

Minutes

January 12, 2023

Commissioners present: William Bateson, Timothy Bechtol and Michael Pepple.

Also Present: Christine Carrigan, Cindy Land, Phil Johnson, Auditor Charity Rauschenberg, Adam Witteman, Steve Wilson and Lizzy Essinger.

Commissioner Bateson opened the meeting at 9:30 a.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the January 10th 2022, meeting was read with Michael Pepple making a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Michael Pepple made the motion and Timothy Bechtol seconded to approve two Warrant Journals. Motion passed 3-0. Michael Pepple made the motion and Timothy Bechtol seconded for William Bateson to sign the Contain It Mobile Storage, LLC., lease agreement for JFS mobile storage units. Michael Pepple made the motion and Timothy Bechtol seconded for William Bateson to sign the Water Pollution Control Loan Fund Final Disbursement report. Cindy clarified that this final disbursement was for the 2021 WPCLF funds. She explained to the Commissioners that we used 2021 WPCLF funds for 2022 projects, and we will use 2022 WPCLF funds for 2023 projects. We did not apply for a 2023 WPCLF grant. The Commissioners authorized the Board of Elections to pay the Fifth Third finance charge of \$16.20. In addition, the Commissioners approved the ACI Construction Co., Inc., December invoice, and payroll for the Commissioners' employees and Job & Family Services employees.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #24-23 – Transfer of funds from the Housing Trust Fund to the General Fund (4th Quarter Fees 2022) - \$704.92. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #25-23 – Additional appropriation within the Auditor's certification - Commissioners to appropriate to Hancock Co Election Commission Fund 8135. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #26-23 – Additional appropriation within the Auditor's certification - Commissioners to appropriate to the General Fund 1001 – Buildings & Grounds. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Cindy Land presented the following resolutions for consideration:

Resolution #27-23 – Authorization to enter into grant agreement for CHIP Grant No. B-C-22-1BC-1 for the PY 2022 Community Development Block Grant (CDBG) for Hancock County, Ohio. Lizzy stated this agreement and the agreement presented in the next resolution are for the CHIP grant. Two agreements always come with the CHIP grant due to the funds coming from two separate pots of money. Regional Planning administers a small part of the CHIP grant. Great Lakes Community Action Partnership administers the majority of the grant. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #28-23 – Authorization to enter into grant agreement for a HOME Grant No. B-C-22-1BC-2 for the PY 2022 Community Development Block Grant (CDBG) for Hancock County, Ohio. Cindy stated the grant amount is higher than what is reflected due to it being a two-year grant. A portion of the money will be received this year and the remainder will come next year. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Phil Johnson presented the following resolutions for consideration:

Resolution #29-23 – Authorization to enter into and execute easement agreement with Hancock County Performing Arts Center regarding temporary parking for county employees. Phil stated this will ensure enough parking spaces for county employees during commencement and process of construction of the new Juvenile/Probate court building. This is for a two-year time period. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0. Discussion took place regarding parking for City of Findlay employees that park on the current county lot.

Resolution #30-23 – Authorizing entry into Change Order No. 2 to a contract with The Delventhal Company for services in the nature of execution of the JFS building roof truss repair/reinforcing project at the Job & family Services building in Findlay. Phil stated The Delventhal Company presented two proposals that will open up and expose more of the top and bottom trusses. Once open, an engineer will be able to determine what work actually needs to be done. This Change Order does not include the cost of any repairs that will need to be done. This Change Order will increase the project cost to \$598,964.00. Depending on what is found, we could be faced with a Change Order No. 3. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #31-23 – Authorization for payment of court cost bills from the Hancock County Clerk of Courts office in relation to the acquisition of real estate located at 201 Meeks Court, 206 Meeks Court and 0 Meeks Court. Phil stated this is a clean-up resolution with regard to the purchase of properties on Meeks Court. The two invoices are for court cost associated with acquiring the properties. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Auditor Charity Rauschenberg went into further discussion with the Commissioners regarding the roof repairs at the JFS building. In addition, discussion took place on borrowing for the new Justice Center. Charity stated the Auditor's office new hours to the public will be 8:30 a.m. – 4:00 p.m. This will allow for staff to prepare for the next day. The Real Estate department has been very busy and they have an appraiser in the office to assist the staff.

Adam Witteman had nothing to report.

Steve Wilson inquired if Bill was able to reach Dan Kendrick. Bill stated he talked to him on Tuesday. Steve stated AEP is anxious to get started.

Meetings/Reports


Michael Pepple had nothing to report.

Timothy Bechtol has a meeting today with the architect to do a preliminary code review for the new Justice Center.

William Bateson attended the Public Defenders' meeting. They are looking into the cost of renting the unoccupied space that is located near them.


Commissioner Bateson announced that the Tuesday, January 17th meeting will be at 2:00 p.m.

Respectfully submitted,



Christine Carrigan, Assistant Clerk

Reviewed and approved by:



William L. Bateson



Timothy K. Bechtol



Michael W. Pepple