

Minutes

August 6, 2019

Commissioners present: Timothy Bechtol, Mark Gazarek and Brian Robertson.

Also Present: Steve Wilson, Adam Witteman, Jim Maurer, Tim Stuart, Maryann LaRoche, Duane Stateler.

Commissioner Bechtol opened the meeting at 9:30 a.m. in the Commissioner's 1<sup>st</sup> floor conference room. The Pledge of Allegiance was recited. Minutes from the August 1, 2019 meeting were read with Mark Gazarek making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

The Assistant Clerk presented the following Resolutions:

Resolution #478-19 – Authorizing payment of the listed and/or attached purchase orders. Mark Gazarek made a motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #479-19 – Transfer of funds within the appropriation – ADAMHS. Mark Gazarek made a motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #480-19 – Transfer of Hancock County Solid Waste Management District Tier Disposal Fees to the Tiered Disposal Fee Fund. Mark Gazarek made a motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #481-19 – Was not presented.

Resolution #482-19 – Was not presented.

Resolution #483-19 – Additional appropriation within the Auditor's certification – Commissioners to appropriate to Sanitary Landfill. Brian Robertson made a motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Commissioners signed the Fund Report, initialed the Hancock County Board of Elections request for postage fees and two payment requests, from the Maumee Conservancy District. One was for services rendered by Stantec in the amount of \$ 48,168.00 and the other for MWCD services in July, 2019 in the amount of \$5,155.

Assistant Clerk presented the following Resolutions from the Prosecutor's office for consideration:

Resolution #484-19 – Authorizing a contract between the Board of Hancock County Commissioners and the CyberSecurity and Infrastructure Security Agency (CISA) of the Department of Homeland Security (DHS) for a Cyber Security Services for Hancock County. Mark commented that this is a Federal requirement and was not voluntary. Mark Gazarek made a

motion to approve, Brian Robertson seconded. Motion passed 3-0. Commissioner Bechtol appreciates Cindy's extra research on this.

Resolution #485-19 – Resolution authorizing an amendment to the Hancock County Commissioners Contract with ALL Excavating and Demolition for services to crush concrete at the Sanitary Landfill. Mark Gazarek made a motion to approve, Brian Robertson seconded. Motion passed 3-0.

Steve Wilson reported that he had a meeting at the landfill regarding software that is used at the scale house a few weeks ago. Tim and another person were there from the data center and they will get with Mollie to evaluate the needs and the current system. The software needs updated and the commissioners will be receiving a request in a few weeks for an equipment upgrade before they order the software. On the Change Order Request for the crushing at the landfill, they had the initial contract with ALL Excavating to do the crushing and had all that done but there was another supply of concrete that needed crushed and that is the reason for the change order.

### **Meetings/Reports**

Brian Robertson had nothing to report.

Mark Gazarek is continuing to work on the assessment and analysis of the Justice System with Mark Martin. He is coming back in September to talk to anyone involved with the justice system. Mark is also working with the Sheriff on some issues on the eastern part of the county with traffic and speeding.

Timothy Bechtol attended the Chamber's Fresh Brewed business. Tim has been calling around to references for the bidders for the jail door replacement project. He is still waiting on call backs from some of those references to advise on what is the best course of action to award that contract. He is also getting the bid documents for the plumbing replacement project in the jail and also for the roof project.

Mark Gazarek asked Mr. Wilson if he was getting any calls for Howard Run and he stated that he was not. Just to clarify for the public, Mark stated that the Mayor's office initiated the petition to have Howard Run cleaned, not the county commissioners' office. We are just doing what we are required to by Ohio Revised Code by responding to that request. The Commissioners office is receiving a lot of phone calls from the public about why we are going to clean Howard Run and how much it will cost to do that. Timothy Bechtol stated that all meetings will be open to the public. Brian Robertson clarified how a petition works and who determines the scope of the work and the engineering estimate for the work.

Phil Johnson requested an Executive Session. Timothy Bechtol made a motion to enter into executive session at 9:45 A.M. to discuss real estate acquisition and potential litigation. A roll call resulted as follows: Timothy Bechtol, yes, Mark Gazarek, yes, Brian Robertson, yes. At

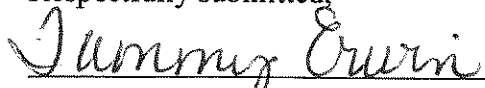
10:02 A.M., Commissioner Bechtol made a motion to come out of executive session with no action taken. Mark Gazarek seconded. Motion passed 3-0.

At 10:02 A.M. the Commissioners met with Charity regarding fall borrowing. Charity stated that we only have a week or two to solidify some information that needs to go to Bond Council and possibly the Municipal Advisor and that is what this meeting is about. There are currently 3 projects: Tall Timbers Ditch balance is \$26,000, which we will be paid down with assessments and rolling that note, but has another assessment next year. Dalzell Ditch balance is \$ 245,000 and assessments will be paid down but still has a remaining balance which makes a shortage of \$36,000, and Wanda Way which is a 9 year with a balance of \$25,244 and 6 years left. Charity will talk to Bond Council because it will have to be looked at differently than the ditches. We will have to either advance again or re-issue the notes. Charity talked about other notes that need taken care of; TIF with the Distribution Drive is now down to of \$472,265.10 and \$100,000 was pulled from real estate settlement of taxes which brings it down to \$372,265.10. Charity stated that is still open for discussion, the second half settlement has not occurred. She asked if Commissioners wanted more to be paid down on it or to just leave the \$100,000 there. She will talk with the Bond Council to make sure that the \$100,000 is enough to show that it is notes and paying down like bonds because it is past it's time. Adam is working with Mr. Wilson on the note for construction out at the landfill and will have that note paid off, which is \$600,000. The other is the \$1.5 million for the jail, roof, walls and doors. With interest, balance is now \$1,580,390.40. Charity is open for discussion on what we might want to do with that. Charity talked about the Van Buren sewer project to pay down. The second half real estate taxes will be used to pay that down. Adam stated that Fostoria will be paid off. Tim stated that the jail should be less due to the bids received. Plumbing and roofing bids are still coming in. Charity asked if the money should stay in the savings account. She said it could not be used as a maintenance account. Lastly, Charity talked about rates and how bond rates are really attractive right now. Mike Sudsina suggested a "direct placement" and talked about a shorter maturity time. Mark Gazarek stated that we did not have enough cash flow to pay \$1.6 million in debt service on this project alone without impacting Job & Family Services and a lot of different things. Charity stated that was not even half of the sales tax, and still leaves quite a bit for what is still on the list. Mark would like to see on paper how we can afford that and Charity suggested he show her why they can't because she is not sure what projects are in the works. Charity also brought up the budget for JFS due to them receiving additional funds from the state and how does it impact the total budget. Brian Robertson thinks that there will not need to be an additional appropriation for the last quarter. Brian stated that if we go out to bid on Juvenile/Probate Court building, no matter what dollar amount, we have to have certified funds and Charity stated that you have to go out and get your contractors, then ask her to certify funds. It has to be on hand and in the collection of. Charity suggested the possibility of using tax exempt money instead of sales tax money. Charity stated that we have a 3.5% increase and gave scenarios on how to utilize it. Brian stated that Garmann Miller will be back in September and will have some cost information

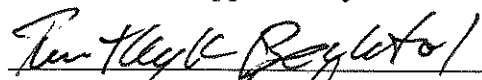
and estimates. Mark thinks all scenarios need to stay on for now. No decision was made at this time and Charity suggested meeting again on Thursday or next Tuesday for further discussion.

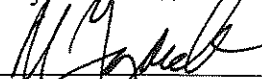
At 11:02 the Commissioners went back in session to have further discussion with the Auditor regarding the amount of money that should be deposited into the new Juvenile/Probate court new fund for construction and how that might be systematically deposited or a lump sum. Charity stated that they have collected \$1.3 million from the ¼ % sales tax that is still in the general fund, so if commissioners are considering a resolution to move some of that money monthly to meet the amounts mentioned, they would need to direct the clerk for a resolution. Brian Robertson requested that \$1 - 1.2 million be moved into that fund. Timothy Bechtol's idea was to move \$100,000 a month throughout this year after the two months at the beginning which would be about \$1 million by the end of the year with the option of putting more money into that fund at the end of the year. Mark Gazarek thinks there are too many unknowns between now and the end of the year to lock up that money and not have any flexibility. After further discussion, Brian stated that "I voted for the tax and Commissioner Bechtol voted for the tax, and I think those are the two opinions that matter relative to actually approving the fund." Commissioner Gazarek stated "really, only your two opinions matter?" Commissioner Bechtol stated "All 3 opinions matter." Charity stated that what she is hearing is a \$100,000 a month then and then re-assess in the last quarter. Brian Robertson is talking about a lump sum and continuing the \$100,000 per month as Timothy Bechtol suggested. Timothy Bechtol would like to go retroactive back to March so that would be \$500,000 lump sum and then continue with the \$100,000 monthly amount. Charity asked the commissioners if they would like to direct their office for a resolution of \$500,000 to consider for Thursday and Timothy Bechtol stated that yes he would like to put on a resolution for \$500,000 lump sum from the general fund to the juvenile probate fund to take care of 5 months. Charity will bring more information on Thursday for more discussion.

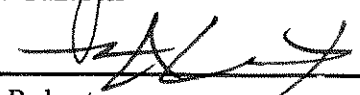
Respectfully submitted,

  
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Tammy Erwin, Assistant Clerk

Reviewed and approved by:

  
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Timothy K. Bechtol

  
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Mark D. Gazarek

  
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Brian J. Robertson