

## Minutes

February 9, 2016

Commissioners Present: Phillip Riegler, Mark Gazarek and Brian Robertson

Also Present: Cindy Land, Denise Grant

Commissioner Riegler opened the meeting at 9:00 a.m. with the Marathon Center for Performing Arts representatives Ed Reading and Pat Sadowski to discuss the Memorandum of Understanding outlining the use of the Hotel/Motel tax. Cindy Land explained the requirements of spending and the annual reporting. She will prepare the paperwork and have it for commissioner's signature this afternoon.

Commissioner Riegler opened the commissioner's meeting at 9:30 a.m. in the 1<sup>st</sup> floor conference room. Minutes from the February 4, 2016 meeting were read with Mark Gazarek making the motion to approve, Brian Robertson seconded. Motion passed 2-0. Phillip Riegler abstained.

Also Present: Cindy Land, Steve Wilson, Chris Long and Denise Grant.

The clerk presented the following resolutions for consideration:

Resolution #67-16 – Transfer of Hancock County Solid Waste Management District Tier Disposal Fees to the Tiered Disposal Fee Fund. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #68-16 – Authorizing payment of the listed and/or attached purchase orders. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

The Commissioners approved a travel request for the Treasurer and signed a contract to furnish emergency management between Hancock County and the City of Findlay for EMA.

Chris Long submitted the State Funds Exchange Agreement for Bridge #204-0 for the chairman's signature. Mark Gazarek made the motion for the chairman's signature, Brian Robertson seconded. Motion passed 3-0. He also submitted the 2015 County Highway System Mileage Certification for the Board's signature. The total number of miles maintained was 358.425 as of December 31, 2015.

The clerk requested approval/verification/direction regarding the following items:

- Request from Sheriff to proceed with the Custody Policy Manual for the jail and the commissioners appropriate \$48,000. The Commissioners asked the clerk to talk to the Sheriff and split that cost with them.
- Approval of benefits booklet from MEBC. Nothing changed, but they need approval before they can distribute books. The Commissioners initialed for approval.
- Amendment 02 to the medical schedule of benefits-#1 and #2 for preventive/routine Autism screening, #1 is in our PPO and #2 is the high deductible. Phillip Riegler said both #1 and #2 are covered 100% due to it being preventive, and #3 is a dependent child is covered until their 26<sup>th</sup> birthday. Mark Gazarek made the motion to authorize the chairman's signature, Brian Robertson seconded. Motion passed 3-0.

- Authorization for Arthur J. Gallagher to use our County Logo on insurance related materials for distribution to county employees. The Commissioners agreed. Mark Gazarek made the motion to approve the chairman's signature, Brian Robertson seconded. Motion passed 3-0.
- Amendment to the MedTrak RightChoice prescription program to charge \$.15 per claim. Mark Gazarek made the motion to approve the chairman's signature, Brian Robertson seconded. Motion passed 3-0.

Cindy Land presented the following resolution for consideration:

Resolution #69-16 – Authorization to enter into an annual preventative maintenance inspection agreement with Federal Field Services, 12660 CR L, Wauseon, Ohio, for warning sirens for Hancock County. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Chris Long said he has guys taking CPR training, removing a house at 721 Hawthorne and cutting brush.

### **Reports/Meetings**

Mark Gazarek attended the First Friday luncheon. He said he and Brian both attended the elected officials meeting Friday but at different times and the chili cook off on Saturday.

Brian Robertson attended the elected officials meeting Friday. They decided offices would be closed the Friday after Thanksgiving and an additional IT employee was discussed. He also attended the First Friday luncheon and the Humane Society Fundraiser.

Phillip Riegler met with Lee Swisher regarding the "I am responding" app yesterday and talked to Gary Tuttle this morning. Gary said they started taking out trees along the river yesterday.

At 10:00 a.m. Commissioner Riegler opened the meeting with the Agricultural Society representatives Dave Thomas and Tom Warren to discuss the Memorandum of Understanding outlining the use of the Hotel/Motel tax. Also present was Cindy Land and Denise Grant. Cindy Land explained the requirements of spending and the annual reporting. She will prepare the paperwork and have it for commissioner's signature this afternoon.

At 10:30 a.m. Phillip Riegler made the motion to go into executive session to discuss personnel/hiring, Mark Gazarek seconded. A roll call vote resulted as follows: Phillip Riegler, yes; Mark Gazarek, yes; Brian Robertson, yes. At 11:05 a.m. Phillip Riegler made the motion to come out of executive session with no action taken, Mark Gazarek seconded. Motion passed 3-0.

At 11:05 a.m. a meeting was held regarding Dorney Plaza with the following people present: Judge Niemeyer, Judge Routson and Judge Johnson, Sheriff Heldman, Kim Switzer, Cindy Land, Denise Grant and Andrew Flynn-WFIN. Judge Routson started by asking for the commissioner's support to research the idea of modifying/raze and rebuild the west entrance to the Courthouse. Something needs to be done with that area and since we are talking about improvements to Dorney Plaza, this might be a good time to make changes to that area and

create a place on the west side for prisoner to enter instead of on Main Street. Judge Johnson said they are in the process of improving security at Juvenile/Probate Court and if they could somehow connect both buildings to have one security check point for both buildings we could save money on duplicate services such as security officers, equipment, etc. The Sheriff stated we have outgrown our current court security and the entrance and exit should not be in the same spot. Phillip Riegle stated if we are going to look at connecting our two buildings, we should contact the City of Findlay to see if they would be interested in looking into connecting all three buildings with one security point. Phil is going to contact the City. Kim Switzer had a quote from the National Center for State Courts for \$22,000 for a design concept. Cindy Land said she could have a resolution ready to present on Thursday. Sheriff Heldman also brought drawings to review, that Peterman Associates prepared, to remodel the court room in the Sheriff's office. After brief discussion, Kim Switzer will schedule a follow-up meeting to review the drawings. Judge Niemeyer requested an executive session to discuss potential litigation.

At 11:44 a.m. Phillip Riegle made the motion to go into executive session to discuss potential litigation, Mark Gazarek seconded. A roll call vote resulted as follows: Phillip Riegle, yes; Mark Gazarek, yes; Brian Robertson, yes. At 12:19 p.m. Phillip Riegle made the motion to come out of executive session with no action taken, Mark Gazarek seconded. Motion passed 3-0.

At 1:15 p.m. Phillip Riegle made the motion to go into executive session to discuss personnel/hiring, Mark Gazarek seconded. A roll call vote resulted as follows: Phillip Riegle, yes; Mark Gazarek, yes. At 1:30 p.m. Phillip Riegle made the motion to come out of executive session with no action taken, Mark Gazarek seconded. Motion passed 3-0.


At 1:30 p.m. the commissioners reconvened. Cindy Land presented the following resolutions for consideration:

Resolution #70-16 – Authorizing the Hancock County Commissioners to enter into a Memorandum of Understanding with the Marathon Center for the Performing Arts (MCPA). Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

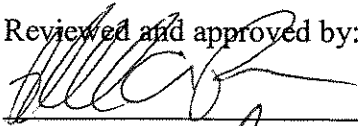
Resolution #71-16 – Authorizing the Hancock County Commissioners to enter into a Memorandum of Understanding with the Hancock County Agricultural Society. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

They thanked Cindy for all her work in getting these done.

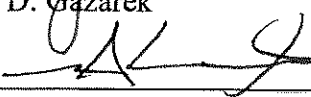
Respectfully submitted,

  
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Beth Bishop, Clerk

Reviewed and approved by:

  
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Phillip A. Riegler

  
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Mark D. Gazarek

  
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Brian J. Robertson