

Minutes
December 14, 2017

Commissioners Present: Mark Gazarek, Brian Robertson and Timothy Bechtol.

Also Present: Heather Pendleton, Lucinda Land, Chris Long, Steve Wilson, and Jim Maurer.

Commissioner Gazarek opened the meeting at 9:30 a.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the December 7, 2017 meeting were read with Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 2-0, Mark Gazarek abstained. Minutes from the December 12, 2017 meeting were read with Mark Gazarek making the motion to approve, Brian Robertson seconded. Motion passed 2-0, Timothy Bechtol abstained.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #794-17 – Transfer of funds within the appropriation-General. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #795-17 – Repayment of advance from Water Pollution Control to the General Fund. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #796-17 – Repayment of advance from Water Pollution Control to the General Fund. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #797-17 – Additional appropriation within the Auditor's certification-Commissioners to appropriate to Agricultural Service Center. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #798-17 – Transfer of funds within the appropriation- Soldiers Relief. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #799-17 – Additional appropriation within the Auditor's certification-Commissioners to appropriate to Severance (Juvenile Court). Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #800-17 – Additional appropriation within the Auditor's certification-Commissioners to appropriate to Dog & Kennel. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

The Commissioners approved travel requests from JFS. They initialed approval on the reimbursement request from Maumee Watershed Conservancy District in the amount of \$4,191.53 for expenses incurred during the month of November, 2017. Timothy Bechtol made the motion for the Chairman's signature on the Certificate of County-Wide Cost Allocation Plan, Brian Robertson seconded. Motion passed 3-0. Timothy Bechtol made the motion for the Chairman's signature on the UMR Health and Dental Plan Acceptance Page, Brian Robertson seconded. Motion passed 3-0. Lucinda Land requested a synopsis of the changes from Gallagher in order to prepare a resolution accepting the 2018 Medical and Health Plan. The

Assistant Clerk will contact Gallagher. Timothy Bechtol made the motion to approve the Auditor's warrant journal, Brian Robertson seconded. Motion passed 3-0.

Lucinda Land presented the following resolutions for consideration:

Resolution #801-17 – Resolution authorizing the Hancock County Commissioners to enter into a contract with Brian Brothers Painting and Restoration, LLC for the Hancock County Courthouse Interior Painting Project. The total cost is \$58,950. A grant through the Rover Pipeline is providing \$50,000 towards this project. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Lucinda stated the Mannik and Smith contracts listed on the agenda will be presented during the 10:30 a.m. Landfill Owners Meeting.

Resolution #802-17 – Authorizing the purchase of 2018 Caterpillar Model D6T Dozer from Ohio CAT for use at the Hancock County Landfill. Purchase price is \$390,136. Steve Wilson said this dozer will replace a 2005 model that does not have any trade-in value because the GPS system can no longer be updated. They plan on keeping the 2005 model as a back-up. Timothy Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Chris Long said his employees are all plowing snow.

Steve Wilson and Heather Pendleton had nothing to report.

Reports

Timothy Bechtol attended the CCAO/CEAO Winter Conference, the Hancock County Firefighters Association meeting, Board of Revision meetings, and the CVB meeting. He stated the Spieker Co. is getting ready for inspections from Wood County on the Juvenile/Probate Structural Project.

Brian Robertson attended the Data Board meeting.

Mark Gazarek met with representatives from Raise the Bar to discuss their funding. He also contacted Peterman Associates to schedule a meeting to discuss the Juvenile/Probate Improvements Project.

At 10:30 a.m. the Commissioners attended the Landfill Owner's Meeting. Minutes are attached.

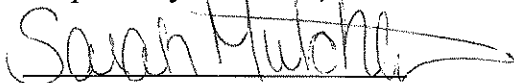
At 11:30 a.m. the Commissioners met to discuss a joint City/County Records Management System. Those present were as follows: Mark Gazarek, Timothy Bechtol, Heather Pendleton, Lucinda Land, Sheriff Michael Heldman, Captain Roger Treece, Paul Schmelzer, Holly Frische, Gary Hickman, Josh Eberle, Gene Stump, Alex Parker, and Jim Maurer.

Before discussion started regarding the Records Management System, the Assistant Clerk presented an additional warrant journal. Mark Gazarek made the motion to approve the warrant journal, Timothy Bechtol seconded. Motion passed 2-0.

Paul Schmelzer said the City's current records management system will no longer be supported adequately due to its age. The City started the process of analyzing records management systems and have come to the conclusion that Tyler Technologies is the best quality product with the lowest price. The County has also been looking at records management systems. Paul contacted Tyler Technologies in order to get a quote for combining the system and giving access to both County and City employees. The total cost is \$1.1 million, with \$700,000 from the City and \$400,000 from the County. The hardware would cost approximately \$25,000 and the cost would be shared per MOU. The maintenance costs would be approximately \$30,000/year for the County which is less than the current maintenance. This system would also be utilized by City and County Fire Departments. There are great benefits for having combined access. Also, there would be no cost to the Townships or McComb law enforcement to be able to access the system as well. Lucinda asked how this bypasses the bidding process. Paul said he has looked into that, and will get her the information. He will also contact Tyler Technologies in order to create a payment schedule. Sheriff Heldman clarified this joint venture does not create a central dispatch, but if a central dispatch were to be created in the future, having knowledge and access to the same records management system would be helpful.

At 2:00 p.m. the Commissioners attended a meeting at the Wood County Commissioners office to discuss the Jack Stearns Ditch.

Respectfully submitted,



Sarah Mutchler, Assistant Clerk

Reviewed and approved by:



Mark D. Gazarek

Brian J. Robertson

Timothy K. Bechtol

Landfill Owner's Meeting
Thursday, December 14, 2017
10:30 a.m.

Present: Commissioners Mark Gazarek, Brian Robertson & Tim Bechtol; Mollie Welly, Landfill Clerk; Don Moses, Landfill Manager; Chris Decker, Landfill Assistant Manager; Cindy Land, Assistant County Prosecutor; Steve Wilson, Sanitary Engineer; Ed Merriman, Neal Clark & Eric VanHeyde, Mannik & Smith Group; Jim Mauer, The Courier

Commissioner Gazarek called the meeting to order at 10:30 a.m.

Certification Reports & Submittals: Steve Wilson and Ed Merriman reported that the BAT call in is finishing up, as well as the finishing touches being put on the Permit to Install (PTI) for the Landfill expansion. Ed said that the Northwest District Office of the Ohio EPA is ready to send the PTI to Columbus for approval. Ed expects the permit to be issued in March. He also reported a lag in the Wetlands permit with the Division of Surface Water that is being worked on at the moment. Ed noted that a solid waste permit would not be issued without surface water approval. Eric VanHeyde reported that the Groundwater Plan has been updated with new regulations that will save some money in the long-term.

Contracts: 2018 Mannik & Smith contracts were presented by Cindy Land. There are more contracts than other years due to Landfill expansion.

- 803-17: Contract for general consulting services between the Mannik & Smith Group, Inc., Consultants and the Board of Hancock County Commissioners work order no. H1010036. Tim Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.
- 804-17: Contract for Landfill Annual Operation report for 2017 between the Mannik & Smith Group, Inc., Consultants and the Board of Hancock County Commissioners work order no. H1010037 for \$15,000.00. Tim Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.
- 805-17: Contract for Explosive Gas Monitoring Plan for 2018 between the Mannik & Smith Group, Inc., Consultants and the Board of Hancock County Commissioners work order no. H1010038 for \$10,000.00. Tim Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.
- 806-17: Contract for Groundwater Monitoring Services between the Mannik & Smith Group, Inc., Consultants and the Board of Hancock County Commissioners work order no. H1010039 for \$145,600.00. This price has increased from previous years due to the expansion. Eric VanHeyde reported that 3 new wells will be installed and 5 wells will be abandoned in 2018. Tim Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.
- 807-17: Contract for Air Pollution permitting and Reporting for 2018 between the Mannik & Smith Group, Inc., Consultants and the Board of Hancock County Commissioners work order no. H1010040 for \$14,000.00. Tim Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.
- 808-17: Contract for 2018 SWMD Annual District Report for 2017 Services between the Mannik & Smith Group, Inc., Consultants and the Board of Hancock County Commissioners work order no. H1010041 for \$6,500.00. Tim Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

- 809-17: Contract for 2018 Borrow Area Characterization Services between the Mannik & Smith Group, Inc., Consultants and the Board of Hancock County Commissioners work order no. H1010042 for \$43,500.00. Tim Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.
- 810-17: Contract for the Phase 1 Planning and Construction Package Services between the Mannik & Smith Group, Inc., Consultants and the Board of Hancock County Commissioners work order no. H1010043 for \$47,000.00. This contract is for putting together the bid package for the Landfill expansion. Tim Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.
- 811-17: Contract for the Phase 1 Construction Management Services between the Mannik & Smith Group, Inc., Consultants and the Board of Hancock County Commissioners work order no. H1010044 for \$50,000.00. This contract covers Mannik & Smith oversight of the new expansion construction. Tim Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.
- 812-17: Contract for the Construction Quality Assurance Services between the Mannik & Smith Group, Inc., Consultants and the Board of Hancock County Commissioners work order no. H1010045 for \$150,000.00 for final inspection of construction. Tim Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.
- 813-17: Contract for the Phase 1 Construction Field Engineering Services between the Mannik & Smith Group, Inc., Consultants and the Board of Hancock County Commissioners work order no. H1010046 for \$20,000.00. Tim Bechtol made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Landfill Issues:

Waterline: All properties have been acquired and easements recorded. The permits have been approved by the EPA, as well. Steve Wilson said he will try to have an advertisement for bids in the paper for Tuesday, but may wait until the first of the year for the holidays to be over.

Other: The purchase of a 2018 CAT D6T Dozer was approved at today's regular session Commissioner's meeting.

SWMD/Litter Landing: Steve Wilson reported that the Board will need to meet in 2018 as the 5 year Solid Waste Plan needs to be updated.

Budget: Steve Wilson said that the estimated revenue for 2017 is just over \$5,000,000. This is based on 145,000 tons @ \$35.00/ton. He gave a projected budget for each year up until 2022 and explained that the spike in 2018 is for funding the lateral expansion. He also stated that the Landfill will be able to cash flow all expansion expenses.

There being no further business, the meeting was adjourned at 10:54 a.m. At 10:55 a.m. Commissioner Gazarek made the motion to enter into executive session to discuss personnel and hiring. A roll call vote resulted as follows: Mark Gazarek, yes; Brian Robertson, yes; Tim Bechtol, yes.

Respectfully,

Mollie Welly, Clerk
Hancock County Sanitary Landfill