

Minutes

July 26, 2023

Commissioners present: Timothy Bechtol and Michael Pepple. William Bateson absent

Also Present: Alec Helms, Cindy Land, Phil Johnson, Adam Witteman and Lizzy Essinger.

Commissioner Bechtol opened the meeting at 9:30 a.m. in the Commissioner's 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the July 20th, 2023 meeting was read with Michael Pepple making a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Michael Pepple made a motion to approve two warrant journals. Timothy Bechtol seconded. Motion passed 2-0. The Commissioners approved payroll for their employees, JFS payroll, a travel request for the Engineer and payment of a credit card late fee for the Public Defender.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #482-23 – Authorizing the payment of the listed and/or attached Purchase Orders. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #483-23 – Additional appropriation - within the Auditor's certification - Commissioners to appropriate to Severance (Sheriff) #2136. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #484-23 – Transfer of funds within the appropriation - Local Fiscal Recovery Fund 2241. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #485-23 – Additional appropriation within the Auditor's certification - Commissioner's to appropriate to Local Fiscal Recovery Fund #2241. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #486-23 – Additional appropriation within the Auditor's certification - Commissioner's to appropriate to General Fund #1001. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #487-23 – Transfer of funds within the Appropriation - Juvenile Court General Office #1001. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #488-23 – Additional appropriation within the Auditor's certification - Commissioners to appropriate to HUD Fund 2062. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #489-23 – Release of permissive tax - Village of Van Buren to pay for resurfacing North Elm Street, Crestwell Drive, East Spruce Lane, West Spruce Lane, North Sycamore Lane and South Sycamore Lane within the Village - \$34,674.00. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #490-23 – Rescinding Hancock County Commissioner's resolution #463-23 dated July 20, 2023 (Transfer of funds within the appropriation - from ADAMHS Fund 2013 to ADAMHS Fund 2141). Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #491-23 – Transfer of funds - from ADAMHS Fund 2013 to ADAMHS Fund 2141. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #492-23 – Additional appropriation - within the Auditor's certification - Commissioner's to appropriate to Ag Center. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #493-23 – Transfer of Funds within the Appropriation - Veterans Services Fund #2152. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #494-23 – Transfer of Funds within the Appropriation - Family and Children's First Council #8214. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #495-23 – Resolution adjourning final hearing on Liberty-Reed Ditch petition and hearing on claim of Aric Hochstetler. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #496-23 – Transfer of funds within the appropriation – CASA Fund #2246. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Phil Johnson presented the following resolution:

Resolution #497-23 – Authorizing execution of release of mortgage for real property located at 1600 Greenfield Drive, Findlay, Ohio, owned by Bryan and Aleisha Gilmore. Phil Johnson stated this mortgage was set up on a yearly forgiveness. The forgiveness agreement is not done yet but the owners are looking to sell the home. This will trigger repayment. The funds that are being repaid will then be recycled back to be used for more residential repairs. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #498-23 – Authorizing the purchase of a 1998 1200 Avgas Refueler from Global Aviation Services, LLC d/b/a Proflo, of Sugar Land, Texas for use at the Hancock County Landfill. Phil Johnson stated the current vehicle is rusting out. They would like to get it replaced before it is inoperable. The cost is \$34,950.00. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #499-23 – Authorization for payment of invoice from Martin-Wood Appraisal Group, LTD., for preparation of real estate appraisal of property on North Main Street. Phil Johnson stated this is for the appraisal on a downtown property that the board was considering purchasing. The appraisal is complete and has been provided. The invoice price is \$1,480.00. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #500-23 – Selection of and ranking of qualified architectural firms for architectural consulting and design services for completion of a State of Ohio Community Development Block Grant (CDBG) Project with regard to a target of opportunity childcare and daycare facility grant program. Phil Johnson stated this follows other resolutions and work done by Regional Planning. This is for the Daycare and Child Care facility in McComb. RCM and Peterman provided responses to the RFQ. This will establish the rankings, with RCM as number one and Peterman as number 2 and allow negotiations to begin. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #501-23 – Authorizing entry into a contract with Aramark Uniform & Career Apparel, LLC dba Aramark Uniform Services aka Aramark, for floormat rental services for use at the Hancock County Courthouse and also authorizing execution of a mutual release related to a previous agreement. Phil Johnson stated this is for the provision of floor mats at the courthouse. The contract is for 2 years. The cost for year one is \$2,295.46. There is a potential year two increase of up to 3% for a cost of \$3,085.32. This agreement also includes up to \$500.00 for replacement of damaged or worn out mats. This brings the total agreement cost to \$6,580.78. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #502-23 – Authorizing the execution and submission of an "OCEAN User Agreement" document in relation to the McComb Downtown Buildings project within the CDBG program. Phil Johnson stated this is to allow system access to the OCEAN database. These procedures are in place to verify no unauthorized access is made. This paperwork is approving access to Jess from Regional Planning and Kleinfelder's planning department. This process takes some time and although we have not officially contracted with Kleinfelder for this grant administration they have expressed interest in doing this work. This will begin the process so it is in place when that is done. If Kleinfelder is not awarded the work this can be redone to take them off the authorized user list. Lizzy Essinger explained what the OCEAN database is, how it is used and why Kleinfelder will need access to it. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Phil Johnson requested executive session in regards to potential real estate acquisition.

Cindy Land stated she was here for the executive session.

Adam Witteman had nothing to report from the Auditor's office. Commissioner Pepple stated he had a resident ask if our ditch maintenance accounts are earning interest. Adam stated he is not sure but if it is the interest would be going into the General Fund. Cindy Land explained that all interest goes to the general fund except for special grant funds or an enterprise fund.

Meetings/Reports

William Bateson was absent.

Michael Pepple attended the flood mitigation zoon update meeting. Everything is on schedule and progressing.

Timothy Bechtol attended two Data Board meetings. They should have information to the board soon.

At 10:03 a.m., Timothy Bechtol made a motion to enter into executive session in regards to potential real estate acquisition. Michael Pepple seconded. A roll call vote resulted as follows: Timothy Bechtol, yes; Michael Pepple, yes;

At 10:47 a.m., Timothy Bechtol made a motion to come out of executive session, in regards to potential real estate acquisition with no action taken. Michael Pepple seconded. Motion passed 2-0.

At 11:00 a.m., the Commissioners met with Judge Johnson in regards to the IV-E Program. Also present was Alec Helms, Shawn Carpenter and Cathy Elliot. Judge Johnson stated that Cathy runs the Grandparent and IV-E programs. There have been lots of counties dropping out and changes are being made. Cathy Elliot explained the changes in how the cases are being handled and how the process works. Judge Johnson stated we have received just under \$400,000 in federal funds. The average placement costs are \$300 per day and can be up to \$500 per day for children in detention. We also receive \$115,000 from the DYS grant. Judge Johnson explained what we use those grant funds for. Commissioner Bechtol asked how the loss of counties will affect the funding. Judge Johnson stated we are not sure as of right now. Shawn Carpenter explained how this process is helping to keep children out of detention and helping the families as well. There was a discussion on what is being done to help kids at a younger age since these are school aged children. Judge Johnson stated the agreement has been sent to Cindy Land for review and will need to be signed by September. Commissioner Bechtol stated we will look to have this on the agenda for next week. Judge Johnson stated that about 1/3 of her youth cases are considered at risk of removal. The Commissioners thanked them for coming in to explain the changes. Judge Johnson stated they are working on the requested list for the furnishing at the new building. Commissioner Bechtol explained the plan for furnishing the building.

At 1:15 p.m., Commissioner Pepple held a bid opening for two Regional Planning WPCLF projects. Also present was Alec Helms and Jessica Sells. The assistant clerk stated one bid had been received for each project and that the mailroom had been checked and there are no more bids. Kershner Excavating provided a quote for the Heaster project of \$26,106.00 and for the Riggs project of \$18,530.00. There were bid bonds with provided with each bid. Commissioner Pepple stated the bids will be reviewed.

Respectfully submitted,



Alec Helms, Assistant Clerk

Reviewed and approved by:

Absent

William L. Bateson

William L. Bateson

Timothy K. Bechtol

Timothy K. Bechtol

Michael W. Pepple