

Minutes
June 28, 2018

Commissioners Present: Brian Robertson, Timothy Bechtol, and Mark Gazarek

Also Present: Lucinda Land, Phil Johnson, Chris Long, Charity Rauschenberg, Jim Maurer, and Adam Witteman.

Commissioner Robertson opened the meeting at 9:30 a.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the June 21, 2018 meeting were read with Timothy Bechtol making the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #370-18 – Transfer of funds within the appropriation- Litter Landing. Timothy Bechtol made the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Resolution #371-18 – Additional appropriation within the Auditor's Certification- Commissioners to appropriate to ADAMHS. Timothy Bechtol made the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Resolution #372-18 – Transfer of funds- ADAMHS to ADAMHS Capital Improvements. Timothy Bechtol made the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Timothy Bechtol made the motion to approve the Auditor's warrant journal, Mark Gazarek seconded. Motion passed 3-0. The Commissioners initialed approval on the invoice from the Maumee Watershed Conservancy District for services rendered from Stantec for \$57,873.94.

Lucinda Land presented the following resolutions for consideration:

Resolution #373-18 – Resolution authorizing the Hancock County Commissioners to enter into an amendment to the contract with the Hancock, Hardin, Wyandot, Putnam Community Action Commission (HHWPCAC), to provide necessary transportation services. Lucinda Land reported that there is no increase in cost from the prior year. Timothy Bechtol made the motion to approve. Mark Gazarek seconded. Motion passed 3-0.

Resolution # 374-18 – Resolution authorizing to solicit requests for qualifications (RFQ) from qualified architects or architectural firms for the design and bid preparation for a Probate and Juvenile Court building, Hancock County, Ohio. Timothy Bechtol made the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Resolution #375-18 – Resolution authorizing the purchase of one (1) AP-SSP1596 Snow Pusher through a cooperative purchasing program from Land Pride, a division of Great Plains Manufacturing, Inc. for use by maintenance at the CR 140 buildings. Purchase price to be \$3,019.00. Timothy Bechtol made the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Phil Johnson presented the following resolution for consideration:

Resolution #376-18 – Resolution authorizing Grant and Execution of License to the Findlay-Hancock County Chamber of Commerce, dba the Findlay-Hancock County Alliance to install and maintain electronic visitor information kiosk in Dorney Plaza. Timothy Bechtol made the motion to approve. Mark Gazarek seconded. Motion passed 3-0.

Phil Johnson requested executive session to discuss pending real estate acquisition, and pending litigation

Adam Witteman reported the audit with Julian & Grube is wrapping up. Adam requested the Board President to sign a revised Engagement Letter with Julian & Grube which indicates the revised cost of \$54,000 from the original proposal of \$58,000. Lucinda Land suggested a motion of approval for the President to sign. Timothy Bechtol made the motion to approve. Mark Gazarek seconded. Motion passed 3-0. Adam also requested the Board President to sign the Management Representation letter. Lucinda Land suggested a motion of approval for the President to sign. Timothy Bechtol made the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Charity Rauschenberg reported the following:

- Fiscal staff will begin working a 40 hour work week. Their hours will be 8:00 am. - 4:30pm. Mark Gazarek inquired if the additional hours will affect their budget, and Charity indicated there would not be an effect.
- Jenn Macke will be retiring from Hancock County after 20 years of employment in the Auditor's Office and will be available throughout July for follow-up.
- Several meetings have taken place regarding the new VoIP phone system. The Board of Elections may choose to stay with their current carrier due to their unique situation.
- The office has received several calls regarding the Dalzell Ditch and financing. Once the second half collections are received Charity will have a clear picture as to what funds are available.
- Charity has reviewed the Village of McComb/Pleasant Township line redrawing request. Lucinda Land requested a meeting to be held with all entities affected by this proposition; the Board of Commissioners, the Hancock County Auditor, the Hancock County Engineer, the Hancock County Sheriff's Office, Pleasant Township Trustees, Board of Health, Board of Elections, and the Fire District. Brian Robertson agreed and stated more information will need to be obtained before a decision can be made. Lucinda would like to have a meeting at the end of July.
- The Dog Tag revenue is slowly growing and management changes have occurred since 2017. Her office will be working closely with the Humane Society to be sure they are following the law in regards to dog licensing.

- Charity would not recommend some of the financing options that were proposed for building the Juvenile/Probate building. She recommends taking advantage soon of the interest rates that may be rising in the near future.
- The GIS department has been busy working with the city on the New World project.
- Any drafts of the audit report will be confidential under the State Auditor's office until it gets final approval.

Chris Long reported his crews are working on drainage issues and pavement repair on CR 26 and are doing patching on various County roads. A crew is also spot berming and spraying for weeds around County Road signs.

Meetings/Reports

Mark Gazarek met with some members of the Blanchard Valley Health Services board.

Timothy Bechtol attended the Chamber Advisory Board meeting. Timothy also wanted to add an additional item to the executive session; security issues.

Brian Robertson had nothing to report.

At 10:07 a.m. Brian Robertson made the motion to enter into executive session. Timothy Bechtol seconded. A roll call vote resulted as follows: Timothy Bechtol, yes; Mark Gazarek, yes; Brian Robertson, yes. At 10:25 a.m., Brian Robertson made the motion to come out of executive session with no action taken. Mark Gazarek seconded. Motion passed 3-0.

At 10:45 a.m., the Commissioners held a Conference Call with Wood County Commissioners regarding the maintenance assessments for the Hancock and Wood County Joint County Ditches. Commissioners Doris Herringshaw and Craig LaHote were present from Wood County. Theodore Bowlus was absent. Brian Robertson, Timothy Bechtol and Mark Gazarek were present from Hancock County.

The Assistant Clerk presented the following resolution for consideration by the Joint Board:

Resolution # 377-18– The Maintenance Assessments for the Duplicate Year 2018 on the Daniel Fox Joint County Ditch, Hancock and Wood Counties. Brian Robertson made the motion to approve, Craig LaHote seconded. A roll call vote resulted as follows: Hancock County: Brian Robertson yes; Timothy Bechtol, yes; Mark Gazarek, yes; Wood County: Doris Herringshaw, yes; Craig LaHote, yes.

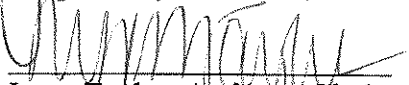
Wood County presented the following resolutions: The Maintenance Assessments for the Duplicate year 2018 on the Village of Bloomdale Joint County Ditch, Glen Rader Joint County Ditch and the James W. Sterling Joint County Ditch, and The Maintenance Assessments for the duplicate year 2018 on the Donald Todd Joint County Ditch, Hancock and Wood Counties. Resolutions passed and copies will be forwarded to the Clerk for our files.

At 11:17 a.m., the Commissioners held a Conference Call with Hardin County Commissioners regarding the maintenance assessments for the Eagle Creek Joint County Ditch, Hancock and Hardin County. Commissioners Roger Crowe, Brice Beaman and Randall Rogers were present from Hardin County. Brian Robertson, Timothy Bechtol, and Mark Gazarek were present from Hancock County.

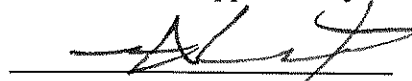
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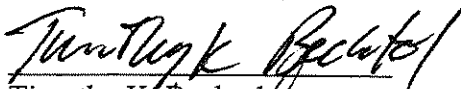
Resolution #358-18 – Maintenance Assessments for the Duplicate year 2018 on the Eagle Creek Joint County Ditch, Hancock and Hardin County. Brice Beaman suggested Eagle Creek Joint Ditch become a permanent ditch on maintenance to establish a regular maintenance pattern. Mark Gazarek recommended to proceed with this resolution and to discuss with Hancock Soil & Water the permanent maintenance option. Mark Gazarek made the motion to approve and Roger Crowe seconded. A roll call vote resulted as follows: Hancock County: Timothy Bechtol, yes; Brian Robertson, yes; Mark Gazarek, yes; Hardin County: Roger Crowe, yes; Brice Beaman, yes; Randall Rogers, yes.

Respectfully submitted,


Lynn Taylor, Assistant Clerk

Reviewed and approved by:


Brian J. Robertson


Timothy K. Bechtol


Mark D. Gazarek