

Minutes

April 13, 2023

Commissioners present: William Bateson, Timothy Bechtol and Michael Pepple.

Also Present: Christine Carrigan, Cindy Land, Phil Johnson, Auditor Charity Rauschenberg, Adam Witteman, Steve Wilson and Jaclynn Hohman.

Commissioner Bateson opened the meeting at 9:30 a.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the April 11, 2023, meeting was read with Michael Pepple making a motion to approve, William Bateson seconded. Motion passed 2-0.

Michael Pepple made the motion and William Bateson seconded to approve three Warrant Journals. Motion passed 2-0.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #247-23 – Transfer of funds from Job & Family Services Fund #2015 to Children Services Fund #2023. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 2-0.

Cindy Land presented the following resolution for consideration:

Resolution #248-23 – Resolution authorizing Amendment to Resolution No. 244-23 for the Hancock County Commissioners to enter into a contract with Edward L. Myers, Inc., Findlay, OH for flooring at the Hancock County Justice Center. Cindy stated this amendment is due to not adding in all of the aspects of the work to be completed on the jail floor. This change will add an additional \$5,900, for a total of \$32,000.00, not \$26,100.00. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 2-0.

Phil Johnson presented the following resolution for consideration:

Resolution #249-23 – Authorization to transfer to the City of Findlay certain real properties located within the City of Findlay, which had been acquired for flood mitigation purposes. Phil stated this resolution will authorize the transfer of parcels that are located in the area of the second benching project to the City of Findlay. This will not involve any monetary transfer. Commissioner Bateson inquired if all of the deed restrictions are in place. Phil stated the deed restrictions will be in place on the deed when it is signed. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Phil Johnson requested an executive session in regards to potential real estate sale and purchase.

Discussion took place regarding the General Fund balance and borrowing with Auditor, Charity Rauschenberg. She stated she will be sending the Commissioners the General Fund revenue activity, appropriations and expenditures for the end of March. She explained that due to timing and allocations the top two revenue lines look lower, but as a whole the General fund brought in more revenue than prior years. Charity stated the Indigent Defense funds are coming in slower than last year. Discussion took place regarding the amount the Commissioners want to borrow for the new judicial center. Commissioner Bechtol explained that we are receiving sub-contractor bids for the self-performed work today and

tomorrow. This information will be sent to Alvada Construction for them to use in the calculation of the guaranteed maximum price of the new judicial center. The Commissioners should receive the guaranteed maximum price on Monday. Commissioner Bechtol stated we can discuss the guaranteed maximum price at next Tuesday's meeting. In addition, we will be able to tell you what we potentially need to borrow. Charity stated she wants to stay in front of anything that can be funded or financed, because we cannot look backwards with resolutions for some of these projects. Charity stated that with all the projects the Commissioners have in place, it feels tight in the Auditor's office. Commissioner Bechtol inquired if the change order documentation for the JFS building is sufficient enough. Charity stated her office will be working on that this week. Commissioner Bechtol stated as soon as we receive that back, Delventhal can begin work out there.

Steve Wilson had nothing to report.

Jaclynn Hohman stated that the city is reviewing all of the other properties that were acquired by the county, and the Mayor hopes to get a list to the Commissioners in the next few weeks.

Meetings/Reports

Michael Pepple had nothing to report.

Timothy Bechtol stated we are looking forward to the bids coming in today and tomorrow from Alvada Construction and the sub-contractors.

William Bateson attended the Public Defenders Board meeting. The Public Defender reimbursement from the state has dropped to seventy percent. They will be looking at things very conservatively to keep their cost down. They are hoping the reimbursement will go to ninety percent with the new biannual budget.

At 9:50 a.m., William Bateson made a motion to enter into executive session in regards to potential real estate sale and purchase. William Bateson seconded. A roll call vote resulted as follows: William Bateson, yes; Timothy Bechtol, yes; Michael Pepple, yes. At 10:02 a.m., William Bateson made a motion to come out of executive session, in regards to potential real estate sale and purchase with no action taken. Timothy Bechtol seconded. Motion passed 3-0.

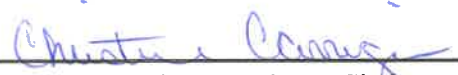
At 10:00 a.m., the Commissioner's met with Courtney Comstock. Christine Carrigan and Cindy Land were also in attendance. Courtney presented to the Commissioners the current revenues for materials. She stated the amount of material is down from last year. She stated they are losing material vendors due to the placement and size of the Litter Landing location. Courtney stated since the weather is nice, the public traffic has increased. The household hazardous waste program kicked off a couple of weeks ago. Discussion took place regarding the incident at the recycling facility in Indiana. Due to the upcoming Red Cross program, implementing new smoke detectors with lithium batteries, Commissioner Bechtol inquired what happens to those lithium batteries when they are no longer working. Courtney stated they will be added to the household hazardous waste invoice. Courtney also presented to the Commissioners a report of areas of concern with the current facility. She went over a few of the items on the report. She stated she is currently dealing with some staffing issues.

At 10:16 a.m., William Bateson made a motion to enter into executive session in regards to potential litigation. William Bateson seconded. A roll call vote resulted as follows: William Bateson, yes; Timothy

Bechtol, yes; Michael Pepple, yes. At 10:22 a.m., William Bateson made a motion to come out of executive session, in regards to potential litigation with no action taken. Timothy Bechtol seconded. Motion passed 3-0.

At 1:43 p.m., the Commissioners reconvened to sign a letter to send to Mayor Muryn regarding the Commissioners' priorities for the flood mitigation fund. In addition, the letter states the Commissioners are willing to fund the engineering project for the State Route 68/State Route 15 interchange. Commissioner Bateson announced the Tuesday, April 18, 2023 meeting will be at 2:30 p.m.

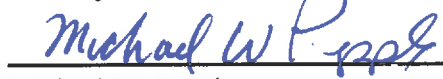
Respectfully submitted,


Christine Carrigan, Assistant Clerk

Reviewed and approved by:


William L. Bateson


Timothy K. Bechtol


Michael W. Pepple

<u>LL Facility Material</u>	<u># of Bales</u>	<u>Loads</u>	<u>Pounds</u>	<u>Tons</u>	<u>Average</u>		<u>Total Revenue</u>
Cardboard	388	11	394,460	197.2	\$25.00	pr tn	\$8,636.06
Mix/Mags/News/Shred	0	4	107,380	53.7	\$15.00	pr tn	\$2,416.05
PET-Plastic	100	2	36,120	18.1	\$0.02	per lbs	\$3,973.20
Mix-Plastic	0	0	0	0.0	\$0.05	per lbs	\$0.00
Aluminum Cans	NA	7	9,596	4.8	\$0.25	per lbs	\$2,399.00
Steel Food Cans	NA	12	30,080	15.0	\$0.35	per lbs	\$742.20
Aluminum Foil	0	0	0.00	0.0	\$0.01	per lbs	\$0.00
Clothes (bags)	593	0	7,214.00	3.6	\$0.07	per lbs	\$504.98
GLASS	NA	4	55,480	27.7	\$3.93	pr tn	\$138.70
2023 FY REV-TOTALS	1510	40	640,330.0	320.17			\$18,810.19
Litter Landing	# of Bales	LL-LOAD#	Pounds	Tons			Total Revenue

As of 4/01/23

EST. Monthly Revenue \$6,270.06

<u>BARN Material</u>	<u># of Bales</u>	<u>Loads</u>	<u>Pounds</u>	<u>Tons</u>	<u>Average</u>		<u>Total Actual Revenue</u>
Cardboard - 60d \$ lag	343	17	256,600	128.3	\$31.50	pr tn	\$7,056.50
Mix/Mags/News/Shred	32	1	40,660	20.3	\$25.00	pr tn	\$914.85
PET-Plastic	0	0	0	0.0	\$65.00	per lbs	\$0.00
Mix-Plastic	0	0	0	0.0	\$0.25	per lbs	\$0.00
Aluminum Cans	NA	0	0	0.0	\$550.00	per lbs	\$0.00
Steel Food Cans	NA	1	2,780	1.4	\$26.00	per lbs	\$180.70
2023 FY REV-TOTALS	375	19	300,040.0	150.02			\$8,152.05
Recycling BARN	# of Bales	LL-LOAD#	Pounds	Tons			Total Revenue

As of 3/01/23

EST. Monthly Revenue \$5,434.70 (-Service Fees)

<u>RECYCLING PROGRAM</u>	<u># of Bales</u>	<u>Loads</u>	<u>Pounds</u>	<u>Tons</u>	<u>Average</u>		<u>Total Revenue</u>
Cardboard	731	28	651060	325.53	\$28.25	pr tn	\$15,692.56
Mix/Mags/News/Shred	32	5	148040	74.02	\$20.00	pr tn	\$3,330.90
PET-Plastic	100	2	36,120	18.1	\$0.05	per lbs	\$3,973.20
Mix-Plastic	0	0	0	0.0	\$0.02	per lbs	\$0.00
Aluminum Cans	NA	7	9,596	4.8	\$0.38	per lbs	\$2,399.00
Steel Food Cans	NA	13	32,860	16.4	\$0.08	per lbs	\$922.90
Aluminum Foil	0	0	0.00	0.0	\$0.01	per lbs	\$0.00
Clothes (bags)	593	0	7,214.00	3.6	\$0.07	per lbs	\$792.43
GLASS	NA	4	55,480	27.7	\$4.50	pr tn	\$138.70
							\$26,962.24
2023 FY REV-TOTALS	1456	59	940,370	470.19			\$27,249.69
Combined Material	# of Bales	LL-LOAD#	Pounds	Tons			Total Revenue

Rank	First Requested	Need/Request	Unit / Where	Reason	Explanation/why needed	Estimated Cost	Suggestion to Resolve Problem
1	2020	Electrical	Building	Use & Safety	Power Surges throughout the building cause various things to trip... Power surge will trip the conveyor on the horizontal baler (unable to run properly)... Power surge will kick various lights out (hard to see to process) ... Power surge will kick Vertical Baler #4 out slowing down processing... Power surges has been tripping Various outlets	TBD/BUILDING?	Lights have had new parts installed and functional..... still having power surges Building - Upgraded equipment means updated electrical TBD - New Building - Include Safety Features
2	2017	Building	On Site	Access / Safety	Currently there is no On-Site Storm Shelter - currently we are expected to travel east off the property to the BVC and share theirs... hope storms only hit during their business hours	TBD/BUILDING?	TBD - New Building - Steel/concrete structure & NOT wood frame that is easily damaged with average wear & tear
2.1	2019	Building	On Site	Access / Safety	Foundation issues - Not secured - many foundation & structure gaps... outside weather indoors with limited ability to insulate, repair or prevent ongoing damage	TBD/BUILDING?	Stone has been added in the past to try and assist with low spots and holes...
2.2	2017	Pavement	Back-Lot	Access / Safety	Very uneven - difficult to transport bales of materials, difficult to clear of ice/snow for safe passage - potential to cause long-term physical back damage - Engineer's office quoted in 2018	TBD/BUILDING?	TBD - New Building - Include Public Safety Features
2.3	2020	Pavement	On Site	Access / Safety	Public access is heavily traveled and damaged - no longer lined & multiple potholes to maneuver - the public travels thru with no confirmed path of travel... they have hit the fence and have blocked the drop off area by not complying to "assumed" traffic flow patterns (Done before in 2018)	TBD/BUILDING?	remove part with building install? Estimate Miami Industrial
2.4	2017	Fence	On Site	Access / Safety	Damaged in couple of areas - part of it is shared with BV	TBD/BUILDING?	Traffic estimates at 300-350cars per day.... Not enough area for on-site customer line Holiday & HHW Event car-count minimum 450+ per day
3	2020	Tires	Forklift - Gm/YW	Safety	Limited traction - dangerous on the ice / snow, ice, wet pavement and on the loading ramp	\$1,200.00	Haven't started pricing units yet... concerned about new unit in unstable building...
4	2020	Traffic	On Site	Access / Safety	was lined in 2018 by LL management- Public access is no longer lined - the public travels thru with no confirmed path of travel... they have hit the fence and have blocked the drop off area by not complying to "assumed" traffic flow patterns	TBD	2020- cut excess curled steel off the ramp..... 1-Mobile ramp estimate - TBD-New Building with actual loading dock areas
5	2018	Can Crusher	On Site	Usability	Original 1988 equipment - plugs and belt rolls of the rollers - causing the unit to jam and become unusable - Power surges... shorting out the unit....	TBD/BUILDING?	Estimated based on 2020 purchase
6	2018	Ramp	On Site	Access / Safety	Portable Loading Ramp - used for loading trailers - steel chunks missing - damaged trailer lip from attempted movement - hydraulic support & two flat tires make moving it difficult - Nuts are rusted on and will need to be ground off to repair/replace tires	\$21,000.00	Toklat Welding Concepts estimated in 2018 cages would be a custom build at \$500 each plus repairs to others
7	2021	Rotator	BARN	Access / Safety	material processing/dumping made easier - less staff required for processing totes (2-3 to flip) - easier to empty with out handling twice - will still have forklift functionality so no loss of equipment - Eliminate "less-functionability forklift	\$25,000.00	NO CHOICE - Had to relocate bobcat from LL - transport as Barn Bobcat was un-usable when grapple fell off
8	2020	Cages	On Site	Use & Safety	There are about 15-20 metal cages that need to be fitted for rotator And there are about 25 damaged cages that they are difficult to use with sharp edges...	\$15,000.00	Update units for cross-usage when a truck or employee is unavailable
9	2022	BobCat	BARN	Usability	Grapple Attachment causing stress to the front of the unit - will need welded or replaced	\$6,000.00	
10	2022	Recycling Boxes	Community	Access / Safety	Current Hook Boxes can't be picked up with Roll-offs - Current Roll-offs can't be picked up with Hook Box - future efficiency would create the ability to interchange service vehicles	TBD	