

Minutes
June 25, 2019

Commissioners Present: Timothy Bechtol, Mark Gazarek and Brian Robertson.

Also Present: Cindy Land, Steve Wilson, Phil Johnson, Lee Swisher, Kim Boudrie, Doug Cade, Jim Maurer, Maryann LaRoche and Miranda Lobdell.

Commissioner Bechtol opened the meeting at 9:30 a.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the June 20, 2019 meeting were read with Brian Robertson making the motion to approve, Timothy Bechtol seconded. Motion passed 2-0. Mark Gazarek abstained.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #363-19 – Authorizing the payment of the listed and/or attached purchase orders. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #364-19 – Rescinding Hancock County Commissioners' Resolution #356-19 dated June 20, 2019 (Transfer of funds within the appropriation- Common Pleas Court- Probation Improvement). Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #365-19 – Transfer of funds within the appropriation – General Fund – Data Processing. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #366-19 – Transfer of funds within the appropriation – Common Pleas Court – Jail Diversion. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #367-19 – Transfer of funds within the appropriation – Common Pleas Court – Jury Commissions. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #368-19 – Transfer of funds within the appropriation – Veterans Services. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #369-19 – Additional appropriation within the Auditor's Certification – Commissioner's to appropriate to ADAMHS. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #370-19 – Transfer of funds within the appropriation – ADAMHS. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #371-19 – Transfer of funds within the appropriation – General Fund. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #372-19 – Transfer of funds within the appropriation – JFS. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #373-19 – Transfer of funds within the appropriation – Developmental Disabilities. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Mark Gazarek made the motion to approve the Warrant Journal. Brian Robertson seconded. Motion passed 3-0. A travel request was signed for the Auditor's Office. The Commissioners initialed 2 RLF invoices submitted by HRPC from October – December 2018 for \$3,673.81 and from January – March 2019 for \$3,138.44.

Lucinda Land presented the following resolutions for consideration:

Resolution #374-19 – Authorizing contract with MJ Martin, Inc. for a jail and justice system assessment (JJSA) for Hancock County, Ohio. Cindy stated that MJ Martin ranked the highest and she did review this with Sheriff Heldman. Cindy also stated that Captain Kidwell also has spoken to representatives from MJ Martin and is happy with their progress. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #375-19 – Authorizing a memorandum of understanding between Hancock County and the City of Findlay for the Blanchard River Flood Mitigation Plan Development regarding the study of flood mitigation issues related to various transportation corridors in Findlay. Cindy Land stated that there has been a lot of discussion recently regarding the 4 intersections that this study pertains to. The City of Findlay signed the MOU for their involvement in the study and is presenting the original MOU for the Commissioners to authorize. Mark Gazarek inquired from Steve Wilson if he agrees to this MOU and Steve replied that he does agree. Timothy Bechtol also agreed with the wording of the MOU. Mark Gazarek made the motion to approve, Brian Robertson seconded. Brian Robertson stated for the record that Hancock County did suggest some changes and the final draft does include those changes. Steve Wilson also stated that there has been progress on the MLK design and it should be ready around August 1st. Furthermore, Steve stated that the SR 568/CR 180 culvert project needs an ODOT utility permit and that he is working on it. Tim Bechtol expressed his thanks to Steve for his assistance and that this is a good step for the community. Motion passed 3-0.

Resolution #376-19 – Resolution authorizing participation in the ODOT Cooperative Purchasing Program. Doug Cade indicated that this resolution allows for many more opportunities with ODOT and their competitive bid process. Doug stated that this is new to Hancock County, but he is familiar with the process. Cindy Land stated that the resolution called for a representative to negotiate and she indicated that she put Doug's name as a representative. Doug agreed. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #377-19 – Authorization to enter into an amendment to the contract with Emergency Services Marketing Corp., Inc. (ESMC), for access to the use of the IAmResponding.Com Emergency Services tracking application. Cindy Land stated this is similar to the contract of prior years in which Hancock County pays for year 1 and the remaining 2 years are billed to the respective county agencies/departments. Cindy stated that there is nothing on the resolution that breaks down who pays what year, an agreement was always in place through Lee Swisher's coordinated efforts. Lee Swisher stated that costs have increased for the next 3 year period, due to the addition of Appleseed EMS. Mark Gazarek inquired if this tracking application allows

other agencies to communicate with each other in the event of an emergency. Lee Swisher stated that each agency who wants to use this tracking service can contact each other at any time. Lee Swisher also stated that there are 12 county agencies/departments that will use this application. Lee also said that the City of Findlay emergency units are unable to be connected to the application due to system restraints. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Cindy Land stated that the resolutions for Ditch Maintenance are not being presented today due to some flaws she discovered. They will be presented at a later date.

Phil Johnson presented the following resolutions for consideration:

Resolution #378-19 – Authorizing entry into an agreement regarding construction and maintenance of a ditch within and around Deer Landing 1st Addition Subdivision, pursuant to Ohio Revised Code Section 6131.63. Phil Johnson stated that recently the developer recorded plans to maintain ponds and the right of way in a couple of new property developments that are under construction. Brian Robertson stated that this agreement comes as a result of dialogue with several parties; developers, the Engineer's Office, HRPC, homeowners, etc. which allows Hancock County (Soil & Water) to take over the maintenance of ponds similar to Western Meadows and know upfront there will be an assessment. Tim Bechtol stated that hopefully this gives the homeowner peace of mind upfront. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #379-19 – Authorizing entry into an agreement regarding construction and maintenance of a ditch within and around Glenmar Subdivision Second Addition – Plat 2, pursuant to Ohio Revised Code Section 6131.63. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #380-19 – Authorizing entry into an agreement regarding construction and maintenance of a ditch within and around Glenmar Subdivision First Addition – Plat 2, pursuant to Ohio Revised Code Section 6131.63. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Phil Johnson requested executive session in regards to potential real estate acquisition.

Doug Cade had nothing to report.

Kim Boudrie had nothing to report.

Meetings/Reports

Brian Robertson stated that he spoke to HRPC regarding the letter from the state that was received regarding citizen participation. Matt Cordonnier is working on a follow up response. Brian also mentioned the recent attention to the service people coming back from combat is greatly appreciated.

Mark Gazarek had nothing to report.

Timothy Bechtol reported that he met with Nicole Coleman and several other Veterans Services board members and toured the cottages. Tim stated that the new health building should be done by early Fall 2019 and the Health Department will move after the immunization push for residents is over. Tim also attended the quarterly meeting for the Northwest Ohio County Commissioners and Engineers Association meeting.

At 10:07 A.M., Timothy Bechtol made the motion to enter into executive session to discuss potential real estate acquisition, Brian Robertson seconded. A roll call vote resulted as follows: Timothy Bechtol; yes, Brian Robertson; yes, Mark Gazarek; yes. At 10:29 am, Timothy Bechtol made the motion to come out of executive session with no action taken, Mark Gazarek seconded. Motion passed 3-0.

At 10:30 A.M., the Commissioners participated in a conference call with Putnam County Commissioners regarding the Joint County Ditch Maintenance collections. Cindy Landwehr, Michael Lammers, Vincent Schroeder, and John Schlumbohm were present on the conference call.

Putnam County presented the following resolution: Maintenance to be collected on joint ditches in Hancock County. Resolution passed and a copy will be forwarded to the Clerk for our files.

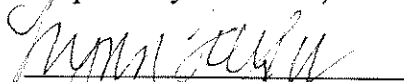
At 10:45 A.M., the Commissioners met with Sheriff Heldman and Rebecca Smith regarding the 2020 budget. Cindy Land was also in attendance. Sheriff Heldman stated that he prefers to discuss his entire budget as opposed to limiting the discussion to the jail budget since his expenses are the largest in Hancock County. Sheriff Heldman stated that advance preparations need to be considered in regards to pay raises for next year. The Sheriff stated that he is looking at a 2.5% pay increase as negotiations will take place next year and ideally he would like to keep as much of the negotiations as much as possible. Retaining employees is beneficial and his office is down 5 corrections officers and a good wage is valuable. Sheriff Heldman also stated the camera project is continuing, and a decision on the radio consule needs to happen ASAP. Brian Robertson stated he thought that after the last meeting, the radios were being purchased. Tim Bechtol stated that he was looking for information from a recent financial strategic planning meeting and Mark Gazarek indicated his approval of everything. Sheriff Heldman stated that in 2020 he will need 10 new cruisers plus an additional transport vehicle. August was the deadline for the 2019 pricing. The Tyler cost for \$38,000 is necessary. Becky Smith stated that she wanted to give a heads up to the Commissioners regarding travel expenses that will be coming soon for set up expenses. She was unaware that in the contract, travel expenses were to be reimbursed and these expenses are difficult to predict. Cindy Land inquired if the training can be via remotely and Becky indicated that is not an option. Tyler also works with the City of Findlay and Sheriff Heldman has spoken to Paul about this. Sheriff Heldman also stated that the computers for the cruisers need to be installed quickly and an answer is needed for \$14,651.05. The topic of outside housing will be discussed on Thursday. The Sheriff stated that Captain Kidwell has been in communication with MJ Martin about the jail study and looks forward to that starting. Overall, Sheriff Heldman said that his potential budget request for 2020 is not much different than his 2019 request. It is possible to order some cruisers in December 2019 if money is available to avoid a \$483,000 expense in 2020. Outside housing continues to be a large expense as well per Becky Smith. Sheriff Heldman stated that tile in the Men's locker room and the Men's restroom are needing some attention. Becky Smith stated that the Woman's restroom could use some tile attention also. Becky Smith suggested that getting some quotes might be beneficial to get an idea of how much it would cost to make it look cleaner. Sheriff Heldman

stated that it's time for the parking lot to be resealed as it was last done 3 years ago. In conclusion, Sheriff Heldman stated that the roof on the jail needs sealed and repaired. He also mentioned that sewer line in the parking area needs addressed as well. An estimate for the roof seal and repair in 2016 was \$65,000.00. The Sheriff acknowledged that the jail doors are currently out for bid and is hoping to address the roof leaking ASAP. Tim Bechtol stated that he can do specs and Cindy can do a resolution to authorize bids for this project. Cindy Land indicated she can have this ready for Thursday.

At 1:00 P.M., the Commissioners met with Josh Clark. Josh Clark stated that he has been working with Johnson Controls regarding ways to lower energy costs at the 514 S. Main Street building and the JFS building. Josh Clark will be speaking to Cindy Land about the specifics of this project to determine if it has to be sent out to bidders. Josh Clark will then contact Johnson Controls and will advise if a meeting needs to be arranged with the Commissioners to receive additional specifics and cost saving measures.

At 2:00 p.m. the Commissioners met with Phyllis Nielsen, Gallagher Benefits, and Rhonda Brandenburg, UMR. Rhonda Brandenburg went over the utilization reports for Hancock County. Rhonda also presented information on several new programs being offered by UMR. She requested the Commissioners review the information provided and let Gallagher Benefits/UMR know of any plan changes they would like implemented by September in order to have them prepared for the Jan. 1, 2020 renewal.

Respectfully submitted,



Lynn Taylor, Assistant Clerk

Reviewed and approved by:



Timothy K. Bechtol



Mark D. Gazarek



Brian J. Robertson