent.

Materials purchased for use of consumption in connection with the proposed work will be exempt from the State of Ohio Sales Tax. Bids shall be based on **Ohio Prevailing Wage Rates**.

By Order of the **Hancock County Commissioners**.

PUBLICATION DATES: January 28, February 4

A Pre-Bid Conference will be held at the project site, 300 S. Main Street, Findlay Ohio, on January 29, 2026, 3:00pm. Bidders are encouraged to attend.

**END OF NOTICE TO BIDDERS**