

Minutes

January 24, 2023

Commissioners present: William Bateson, Timothy Bechtol and Michael Pepple.

Also Present: Christine Carrigan, Cindy Land, Phil Johnson, Adam Witteman, Steve Wilson and Lizzy Essinger.

Commissioner Bateson opened the meeting at 2:00 p.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the January 19th 2022, meeting was read with Michael Pepple making a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

The Commissioners approved a travel request for the Engineer. In addition, they signed the Full Release of Mortgage to Secure a Deferred Loan for Rehabilitation of Property for the CHIP program.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #47-23 – Authorizing payment of the listed and/or attached purchase orders. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #48-23 – Advance of funds from the General Fund to the JFS Capital Projects Fund 4072. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #49-23 – Additional appropriation – within the Auditor's certification – Commissioners to appropriate to Children's Trust Fund 7139. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #50-23 – Additional appropriation – within the Auditor's certification – Commissioners to appropriate to HAVA Fund 2177. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #51-23 – Transfer of funds within the appropriation – General Fund 1001. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Cindy Land pulled her resolution due to a misunderstanding. She will prepare the resolution for the communications tower, recommended contractor on Thursday. She inquired with Adam if funds were in place for the County Road 140 project. He stated that budget would have reset at the end of the year. She requested the funds be put in place by Thursday for her resolution.

Phil Johnson presented the following resolutions for consideration:

Resolution #52-23 – Authorization for execution of a request for release of funds (RROF) and certification for federally funded state projects related to the PY 2022 CHIP grant. Lizzy stated this is the second step in the CHIP grant process. Great Lakes Community Action Partnership has completed the environmental review. The environmental review will be sent to the state along with the request for the release of funds. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #53-23 – Authorization reimbursement to Ten Star Enterprises, Inc., of the amount of two hundred, forty dollars for payment of grease trap cleaning pursuant to the parties' lease for real property located at 516 South Main Street in Findlay, Ohio for 2023-2026. Phil stated this resolution authorizes payment of \$240.00 to Ten Star Enterprises, Inc., for reimbursement of the first grease trap cleaning of the year. There could be up to four reimbursements this year for grease trap cleanings. The total expense is not to exceed \$1,200.00. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #54-23 – Authorizing entry into Change Order No. 1 to the contract with All Excavating & Demolition, LTD., for demolition of concrete grain silos located in Jenera, Ohio, pursuant to the Building Demolition and Site Revitalization Grant program. Phil stated that during the process of demolition All Excavating & Demolition, LTD., discovered underground augers in pits, additional rebar in silos and additional concrete, resulting in additional charges of \$9,500.00. This will increase the project cost to \$142,200.00. Lizzy stated the additional amount will be covered by the grant. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #55-23 – Authorization for entry into agreement with Ohio Machinery Co. d/b/a Ohio CAT for provision of repair services upon a model 826K compactor utilized at the Hancock County Landfill. Phil stated the compactor is inoperable, and it is needed for smooth operation at the landfill. The cost for the two repair quotes received total \$149,662.50. Cindy confirmed with Steve that the repairs had to be completed by Ohio CAT. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #56-23 – Authorizing issuance of a request for qualifications, soliciting responses from qualified asbestos abatement firms to provide assistance with asbestos abatement and other components of the 401 South Main Street Abatement project. Phil stated this will give authority from the Board to Regional Planning to solicit request for proposals from qualified asbestos abatement firms to provide services in the removal and remediation of asbestos at the site. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #57-23 – Authorizing signature to and submission of documents to Ohio Office of Community Development to apply for a Target of Opportunity Downtown Building Grant program. Phil stated this resolution relates to a new program. Lizzy stated that the application is processed through a grant management system called OCEANS. The application in process is focused in the Village of McComb. There are three large buildings on Main Street that need to be remodeled and restored. This would make them desirable again for businesses to come in and revitalize the community. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Phil Johnson requested an executive session in regards to potential real estate acquisition and pending litigation. Cindy Land requested an executive session in regards to personnel compensation.

At 2:35 p.m., William Bateson made a motion to enter into executive session in regards to potential real estate acquisition, pending litigation and personnel compensation. Timothy Bechtol seconded. A roll call vote resulted as follows: William Bateson, yes; Timothy Bechtol, yes; Michael Pepple, yes.

At 3:17 p.m., William Bateson made a motion to come out of executive session, in regards to potential real estate acquisition, pending litigation and personnel compensation with no action taken. Michael Pepple seconded. Motion passed 3-0.

Steve Wilson stated he was here for executive session.

Lizzy Essinger updated the Commissioners on grants that Regional Planning is currently working on.

Adam Witteman inquired if funds were in place for the Change Order No. 1 for All Excavating & Demolition, LTD. Lizzy stated she was advised to have the signed change order back before putting funds in place. Adam stated funds need to be in place before the resolution is passed.


Meetings/Reports

Michael Pepple attended the Roscoe Leadership Team meeting and the USDA meeting.

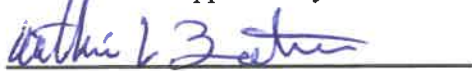
Timothy Bechtol continues to gather information and numbers for the bidding of the flood damage and work at the JFS building. The structural engineer will be coming out this Friday to look at all the work done on the trusses, and evaluate the work that still needs to be done on the trusses. Tim stated they need to discuss the request from ACI Construction Company, Inc., and RCM Architects, Inc., for the Juvenile/Probate court. They have three services they are asking for approval of. One of them is additional charges for the solar array study on the roof. Tim's recommendation is there is not enough roof space left to make that a viable option. His vote is no for the roof study. Commissioner Bateson and Commissioner Pepple concurred. Second is the landscape architecture for the project. There is very limited landscaping. Tim has requested they reach out to Hancock County Master Gardeners for this project. Therefore, his vote is no for the landscape architecture. Commissioner Bateson and Commissioner Pepple concurred. The third is for acoustic engineering services. Tim recommended they use what they learned from Judge Routson's project and apply it to this project. Commissioner Bateson and Commissioner Pepple concurred. Tim will respond back with the decisions.


William Bateson attended the USDA meeting.

Respectfully submitted,


Christine Carrigan, Assistant Clerk

Reviewed and approved by:


William L. Bateson


Timothy K. Bechtol

Michael W. Pepple
Michael W. Pepple