

Minutes  
December 10, 2020

Commissioners Present: Mark Gazarek, Brian Robertson and Timothy Bechtol.

Also Present: Lynn Taylor, Cindy Land, Steve Wilson, Mary Ann LaRoche, Jim Maurer, Mike Pepple and Bill Bateson.

Commissioner Gazarek opened the meeting at 9:30 a.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the December 8, 2020 meeting were read with Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #983-20 – Transfer of funds within the appropriation – Sheriff. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #984-20 – Transfer of funds within the appropriation – ADAMHS. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #985-20 – Transfer of funds within the appropriation – Public Defender. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #986-20 – Additional appropriation within the Auditor's certification – Commissioners to appropriate to Severance (Sheriff). Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #987-20 – Transfer of funds within the appropriation – Prosecutor. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Timothy Bechtol made the motion to approve the Warrant Journal, Brian Robertson seconded. Motion passed 3-0.

A discussion was held between the Commissioners and Steve Wilson regarding the Change Order #1 to the contract with A1 Land Development, LLC for the demolition of buildings located at 321 Clinton Court in Findlay. Phil Johnson was not in attendance to present the resolution, however Cindy Land stated that he was reachable by phone. Steve Wilson stated that upon demolition of the building, it was discovered that the warehouse was built around the former Dutch Brewery. Two-thirds of the warehouse was not affected by the brewery. The additional cost of the concrete removal is \$90,000. In the original contract, it called for the contractor to provide an abundant amount of top soil. FEMA was contacted for authorization due to the timing of the demolition. Work is anticipated to be done in that area soon, and FEMA authorized that the seeding and the additional top soil will not be needed. Therefore, the original scope of work was reduced by about \$50,000.00. Steve stated the net change order is \$36,000.00 +/-, making the total project cost to be \$219,450.00. Mark Gazarek stated that in prior discussions, the amount of the change order has varied. Furthermore, Mark stated that the bidding proposals were very close and this specific change order needs to be discussed further. Mark is trying to do his due diligence. Steve stated that the additional concrete was not

discovered in the original proposal and it only affects one-third of the property. Timothy Bechtol inquired what the original project estimate was and Steve indicated it was \$250,000. Brian Robertson suggested to discuss this further with Phil Johnson on Tuesday. Mark Gazarek and Timothy Bechtol concurred.

### **Meetings/Reports**

Brian Robertson reported that he attended the Public Defenders Board Meeting. Brian also wanted clarification from Cindy Land regarding the recent letter he has received from various public officials regarding recognizing outstanding employees within their offices. Cindy stated that per the results of the State Audit this year, it was discovered that a policy needed to be in place for giving bonuses and such to County employees. Each elected official needs to have one in place for their respective office, because this is a compliance issue. Timothy Bechtol requested her to establish one for the Commissioners Office.

Timothy Bechtol reported that he attended the CARES Funding meeting. Plans are in process for a community food distribution via a food truck next Thursday.

Mark Gazarek stated that he has spoken to representatives from Blanchard Valley Hospital and is encouraging everyone to be vigilant during this time. The hospital needs our support by mask wearing, social distancing and doing all we can to stop the spread of COVID.

At 9:57 a.m., Brian Robertson made the motion to enter into executive session to discuss potential real estate acquisition. Mark Gazarek seconded. A roll call vote resulted as follows: Brian Robertson, yes; Mark Gazarek, yes; and Timothy Bechtol, yes. At 10:27 a.m., Mark Gazarek made the motion to come out of executive session with no action taken, Brian Robertson seconded. Motion passed 3-0.

At 10:30, a Landfill Owner's meeting was held. Lynn Taylor, Cindy Land, Steve Wilson, Don Moses, Melanie Lee, Jim Maurer, Ed Merriman, Bill Bateson and Mike Pepple were in attendance.

Cindy Land presented the following resolutions for consideration:

Resolution #988-20 – Contract for General Consulting Services between the Mannik & Smith Group, Inc., Consultants and the Board of Hancock County Commissioners Work Order No. H1010066. Cindy Land stated that several services were combined into one contract and the amount of this contract is for \$120,000. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.


Resolution #989-20 – Contract for Groundwater Monitor Services between the Mannik & Smith Group, Inc., Consultants and the Board of Hancock County Commissioners Work Order No. H1010067. The 2021 contract is for \$93,000. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #990-20 – Contract for 2021 SWMD Annual District Report for 2020 Services between the Mannik & Smith Group, Inc., consultants and the Board of Hancock County Commissioners Work Order No. H1010068. The contract amount is \$7,000. Steve Wilson

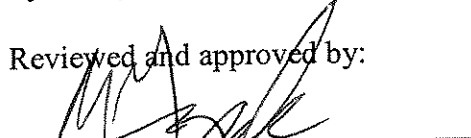
stated that the funds for this contract will come out of the Tier Fee Fund. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.


Ed Merriman stated that the Phase 2 construction is complete and he will be sending for state certification ASAP. Once authorization is received, the area can be used for fill. Steve Wilson stated that the waterline loop is complete and a dozer has been purchased. Steve forecasted that in 2025 a Phase 3 may be needed based on volume received. Brian Robertson welcomed Melanie Lee. Steve Wilson has spoken with Tim Bechtol regarding Litter Landing. The 5-year plan for the SWMD has been approved. Steve stated that the revenue and expenses are solid as waste tonnage for 2020 has been better than anticipated. Brian Robertson expressed his thanks to Don Moses and his staff for their commitment to the landfill during the Spring and early Summer when things were shut down. Steve Wilson stated that since Bill Recker has passed, his position on the Board needs to be filled. Typically, a former Commissioner has held this spot.

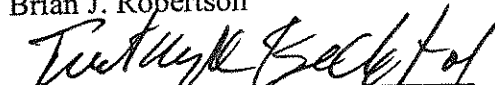
Respectfully submitted,

  
Lynn Taylor, Assistant Clerk

Reviewed and approved by:

  
Mark D. Gazarek

  
Brian J. Robertson

  
Timothy K. Bechtol

**OWNER'S MEETING AGENDA  
HANCOCK COUNTY SANITARY LANDFILL  
Thursday, December 10, 2020  
10:30 AM**

1. Certification Reports and Submittals to Ohio EPA
2. Contracts
  - Mannik & Smith – General Services, Groundwater Monitoring, SWMD Annual Report
3. Landfill Issues
  - Waterline
  - Dozer
4. SWMD

**Yearly Projected Budget:**

2020	\$7,107,000	2021	\$4,315,000
2022	\$3,887,000	2023	\$3,411,000
2024	\$3,636,000	2025	\$6,961,000

Estimated 2020 Revenue = 145,000 tons @ \$ 35.00/ton = **\$ 5,075,000**

**Yearly Activities:**

- 2020 Construct Lateral Expansion Phase 2. Install TR 107 Waterline.
- 2021 Transition of waste placement to Phase 2. Begin installing transitional cover on Phase 1.
- 2022 Waste placement in Phase 2.
- 2023 Waste placement in Phase 2.
- 2024 Waste placement in Phase 2. Prepare plans for Lateral Expansion Phase 3.
- 2025 Construct Lateral Expansion Phase 3. Transition waste placement from Phase 2 to 3

PROJECTED BUDGETS - LANDFILL											
	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
REVENUE	4,953,000	6,062,000	4,400,000	4,400,000	4,400,000	4,400,000	4,400,000	4,400,000	4,400,000	4,400,000	4,400,000
NOTES	600,000	1,088,000	1,088,000	189,000	274,000	787,478	1,775,956	2,539,435	(22,087)	891,391	1,329,869
CARRY-OVER	2,820,000	683,000	1,808,000	4,589,000	4,674,000	5,187,478	6,175,956	6,939,435	4,377,913	5,291,391	5,729,869
AVAILABLE FUNDS	8,373,000	6,745,000	7,296,000	4,589,000	4,674,000	5,187,478	6,175,956	6,939,435	4,377,913	5,291,391	5,729,869
EXPENSES											
Salaries & Benefits	845,000	876,000	851,000	921,000	925,000	950,000	975,000	1,000,000	1,025,000	1,000,000	1,000,000
Equipment	527,000	54,000	1,140,000	100,000	600,000	100,000	100,000	800,000	100,000	600,000	100,000
Repairs & Services	189,000	275,000	277,000	269,000	275,000	275,000	275,000	275,000	275,000	275,000	275,000
Fees	1,275,000	1,804,784	1,378,478	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Financial Assurance	280,000	372,000	296,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
Materials	299,000	296,000	274,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000
Contracts	3,901,000	249,000	2,382,000	300,000	200,000	200,000	400,000	3,000,000	200,000	200,000	200,000
Land Acquisition	2,000	-	3,000	-	-	-	-	-	-	-	-
Debt Retirement	372,000	1,010,216	336,522	925,000	86,522	86,522	86,522	86,522	86,522	86,522	86,522
TOTAL	7,690,000	4,937,000	7,107,000	4,315,000	3,886,522	3,411,522	3,411,522	3,636,522	3,486,522	3,961,522	3,461,522
CARRY-OVER	683,000	1,808,000	189,000	274,000	787,478	1,775,956	2,539,435	(22,087)	891,391	1,329,869	2,268,347
NOTES:											
	Debt Retirement - \$ 305,000 - \$ 20,775/yr for 20 yrs (2013-2032)										
	Debt Retirement - \$ 565,000 - \$ 32,688/yr for 35 yrs (2013-2037)										
	Debt Retirement - \$ 339,765 - \$ 16,988/yr for 20 yrs (2012-2031)										
	Debt Retirement - \$ 321,421 - \$ 16,071/yr for 20 yrs (2019-2038)										
DEBT SERVICE:											
Scalehouse	241,000	243,519									
Compactor	61,000	62,175									
Leachate	20,000	20,775	20,775	20,775	20,775	20,775	20,775	20,775	20,775	20,775	20,775
Land	33,000	32,688	32,688	32,688	32,688	32,688	32,688	32,688	32,688	32,688	32,688
Dozer											
OPWC San	17,000	16,988	16,988	16,988	16,988	16,988	16,988	16,988	16,988	16,988	16,988
OPWC WL	-	16,071	16,071	16,071	16,071	16,071	16,071	16,071	16,071	16,071	16,071
2020 Notes	-	-	250,000	838,000	-	-	-	-	-	-	-
	372,000	392,216	336,522	924,522	86,522	86,522	86,522	86,522	86,522	86,522	86,522
Equipment - 2020, 2025 - Compactor											
Equipment - 2020 - Dozer											
Contracts - 2020 - Phase 2 Lateral, 2025 - Phase 3 Lateral											

2016		Total	In	Out of	Municipal	C D & D	Industrial	Month High	Month Low	Daily Avg	Ohio EPA Fees	Tier/Gen. Fee Fund	CD&D Fee	Alien Twp. Fees	Total Revenue	Avg. per ton
MONTH	Open	131,919.82	103,841.62	26,443.76	99,136.75	21,588.52	11,464.35	735.66	36.65	469.46	\$ 525,356.23	\$ 395,758.86	\$ 34,541.63	\$ 32,979.91	\$ 4,609,651.50	\$ 34.94
Totals	281.0										\$ 4.75	\$ 3.00	\$ 1.60	\$ 0.25		

2017		Total	In	Out of	Municipal	C D & D	Industrial	Month High	Month Low	Daily Avg	Ohio EPA Fees	Tier/Gen. Fee Fund	CD&D Fee	Alien Twp. Fees	Total Revenue	Avg. per ton
MONTH	Open	145,213.85	116,342.28	29,870.55	111,183.43	24,350.39	9,644.30	1,472.30	61.82	516.78	\$ 573,931.72	\$ 435,641.56	\$ 38,960.62	\$ 36,303.46	\$ 5,071,697.00	\$ 34.93
Totals	291.0										\$ 4.75	\$ 3.00	\$ 1.60	\$ 0.25		

2018		Total	In	Out of	Municipal	C D & D	Industrial	Month High	Month Low	Daily Avg	Ohio EPA Fees	Tier/Gen. Fee Fund	CD&D Fee	Alien Twp. Fees	Total Revenue	Avg. per ton
MONTH	Open	10,503.37	8,129.95	2,073.42	8,195.59	1,466.59	811.19	649.06	72.76	437.64	\$ 42,782.21	\$ 31,510.11	\$ 2,394.54	\$ 2,625.84	\$ 359,871.25	\$ 34.18
January	24.0	9,818.21	7,546.94	2,171.27	7,567.96	1,517.62	724.53	677.32	51.88	446.28	\$ 39,385.05	\$ 28,454.63	\$ 2,428.19	\$ 2,454.55	\$ 342,022.25	\$ 34.84
February	22.0	10,512.20	8,408.23	2,403.97	8,142.63	1,517.62	843.37	658.92	88.21	441.31	\$ 42,683.50	\$ 32,456.60	\$ 2,921.92	\$ 2,703.05	\$ 404,934.75	\$ 34.38
March	23.0	11,761.14	9,065.14	2,696.00	8,800.32	2,109.34	851.481	771.09	135.25	511.56	\$ 45,846.05	\$ 35,283.42	\$ 3,374.94	\$ 2,940.28	\$ 468,016.25	\$ 35.08
April	24.0	12,989.85	9,950.71	3,049.14	9,999.78	2,169.80	860.26	699.31	187.32	541.66	\$ 51,442.74	\$ 38,989.55	\$ 3,471.66	\$ 3,240.96	\$ 444,508.00	\$ 35.19
May	23.5	12,692.72	9,765.47	2,867.25	9,297.42	2,437.17	936.13	645.80	135.76	537.56	\$ 48,428.66	\$ 37,898.16	\$ 3,899.47	\$ 3,158.14	\$ 413,206.00	\$ 35.31
June	23.0	11,702.26	9,208.18	2,494.08	8,905.38	2,013.93	782.95	621.62	95.06	508.79	\$ 46,019.57	\$ 35,106.78	\$ 4,996.94	\$ 3,699.47	\$ 414,508.00	\$ 34.84
July	28.0	14,797.65	11,202.26	3,440.83	10,675.98	3,085.69	1,036.21	826.66	135.92	591.91	\$ 55,632.28	\$ 44,392.95	\$ 4,996.94	\$ 4,322.22	\$ 493,924.25	\$ 35.21
August	21.5	10,889.57	8,463.95	2,405.62	7,920.34	2,143.86	805.35	686.28	122.82	505.66	\$ 41,447.03	\$ 32,608.77	\$ 3,430.21	\$ 2,717.39	\$ 382,745.25	\$ 35.32
September	25.0	11,888.74	9,571.08	2,377.65	9,162.24	2,121.43	914.07	643.62	62.55	475.55	\$ 47,862.47	\$ 35,666.22	\$ 11,339.89	\$ 2,912.19	\$ 419,854.75	\$ 35.07
October	22.0	14,525.23	12,173.00	2,352.23	9,554.43	4,131.74	855.48	1,222.35	98.30	630.22	\$ 49,382.07	\$ 43,575.69	\$ 6,810.78	\$ 3,631.31	\$ 509,394.25	\$ 35.07
November	22.3	10,198.46	8,067.96	2,130.50	8,028.59	1,511.46	655.54	1,122.35	78.29	453.26	\$ 41,249.62	\$ 30,585.38	\$ 2,418.34	\$ 2,549.62	\$ 1,105,405.25	\$ 108.39
December	28.0	142,509.40	111,747.44	30,761.96	106,159.84	31,655.75	10,078.56	3,758.81	61.88	508.96	\$ 552,131.45	\$ 427,528.20	\$ 50,849.20	\$ 35,627.35	\$ 5,724,383.75	\$ 40.17
Totals	280.0										\$ 4.75	\$ 3.00	\$ 1.60	\$ 0.25		

2019		Total	In	Out of	Municipal	C D & D	Industrial	Month High	Month Low	Daily Avg	Ohio EPA Fees	Tier/Gen. Fee Fund	CD&D Fee	Alien Twp. Fees	Total Revenue	Avg. per ton
MONTH	Open	10,183.96	8,295.19	1,898.77	8,183.75	1,277.81	738.87	640.63	57.19	442.78	\$ 42,382.45	\$ 30,551.88	\$ 2,044.66	\$ 2,645.99	\$ 1,059,284.50	\$ 104.01
January	23.0	11,882.73	9,940.08	1,950.65	9,840.93	1,450.39	797.26	716.24	75.32	540.58	\$ 48,508.01	\$ 35,678.19	\$ 2,320.46	\$ 2,973.18	\$ 725,009.40	\$ 60.95
February	22.0	14,576.31	12,226.87	2,349.44	12,173.64	1,578.01	837.94	824.08	94.91	620.23	\$ 61,805.01	\$ 43,725.93	\$ 2,624.82	\$ 3,643.83	\$ 1,318,266.00	\$ 94.56
March	23.5	15,899.33	13,133.25	2,766.08	12,852.84	2,140.80	903.86	757.72	88.95	622.47	\$ 66,344.03	\$ 47,697.99	\$ 3,425.28	\$ 3,974.83	\$ 1,423,632.75	\$ 89.54
April	24.0	14,220.17	11,162.16	3,058.01	10,699.11	2,159.73	785.33	1,010.74	127.18	580.42	\$ 54,937.09	\$ 42,860.51	\$ 4,415.57	\$ 3,555.04	\$ 496,438.00	\$ 94.91
May	22.5	12,027.65	9,601.25	2,486.40	9,246.96	2,803.63	765.05	634.16	122.48	537.23	\$ 47,552.35	\$ 36,260.95	\$ 3,822.61	\$ 3,021.91	\$ 427,617.00	\$ 35.38
June	24.0	13,687.52	11,263.17	2,424.35	10,100.28	2,876.63	804.24	894.52	102.21	570.31	\$ 51,796.47	\$ 41,962.56	\$ 4,494.82	\$ 3,421.88	\$ 476,010.75	\$ 34.78
July	24.5	13,811.70	11,051.10	2,760.60	10,130.00	2,671.60	1,079.30	1,671.40	133.70	563.74	\$ 53,644.18	\$ 41,435.10	\$ 4,114.56	\$ 3,452.93	\$ 641,336.50	\$ 51.79
August	22.0	12,383.85	9,866.76	2,517.09	9,463.46	2,148.30	772.09	1,367.50	108.38	562.90	\$ 48,618.98	\$ 37,151.55	\$ 3,437.28	\$ 3,085.96	\$ 384,945.50	\$ 35.28
September	25.0	12,674.31	10,120.46	2,553.85	9,305.41	2,551.88	815.02	611.89	105.62	506.57	\$ 42,410.42	\$ 32,730.21	\$ 4,093.01	\$ 2,727.52	\$ 378,493.50	\$ 34.35
October	22.5	11,017.77	8,665.17	2,352.60	8,143.52	1,981.55	711.51	644.98	119.21	484.99	\$ 42,410.42	\$ 33,053.31	\$ 3,500.24	\$ 2,754.44	\$ 318,493.50	\$ 34.35
November	23.0	153,344.37	124,121.71	29,214.66	118,151.80	25,527.37	9,677.18	1,671.40	57.19	546.58	\$ 607,187.66	\$ 460,033.11	\$ 40,843.79	\$ 38,336.09	\$ 8,677,297.15	\$ 58.59
December	28.0															
Totals	280.0										\$ 4.75	\$ 3.00	\$ 1.60	\$ 0.25		

2020		Total	In	Out of	Municipal	C D & D	Industrial	Month High	Month Low	Daily Avg	Ohio EPA Fees	Tier/Gen. Fee Fund	CD&D Fee	Alien Twp. Fees	Total Revenue	Avg. per ton
MONTH	Open	12,275.16	9,971.55	2,303.61	8,775.29	2,730.54	769.33	739.20	74.65	511.47	\$ 45,336.95	\$ 36,825.48	\$ 4,368.86	\$ 3,088.79	\$ 410,116.00	\$ 33.41
January	24.0	10,322.75	8,340.62	1,982.13	7,839.27	1,811.67	671.81	575.63	63.20	458.79	\$ 40,427.63	\$ 30,968.25	\$ 2,898.67	\$ 2,173.49	\$ 351,216.00	\$ 33.42
February	22.5	10,853.92	9,283.41	1,570.51	8,548.40	1,563.62	741.84	569.80	102.84	482.25	\$ 44,128.64	\$ 32,561.85	\$ 3,267.28	\$ 2,997.71	\$ 422,785.75	\$ 35.38
March	24.0	11,950.92	9,798.73	2,152.19	9,535.80	2,042.05	732.53	594.14	92.24	497.94	\$ 47,066.68	\$ 35,882.46	\$ 3,267.28	\$ 2,997.71	\$ 470,745.75	\$ 35.78
April	22.0	10,157.76	8,687.80	1,469.96	10,111.22	2,314.52	776.08	841.87	125.64	598.08	\$ 51,607.81	\$ 39,473.28	\$ 3,702.42	\$ 3,195.84	\$ 523,822.75	\$ 33.27
May	24.0	13,347.54	12,919.93	2,519.96	12,356.75	2,631.52	802.09	707.59	124.00	624.45	\$ 61,385.25	\$ 40,042.82	\$ 4,210.43	\$ 3,336.89	\$ 475,263.75	\$ 35.61
June	24.5	15,743.35	10,507.21	2,840.33	10,015.86	2,529.49	875.88	689.44	114.34	548.36	\$ 48,480.91	\$ 38,656.41	\$ 4,304.78	\$ 3,221.62	\$ 453,016.75	\$ 34.79
July	23.5	12,886.47	10,341.79	2,544.68	9,320.10	2,690.49	875.88	689.44	114.34	548.36	\$ 48,480.91	\$ 38,656.41	\$ 4,304.78	\$ 3,221.62	\$ 453,016.75	\$ 34.79
August	23.0	13,169.17	10,886.88	2,282.29	9,242.61	3,021.28	905.28	708.88	146.55	572.57	\$ 48,202.48	\$ 39,507.51	\$ 4,834.05	\$ 3,124.13	\$ 440,736.50	\$ 35.18
September	23.0	12,536.51	10,374.90	2,161.61	9,300.31	2,389.14	867.06	606.87	124.05	511.69	\$ 49,295.01	\$ 37,609.53	\$ 3,790.62	\$ 3,124.13	\$ 440,736.50	\$ 35.18
October	24.5	11,359.04	9,421.32	1,937.72	8,398.90	2,159.54	798.60	618.53	125.24	516.27	\$ 49,627.88	\$ 34,074.12	\$ 3,455.26	\$ 2,839.51	\$ 394,789.25	\$ 34.76
November	22.0															
December	28.0															
Totals	288.0										\$ 4.75	\$ 3.00	\$ 1.60	\$ 0.25		

as of 2/20/14  
 Tipping Fee = \$ 28.75  
 OEPA Fee = \$ 4.75  
 Alien Twp = \$ 0.25  
 Tier Fee = \$ 1.50  
 Gen. Fee = \$ 1.50  
 Total Charge = \$ 37.75

before 2/20/14 \$ 35.75 In  
 2/20/14 \$ 37.75 Out  
 before 1/01/13 \$ 34.75 In  
 1/01/13 \$ 36.75 Out

Exempt waste no longer accepted - 1/01/13  
 C&D - 2/01/14 \$ 26.00  
 Clean hard fill \$ 10.00