

Minutes

January 18, 2018

Commissioners Present: Brian Robertson, Timothy Bechtol and Mark Gazarek

Also Present: Sarah Mutchler, Lucinda Land, Phil Johnson, Chris Long, Charity Rauschenberg, Steve Wilson, Doug Jenkins, Jim Maurer, and MaryAnn LaRoche

Commissioner Robertson opened the meeting at 9:30 a.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the January 16, 2018 meeting were read with Mark Gazarek making the motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #51-18- Additional appropriation within the Auditor's certification-Commissioners to appropriate to Common Pleas Court General Special Projects. Mark Gazarek making the motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #52-18- Authorizing one Hancock County Commissioner to act on behalf of the board for routine business on 01/23/18 & 01/25/18. Mark Gazarek made a motion to approve, Brian Robertson seconded. Motion passed 3-0.

The Commissioners approved payroll for their staff and JFS, a travel request for the Public Defender, and signed draw requests for the CHIP grant for HRPC and a proclamation for School Choice Week. The USDA approved renovations to the IT room at the Ag Center and need the Commissioners, who are the lessors to sign the paperwork regarding these plans. Timothy Bechtol made a motion to accept the chairs signature for the USDA paperwork, Mark Gazarek seconded. Motion passed 3-0. Timothy Bechtol made a motion to approve the Auditor's warrant journal, Mark Gazarek seconded. Motion passed 3-0.

Lucinda Land presented the following resolutions for consideration:

Resolution #53-18- A resolution declaring the necessity of levying an additional tax, pursuant to sections 5705.191 and 5705.03 of revised code, requesting the Hancock County Auditor to certify the yield for a proposed additional ten year 1.2 mill levy to be placed on the May 8th, 2018 ballot to support the General Fund for the purpose of making appropriations for the purposes of Public Assistance, Human, or Social Services, Relief and Welfare by the Hancock County Job & Family Services. Lucinda explained that this is a second option under 5705.191 to levy money at Job and Family Services for all of the services they provide not just for children services. Timothy Bechtol made a motion to approve, Mark Gazarek seconded. Motion passed 3-0. Lucinda stated that next time the Commissioners meet will be January 30th, they will select which option for the levy and a final resolution will be presented to put on the issue on the ballot.

Chris Long reported that his crew is plowing snow.

Phil Johnson requested an executive session regarding potential real estate acquisition and potential litigation.

Reports

Mark Gazarek reported that he met with the BVHS Board to discuss long term strategic planning.

Timothy Bechtol reported that he attended the Annual Reorganizational meeting this week for the Downtown Findlay Improvement District. He stated that the officers were selected and that they were looking forward to the upcoming year without construction in the downtown area. Commissioner Bechtol wanted to make the public aware that he will be available everyday next week for public input, questions, or concerns. His office hours to meet will be 10:00 a.m.-1:00 p.m. Monday through Thursday, and from 10:00 a.m.-12:00 p.m. on Friday.

Brian Robertson reported that he met with a couple people from the Alliance earlier this week and plans on attending his first Alliance Board Meeting this Friday. He also attended a HRPC meeting last night and welcomed Thom Bissell as a new member to Regional Planning Commission. Brian stated he made a motion for the Subdivision Regs to move forward for public input and HRPC will be handling this. Commissioner Robertson asked Sarah to reach out to HRPC so each Commissioner could have a copy of this information to review. Next Regional Planning meeting will be February 21st and will get the public input on this Subdivision Regs. Commissioner Robertson stated that there is sad news regarding a 16 year old boy being shot by a deputy in Franklin County due to an altercation at court. Prayers go out to the young man and the deputy as this is a difficult situation. The Commissioners along with the Sheriff and Judges of Hancock County have been talking for a few years about securing the courts and it is time to take action in our community.

At 9:44 a.m. Commissioner Robertson made a motion for executive session to discuss potential litigation and potential real estate acquisition, Commissioner Bechtol seconded. A roll call was taken and resulted as follows: Commissioner Robertson, yes; Commissioner Bechtol, yes; Commissioner Gazarek, yes. At 10:28 a.m. Commissioner Robertson made a motion to come out of executive session, Commissioner Gazarek seconded. Motion passed 3-0 with no action taken at this time.

The Commissioners went back into regular session at 11:03 a.m. to open the bids for Township Road 142 Waterline Extension. Commissioner Bechtol asked if the mail room was checked for any potential bids. The Assistant Clerk verified that she did check with the mail room and there were no other bids. Lucinda Land asked the audience in attendance if anyone else had a potential bid to present and there were none. There were 14 bids received and the bid results are attached.

At 11:30 the Commissioners reconvened in the 2nd floor conference room. Present at the meeting were Timothy Bechtol, Mark Gazarek, Sarah Mutchler, Courtney Comstock, Jim Maurer, and Doug Jenkins.

The Assistant Clerk presented the following resolution for consideration:

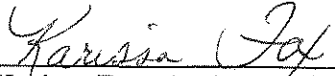
Resolution #54-18- Transfer of funds within the appropriation-Flood Mitigation Assistance FY 2016 Grant. Mark Gazarek made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Courtney Comstock, Litter Landing Director, gave an update on the facility. She reported that she spoke to the company that is building the new baler and they are doing final testing and expect delivery within the next 2-3 weeks. There is an immediate safety concern with an overhead door which has been removed and the building secured until it can be fixed. Courtney also reviewed issues at the facility and indicated that there are several concerns but the safety concerns need to take priority. The Commissioners gave Courtney the approval to take the initiative to get the high priority issues taken care of and directed her to work with Sarah Mutchler the Operations Coordinator to do so. Courtney reported there have been several roadblocks when processing the recycling due to equipment problems, being short staffed, and also lack of education with the general public. Courtney suggested that the education portion of the recycling be re-implemented to help stop the contamination of products which slows down the process and contaminated material reduces the profit they receive from the materials. At this time there is no tentative date to put the remainder of the remote recycle stations back in place due to staffing and equipment issues, as well as continued garbage being dumped at the

stations that are currently out. The Commissioners support Courtney's efforts and have given her permission to contact the radio station to get information out about Litter Landing. Courtney will be working with the Operations Coordinator for equipment, staffing, and safety issues to be resolved. There will be an update meeting scheduled in February.

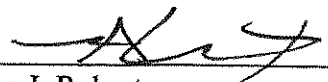
The meeting was adjourned at 11:55 a.m. for the day.

Respectfully submitted,



Karissa Fox, Assistant Clerk

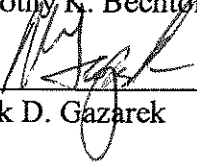
Reviewed and approved by:



Brian J. Robertson



Timothy K. Bechtel



Mark D. Gazarek

1-18-18 *ref*

HANCOCK COUNTY COMMISSIONERS

TR 142 WATERLINE EXTENSION

Bid Opening - JANUARY 18, 2018

Engineer's Estimate - \$ 1,388,000

BIDDERS	TOTAL BID	Comments
JDR EXCAVATING Findlay OH	1,197,757.00	Bid bond, Add 1 & 2
HOHENBRINK EXCAVATING Findlay OH	969,451.00	Bid Bond, Add 1 & 2
HELMS & SONS Findlay OH	1,046,081.64	Bid Bond, Add 1 & 2
UNDERGROUND UTILITIES Monroeville OH	930,221.05	Bid Bond, Add 1 & 2
SALENBIEN EXCAVATING Dundee MI		
DEGEN EXCAVATING Lima OH	1,243,472.34	Bid Bond, Add 1 & 2
R.A. BORES EXCAVATING Monroeville OH	1,034,136.50	Bid Bond Add 1 & 2
GEDDIS PAVING & EXC. Toledo OH		
VTF EXCAVATION LLC Celina OH	1,020,995.47	Bid Bond Add 1 & 2
VERNON NAGEL INC Napoleon OH	1,194,046.75	Bid Bond, Add 1 & 2
CASH SERVICES LLC Northwood OH <i>Millbury</i>	984,521.26	Bid Bond Add 1 & 2
BUCKEYE EXCAVATING Norwalk OH	1,209,751.00	Bid Bond Add 1 & 2
BEAVERDAM CONTRACTING Beaverdam OH <i>Bluffton</i>	1,139,684.25	Bid Bond Add 1 & 2
MILLER CONTRACTING GROUP Ottoville OH	1,088,675.45	Bid Bond Add 1 & 2
HANKS PLUMBING & HEATING Toledo OH <i>Hph</i>	1,265,480.00	Bid Bond, Add 1 & 2
<i>E.S. WAGNER</i> <i>Oregon Toledo OH</i>	1,291,487.25	Bid Bond Add 1 & 2

Rank	Needs	Unit / Where	Reason	Explanation	Estimated Cost	Suggestion to Resolve Problem	Quoted
*	Tires	Forklift - Green	Safety	Total sticks - no traction - dangerous on the lot / wet pavement and on the loading ramp.	\$550.00	Miami Industrial	No
*	Tires	Forklift - Grn/Ylw	Safety	Limited traction - dangerous on the lot / wet pavement and on the loading ramp	\$550.00	Miami Industrial	No
*	Cages	On Site	Safety	Safety and functionality - wobble, public usage, roll off forks, pinch factor - 15+ cages. (to purchase more cages would be \$120/each)	\$300.00	Landfill has been assisting with these welding projects	
*	Rotator	Forklift - Any	Access / Safety	material processing/dumping made easier - less staff required for processing totes (2-3 to flip) - easier to empty with out handling twice - will still have forklift functionality so no loss of equipment (Alternative to scaffolding- SUGGESTED for dumping - unit would be in the way - time consuming and still would require multiple staff to process materials- \$900)	\$4,000.00	Miami Industrial	Yes
*	Pavement	Back-lot	Access / Safety	Very uneven - difficult to transport bales of materials difficult to clear of ice/snow for safe passage - could cause long-term physical back damage	TBD	Stone has been added to try and assist with low spots and holes...	No
*	Pavement	On Site	Access / Safety	Public access is no longer lined - the public travels thru with no confirmed path of travel... they have hit the fence and have blocked the drop off area by not complying to "assumed" traffic flow patterns	TBD	Perhaps the Engineering Department could assist with that line marking	No
**	Garage Doors	Building	Use & Safety	The large overhead door and header damaged by roll-off container	\$10,000.00	In progress / Insurance claim	Yes
V	Alternator	Yellow Truck	Usability	No holding charge - lost power while in use - used to haul materials from customers	\$200.00	REPAIRED by Landfill Staff	Yes
V	Can Crusher	On Site	Usability	Original equipment - plugs and belt rolls of the rollers - causing the unit to jam and become un usable - currently process 3-4 cages of aluminum cans per day - being down for a day is problematic for material collection	TBD	Landfill just fixed the belt guide on the can crusher - seems to be working much better for the time being	No
	Heater	Older-Roll off Trk	Usability	Heater unit puts off - very little heat - very cold and depending on wind direction it blows into the cab	TBD		No
	Tarp	New-Roll off Trk	Usability	Tarp is starting to tear at the seams - used mostly for transport of trash container - better to repair a small tear than have to replace the entire tarp	TBD		No
	Tarp	Trash-Roll off	Usability	only covered during transport - covered until full eliminates for blowing debris - just a tarp requires multiple people to secure - a tarp system is more expensive but eliminates multiple staff and litter concerns	\$300.00	Internet Research	No
	Semi tractor	On Site	Usability	Currently NOT usable - wheels are locked up from lack of usage... Needs disposed of or repaired - only purpose is the ability to move semi trailers around the property - I'm told it has not moved from it's current location in 3+ years	TBD	Prefer to Dispose / Sell / Trade - free up space on the property - couple of people have shown interest in purchasing - is there a way to still move semi trailers if needed	No
	Semi Trailers	On Site	Usability	Currently there are 2- 53' trailers on the property - both are used for "storage" - one seems to hold empty totes and the other holds a few bottle bins and other old collection containers not being used	TBD	With a proper storage facility there would be the capabilities of removing these units and making additional space throughout the property....	No

Rank	Needs	Unit / Where	Reason	Explanation	Estimated Cost	Suggestion to Resolve Problem	Quoted
	Service	White Box Van	Undetermined	Check Engine light been on in the White Box Van for number of years - previous employee covered with tape - seems to run fine - not certain why the light is on	TBD		
	Door	Yellow Truck	Safety	Currently No back roll-up door on the unit - materials inside are fully exposed - limited usability	TBD	Currently securing items with load bar and only used for large item pickups	No
	Signage	On Site	Identification	There is no front signage anymore identifying the location of the facility.... Or property address marker - should there be an emergency I hope they all are aware of the location by name alone	TBD		No
	Lights	Building	Access / Safety	Donation area - public access is dark at night / hard to read signage	\$350.00	LED Lights - Maintenance	No
	Ramp	On Site	Access / Safety	Portable Loading Ramp - used for loading trailers - steel chunks missing - damaged trailer lip from attempted movement - hydraulic support	\$11,000.00	Sledge Hammer- Welding - Purchase Wheel Chalks for \$30-40 for additional safety	No
	Welding	Recycling Roll-off	Access / Safety	Internal hinges are falling, doors are not swinging properly, access doors/latches are damaged, rollers are frozen	TBD	I'm told perhaps Landfill staff can assist - Time and availability could be an issue	No
	Welding	Recycling Roll-off	Access / Safety	Material Slope flooring needs installed - units purchased with flat surface making cleaning out difficult	TBD		No
	Painted	Recycling Roll-off	Access / Safety	Units are in need of paint and relabeled - County Image / Public safety	TBD		No
	Door	Bobcat	Access / Safety	Back door was damaged on the hinges and the door is bent - if we try to bend the door back using force additional damage may occur to the hinge causing additional problems	TBD	Currently being secured by Bunge-strap	No
	Garage Doors	Building	Access / Safety	3 doors + installation- Used to secure equipment at night - off the rails in multiple spots - Rails are damaged, doors are damaged - can be locked but with a little pressure and easily be popped off the railing - don't want people accessing equipment afterwards	\$1,500.00	Internet Research	No
	Fence	On Site	Access / Safety	Damaged in several areas - part of it is shared with BV	TBD		
	Welding	Recycling Roll-off	Access / Safety	Container Grab/rollers and hook Pins are broken on a couple units... unsafe to slide on & off the truck	TBD	I'm told perhaps Landfill staff can assist - Time and availability could be an issue	No
	Chain	On Site	Access / Safety	divide public drop off from the shipping/receiving area - general public interferes with large truck traffic and potentially could cause accidents	TBD		No
	Signage	On Site	Access / Safety	Improve / replace "do not enter" signage in the back from E. Main Cross - general public uses as a pass thru and interferes with large truck traffic	TBD		No
	Former Building	On Site	Access / Safety	Currently used for warehousing and Aluminum Can Processing - exposed electrical not sure if it's charged or not - radiant old heaters, very dark, bowed walls, exposed ceiling, broken doors, animal feces, damaged roof, unstable structure	TBD	Need the warehouse space - would like to replace with larger pole barn inserting forklift rack along	No
	Lights	Vehicles	Access / Safety	The back up light on the 'old' roll-off needs to be replaced and the license plate light on the 'new' roll-off needs to be replaced - usually not driven at night however it does need to be replaced		Shouldn't be too expensive - finding the time to get the parts and actually install the units is difficult being short staffed and continuously busy	No
	Painted	Building	Access / Safety	Floor markings so that the general public is aware that they should not go beyond "this" point - they wonder into forklift and truck paths	TBD		No

Rank	Needs	Unit / Where	Reason	Explanation	Estimated Cost	Suggestion to Resolve Problem	Quoted
	Service	Litter Trk	Access / Safety	Tack weld - chain hooks on the back end of the Litter Truck - check engine light on - according to Clair - Donny suggested that the exhaust system needs to be flushed/cleaned	TBD	\$100 diagnoses - minimal to confirm	No
	Trash Roll off	On Site	Access / Safety	Current trash roll-off is shorter than the other units - when it is dumped it & it's debris catches on hydraulic lines and causes damaged to the transport vehicle	TBD	my understanding is that the the roll-off was a donation from the landfill and does currently service it's purpose - we simply have to monitor the hydraulic lines on the vehicle	No