

Minutes

February 24, 2022

Commissioners Present: Michael Pepple, William Bateson and Timothy Bechtol.

Also Present: Lynn Taylor, Cindy Land, Phil Johnson, Adam Witteman, James Sammet and Lou Wilin.

Commissioner Pepple opened the meeting at 9:30 a.m. in the Commissioners' 1st floor. The Pledge of Allegiance was recited. Minutes from the February 22, 2022, meeting was read with Timothy Bechtol making the motion to approve, William Bateson seconded. Motion passed 2-0. Michael Pepple abstained.

The Clerk presented the following resolutions for consideration:

Resolution #115-22 – Advance of funds from the General Fund to Water Pollution Control. Timothy Bechtol made the motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #116-22 – Advance of funds from the General Fund to Water Pollution Control. Timothy Bechtol made the motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #117-22 – Additional appropriation within the Auditor's certification – Commissioner's to appropriate to Water Pollution Control. Timothy Bechtol made the motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #118-22 – Additional appropriation within the Auditor's certification – Commissioner's to appropriate to Water Pollution Control. Timothy Bechtol made the motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #119-22 – Additional appropriation within the Auditor's certification – Commissioner's to appropriate to Water Pollution Control. Timothy Bechtol made the motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #120-22 – Additional appropriation within the Auditor's certification – Commissioner's to appropriate to Water Pollution Control. Timothy Bechtol made the motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #121-22 – Additional appropriation within the Auditor's certification – Commissioner's to appropriate to Targeted Community Alternatives to Prison. Timothy Bechtol made the motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #122-22 – Transfer of funds within the appropriation – Targeted Community Alternatives to Prison. Timothy Bechtol made the motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #123-22 – Additional appropriation within the Auditor's certification – Commissioners to appropriate to Severance (Sheriff). Timothy Bechtol made the motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #124-22 – Transfer of funds from the General Fund to Juvenile Probate Bond Retirement. Timothy Bechtol made the motion to approve, William Bateson seconded. Motion passed 3-0.

Timothy Bechtol made the motion to approve the two Warrant Journals, William Bateson seconded. Motion passed 3-0. Payroll was approved for the Commissioner's Office and JFS.

Cindy Land presented the following resolution for consideration:

Resolution #125-22 – Authorizing a contract with Robin Kershner, D/B/A Kershner Excavating for the design and installation of a new home sewage treatment system as part of the Hancock County WPCLF Grant Project #HS390032-003-2021-08. Cindy stated that this is an 85/15 project for \$3,045.00 and that the homeowner has paid their portion. The project must be completed by September 30, 2022. Timothy Bechtol made the motion to approve, William Bateson seconded. Motion passed 3-0.

Phil Johnson requested the following resolutions for consideration:

Resolution #126-22 – Authorization to enter into a 2022 Annual Preventative Maintenance Inspection Agreement with Federal Field Services, 12660 CR L, Wauseon, Ohio, for warning sirens for Hancock County. Phil Johnson stated that this is an annual agreement for siren maintenance for the 11 villages in Hancock County. Prior contract was for \$440.00 per site, this contract is for \$450.00 or \$4,950.00 for 2022. Timothy Bechtol made the motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #127-22 – Authorizing signatures to several waivers regarding the building demolition and site revitalization program. Phil stated that about 2 months ago the Commissioners executed a letter of intent to be the lead entity for a grant program that allows the removal of hazardous or unusable structures within Hancock County. About a dozen land owners are affected by this and a signature is needed on the Temporary Access Agreement. Phil stated that Commissioner Pepple is authorized to sign. Timothy Bechtol made the motion to approve, William Bateson seconded. Motion passed 3-0.

Adam Witteman had nothing to report.

James Sammet had nothing to report.

Steve Wilson reported that he was at the Landfill and that the bulldozer has been delivered.

Lou Wilin inquired about any further discussions regarding the Community Alternative Sentencing Center with the City. Bill Bateson stated that a meeting has been scheduled with the Mayors Office for Monday the 28th at 2:00. Lou acknowledged.

Tim Bechtol reported that he attended the Chamber of Commerce Advisory Board meeting. He also attended the on line HHWP CAC meeting. Tim provided a copy of the funding chart for the ¼ % sales tax distribution to the Probate Juvenile Project. February receipts look good.

Bill Bateson had nothing to report.

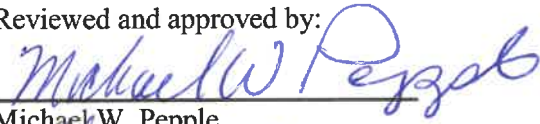
Mike Pepple stated that he attended the Hancock County Revolving Loan Fund Committee meeting and met with representatives from the Village of McComb regarding ARPA funding. Mike also attended via zoom the Blanchard Valley Hospital Board meeting.

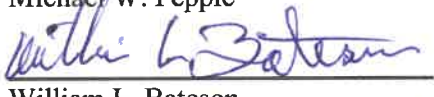
At 9:51 a.m., Commissioner Pepple reconvened the meeting to discuss paper shredding and recycling with the Auditors Office. Cindy stated that when the Prosecutor's Office had case documents to shred, they contact Don Moses at the Landfill and he will find an area in the Landfill for the burial of these documents held within a cardboard box. An employee of the Prosecutor's Office will monitor the burial at the Landfill. James Sammet stated that it appears that every department handles shredding and recycling in their own way. For example, maintenance will sometimes help with the box delivery to a shredding truck or help get boxes to the Landfill. The Clerk stated that the 2 shredding totes located in the second floor of the Commissioner's Office that have been there a while, are full of documents to be shredded. Adam acknowledged. Adam stated that when he arrived, documents were never shredded or

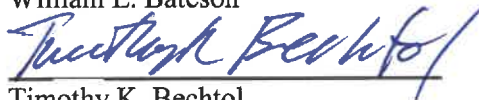
recycled and due to an abundance of documents, something had to be done. Some documents can be removed after 3 years. Cindy discussed the alternatives of microfilm and of electronic storage of documents. It's important to remember that the quality of storage remains credible and consistent. James stated that he can help the Auditors Office staff load the boxes for burial at the Landfill, however Adam will need to make the arrangements with Don as to the date of burial.


Lynn Taylor, Clerk

Reviewed and approved by:


Michael W. Pepple


William L. Bateson


Timothy K. Bechtol