

Minutes
December 18, 2018

Commissioners Present: Brian Robertson, Timothy Bechtol, and Mark Gazarek

Also Present: Adam Witteman, Jim Maurer, and Doug Jenkins.

Commissioner Robertson opened the meeting at 9:00 a.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the December 13, 2018 meeting were read with Mark Gazarek making the motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

The Clerk presented the following resolutions for consideration:

Resolution #889-18 – Authorizing payment of the listed and/or attached purchase orders. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #890-18 – Approval of the A.L. Pickett Tile Project. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #891-18 – Transfer of funds within the appropriation-ADAMHS. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #892-18 – Transfer of funds within the appropriation-Veterans Services. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #893-18 – Additional appropriation within the Auditor's certification-Commissioners to appropriate to Children's Trust Fund. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #894-18 – Furnishing of labor and equipment for the 2019 Hancock County Road and Bridge Program by Force Account and Contract Work. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

The Commissioners approved payroll for their staff and a travel request from the Public Defender's office.

Adam Witteman had nothing to report.

Meetings/Reports

Mark Gazarek attended the Ag Center Holiday lunch on Thursday.

Timothy Bechtol attended the final Board of Revision meeting for 2019 on Friday. He also participated in Wreaths Across America on Saturday.

Brian Robertson attended the last Alliance Board meeting on Friday.

At 9:30 a.m. the Commissioners' meeting reconvened to approve the 2019 Budget. Brian Robertson, Timothy Bechtol, Mark Gazarek, Adam Witteman, Doug Jenkins, and Jim Maurer were present.

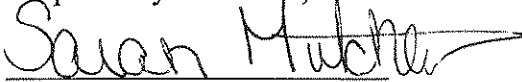
The Clerk presented the following resolution for consideration:

Resolution #895-18 – Approval of annual appropriation-2019 Budget. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-1, Brian Robertson voted against.

At 11:00 a.m. the Commissioners met with Diana Hoover to discuss the "30 Days to Family" Pilot Program. Randall Galbraith, Angie Rader, Precia Stuby, Jim Maurer, Maria Roehrkaske, Mike Kenney, Victoria Duncan, and Judge Kristen Johnson were also present.

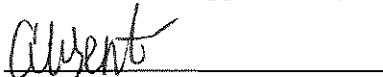
Mike Kenney began by giving a background on Kinnect. The "30 Days to Family" program's purpose is to place children with kin instead of using Foster Care within a 30 day timeframe. A specialist would be assigned 2 cases per month. There are stipulations to the program. Maria Roehrkaske went over the 8 partner county commitments necessary to participate in the program. They are attached. Diana's only concern with the program was finding an employee for the Family Specialist position. Mike Kenney stated the next step would be to fill out the two page application.

Respectfully submitted,

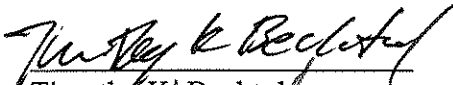


Sarah Mutchler, Clerk

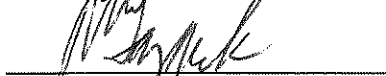
Reviewed and approved by:



Brian J. Robertson



Timothy K. Bechtol



Mark D. Gazarek



Partner County Commitments

1. **Leadership Learning Community** Leadership and implementation team members within the county must be willing to participate in the ongoing learning community to discuss implementation and practice successes and challenges.
2. **Model Fidelity** 30 Days to Family is demonstrated to achieve clear results due to the clarity of the Family Specialist role, the low caseload, and the specialized skills needed to perform the work. It is critical to the success of the program that county partners agree to follow the model to the highest fidelity. Fidelity measures will be shared and agreed upon by all partners.
3. **Memo of Understanding (MOU) w/ Juvenile Court** For implementation of 30 Days to Family to be successful at the county level it is imperative that the Juvenile Court Judge have an understanding of the model and sign an MOU which will outline the practice approach and values which drive this work.
4. **Data Sharing & Evaluation Plan** The Family Specialist will need access to Accurint and SACWIS. The evaluation team for the implementation of 30 Days to Family will need data regarding current (and past) length-of-stay, number of youth placed with kin, placement stability rate, placement costs, time to permanency, and other aggregate data for evaluation of the program outcomes.
5. **Reinvestment Strategy** Evaluation of the Missouri implementation of 30 Days to Family demonstrates an average cost savings of more than \$11,000 per child served. Understanding that counties are currently experiencing rising placement numbers and costs, the expectation is that at the beginning of year two of implementation there will be an agreed upon reinvestment strategy which will allocate a percentage of money saved by the county into a fund to pay the salary of the Family Specialist in year three (and beyond).
6. **Access and Accommodations** The Family Specialist will need access to a desk and computer, entry into the office space, participation in team meetings, and all other access afforded to a traditional employee within the county agency.
7. **Salary and Benefit Agreement** PCSAs have the option to hire (or fill) the position as full time employees at the agency, or to have the Family Specialist co-located at the agency as a Kinnect employee. Recognizing the significant variance in salary and benefits from county-to-county the leadership team is committed to meeting the needs of pilot counties in a transparent and equitable manner.
8. **Role Clarity through PCSA Contacts** Counties must identify positions and/or individuals in their agency to assist with implementation and sustainability. Counties must have an internally identified supervisor for their Family Specialist. Counties must also identify contacts in their agency to manage implementation work including HR, IT, and leadership needs.