

Minutes

June 1, 2023

Commissioners present: William Bateson, Timothy Bechtol and Michael Pepple.

Also Present: Alec Helms, Cindy Land, Auditor Charity Rauschenberg, Adam Witteman, Jeremy Kalb and Lou Wilin from the Courier.

Commissioner Bateson opened the meeting at 9:30 a.m. in the Commissioner's 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the May 30th, 2023 meeting was read with Michael Pepple making a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Michael Pepple made motion to approve two Warrant Journals. Timothy Bechtol seconded. Motion passed 3-0. The Commissioner approved payroll for their employees and JFS. The Commissioners approved moving forward with the transfer of \$200,000.00 from the Revolving Loan Fund to put towards the CDBG McComb Critical Infrastructure project.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #361-23 – Repayment of advance from EI - ARPA Fund #2244 to the General Fund #1001. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #362-23 – Additional appropriation - within the Auditor's certification - Commissioner's to appropriate to Victim Assistance VOCA Grant Fund #2084. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #363-23 – Additional appropriation - within the Auditor's certification - Commissioner's to appropriate to ADAMHS #2242. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #364-23 – Resolution - Order fixing time of View and First Hearing. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #365-23 – Transfer of funds from Landfill #5042 to Landfill Bond Retirement Fund #3091. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Cindy Land presented the following resolutions:

Resolution #366-23 – Authorizing Entry into Agreement Allowing Hancock County Job & Family Services to Continue to Access and Utilize Location and Investigation Services Available through the County Commissioners Association of Ohio from West Publishing Co. Cindy Land stated this is an annual renewal of the contract for CLEAR. It is a tracking service for non-

custodial parents. There are no changes to the contract from last years. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Auditor Rauschenberg stated that she has been speaking with IT about the network equipment and access points for the new building. There is some confusion on what is included and not included in the GMP. There are things shown in the drawings but they are not included in the AIA documents. She is just looking to find out what the IT department should be looking to get quotes for. She noted the Special Inspections are not included in the GMP so budgeting and POs will need to be put in place for that. Commissioner Bechtol stated he is waiting on clarification for those things as well. There was a discussion on the breakdowns needed from ACI & RCM and who should be contacting them in regards to them. Charity stated she will reach out to Matt Sagone as well to see his opinion if the plans or the AIA documents should be followed. Auditor Rauschenberg stated that audit is here and should be wrapping up this month.

Jeremy Kalb asked if there were any questions in regards to the letter and MOU sent over for the properties for Phase 2 of the benching. Commissioner Pepple stated he proposes using the MOU from September of 2018 as a templet. This MOU was used for the Phase 1 Benching properties. Cindy Land stated we cannot send a letter to the council until we get the MOU in place. She can prepare this for review. There was a discussion on the process of what can be done. Jeremy explained what City Council is wanting with the MOU and the letter. Commissioner Bechtol stated they will have MWCD review the MOU before signing.

Lou Wilin asked for additional information about the discussion on the properties for Phase 2 of the benching.

Meetings/Reports

Michael Pepple had nothing to report.

Timothy Bechtol has been in contact with Matt Sagone. They have put together a scoring sheet for the Special Inspections RFQ. The Commissioners will fill them out for the companies that submitted their information. Then the companies can be ranked and they will ask for a proposal for the top one.

William Bateson attended the Economic Development meeting this morning. On Tuesday after the annexation hearing he was able to speak with Cass and Marion Township Trustees. They were all under the impression there was going to a light put in for the 212/236 intersection if the annexation was approved. The Commissioners are still gathering information to make their decision on the annexation request.

At 2:14 p.m. the Commissioner reconvened their meeting to discuss the Special Inspection RFQ submissions. The Commissioners scored the companies as follows:

	CTL	TTL	PSI Intertek
Commissioner Bateson	54	55	55
Commissioner Pepple	40	44	38
Commissioner Bechtol	41	41	39
TOTAL SCORE	135	140	132

Michael Pepple made a motion to rank the companies as TTL, CTL then PSI Intertek and enter into negotiations with the top company. Timothy Bechtol seconded. Motion passed 3-0. Cindy Land explained the next steps in the process and that a resolution will be prepared once a proposal is received and agree on.

Cindy Land stated that when reviewing the MOU that was discussed this morning, it seems as though we are missing a lot of the information that was included in the 1st MOU from 2018. This should be prepared after the bids for the Phase 2 work have been received and opened but before the contract is awarded. There was a discussion on what could be included in a letter to the city and the time frame of when it could be sent. Cindy stated she will speak with Steve Wilson when he gets back about the needed information. Commission Bechtol stated we will need to have Steve work with the MWCD to get Phase 2 out for bid.

Respectfully submitted,



Alec Helms, Assistant Clerk

Reviewed and approved by:



William L. Bateson



Timothy K. Bechtol



Michael W. Pepple