

Minutes

May 16, 2023

Commissioners present: William Bateson, Timothy Bechtol and Michael Pepple.

Also Present: Christine Carrigan, Cindy Land, Phil Johnson, Charity Rauschenberg, Adam Witteman, Tim Stuart, Alex Richards, Steve Wilson and Lou Wilin.

Commissioner Bateson opened the meeting at 9:30 a.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the May 11, 2023, meeting was read with Michael Pepple making a motion to approve, William Bateson seconded. Motion passed 2-0.

Auditor Charity Rauschenberg introduced Alex Richards, the new IT employee. The Commissioners approved a travel request for the prosecutor's office. The Commissioners signed a Proclamation declaring the week of May 14 through May 20, 2023, Law Enforcement Recognition Week and May 14, 2023, Law Enforcement Recognition Day.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #313-23 – Authorizing the payment of the listed and/or attached Purchase Orders. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #314-23 – Transfer of funds within the appropriation - Developmental Disability #2016. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #315-23 – Additional appropriation - within the Auditor's certification - Commissioners to appropriate to Severance #2136 (Common Pleas). Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #316-23 – Additional appropriation - within the Auditor's certification - Commissioners to appropriate to Severance #2136 (Probate & Juvenile Court). Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #317-23 – Transfer of funds within the appropriation - General Fund - Prosecutor 1001. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #318-23 – Additional appropriation within the Auditor's certification - Commissioners to appropriate to ADAMHS #2242. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #319-23 – Advance of funds from the General Fund to Brownfield Grant Fund #2195. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #320-23 – Transfer of funds from Job & Family - General Office #2015 to Children Services #2023. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #321-23 – Transfer of funds within the appropriation - Job & Family - General Office #2015. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #322-23 – Transfer of funds from Job & Family - General Office #2015 to Children Services #2023. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #323-23 – Transfer of funds from Job & Family - General Office #2015 to Children Services #2023. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #324-23 – Additional appropriation within the Auditor’s certification – Commissioners to appropriate to ADAMHS #2013. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Phil Johnson presented the following resolutions for consideration:

Resolution #326-23 – Authorizing Hancock County Engineer Doug Cade to draft, execute, and deliver a letter to FEMA adopting a Mitigation Plan and committing to enforcing that plan in relation to the Eagle Creek. Phil stated the Maumee Watershed Conservancy District (MWCD) is requesting the Board adopt a property plan. In addition to the Board adopting the property plan, the MWCD will pursue the acquirement of a couple of additional properties and flowage easements to complete the project. This resolution is requesting that the Board direct Doug Cade, the County’s Flood Plain Management Regulations Administrator, to draft and execute a letter to FEMA adopting a Flood Mitigation Property Plan and to commit to enforcing the Flood Mitigation Regulations with regard to the properties within and adjoining the basin to be constructed in the vicinity of Eagle Creek and U.S. 68 south of Findlay. Phil inquired if there were any expectations that the Board is committing to purchasing any properties or paying for flowage easements. He stated the long-term commitment is that the plan is executed and followed in the future. Steve Wilson clarified that working with Stantec, they have prepared a conditional letter of approval to submit to FEMA. He stated that upstream of the basin, the 100-year flood plain is expanding. When the basin is completely full it increases the water level on some properties south of the basin. Part of the procedure to get the conditional letter of approval approved by FEMA, is to acknowledge that we are increasing the flood plain on a few properties. Steve stated this is part of the overall process to get the flood plain maps updated upon completion of the project. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Charity Rauschenberg stated that Audit is here.

Steve Wilson clarified the letter to FEMA will not change the flood plain regulations from what we have in place. It is just acknowledging that the flood plain boundary will increase.

Adam Witteman had nothing to report.

Lou Wilin had no comment.

Meetings/Reports

Michael Pepple attended the Hancock County Community Coalition on Addiction Legislative meeting. Discussion took place on the current status of the drug problem in Hancock County. In addition, discussion took place on the type of dispensaries Hancock County might have if Marijuana becomes legal in the State of Ohio.

Timothy Bechtol had nothing to report.

William Bateson attended the Intersystem Zoom meeting. Discussion took place regarding the implementation of the Ohio CANS program. He stated at the State level the governor has created a new cabinet position to encompass some children services related issues.

At 10:15 a.m., the Commissioner's met with Jaime Baker and Josh Anderson from HHWP. Christine Carrigan, Phil Johnson and Adam Witteman were also present. Jaime shared a fact sheet that explained the services that are provided by HHWP and the public transit statistics for the last two years. He explained that about half of the public transit rides are for workforce transportation. Discussion took place regarding some of the challenges they face with workforce transportation. Jaime thanked the Commissioners for the ARPA Funds. Jaime stated the United Way has paid the bill for public transit for the last several years. They have changed their focus for funding and the funds from the United Way will be harder to come by. Jaime stated their revenue has gone up the last couple years, due to having more contract revenue. This contract revenue allows them to bring in more federal dollars for public transportation. Without the local match they are not able to draw federal funds. Discussion took place regarding non-emergency Medicaid transit and how they could possibly work with Randy Galbraith from JFS to leverage those funds. Jaime stated they are applying for a Transit Development Study. This study will show them how they can serve the county and city better. We are the largest city in Ohio without any fixed route transportation. Jaime is requesting a resolution for support of the Transit Development Study that will be submitted to O.D.O.T. In addition, he is requesting a resolution designating HHWP the Rural Transit Grantee for O.D.O.T.

The Assistant Clerk presented the following resolution for consideration:

Resolution #325-23 – Re-designation of Rural Transit Grantee. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

At 11:00 a.m., the Commissioner's met with Mike Thompson. Christine Carrigan and Phil Johnson were also present. Mike provided the following updates:

*Steve Rader has decided to retire. His last day will be June 30th.

*The return air fan bearings at the jail need to be replaced. The manufacturer recommended a specific contractor be used. The quote received is for \$5,094.00.

*Mike is working on getting a second quote for the backflow repairs needed at the courthouse. He also stated JFS is going to need two backflows replaced and all of the backflow testing is going to need to be completed. Commissioner Bateson requested that Mike shop around.

*Mike stated he received a quote from Tom Hiatt for pit replacement on Hickory Lane. He stated Tom Hiatt is currently having to continuously pump the pits. He is going to pick up the pumps and supplies from Tom Hiatt's place of business today. Discussion took place on who the home owners should contact when they are having problems with their pumps. Mike stated home owners would not be able to reach the Commissioner's office if they have problems after noon on Friday. Commissioner Pepple stated maybe they should continue to call Tom Hiatt until we resolve this.

*The ridge vent on the Ag building is going to need some repairs.

*The wording for the new signs for County Road 140 and the 514 S. Main St. exit sign is ready to be verified.

*Discussion took place regarding the two quotes that were received for the BMV parking lot sealing. The quotes were from Sealtek and Cleanline. The Commissioners agreed to go with Sealtek. Mike will verify the quote he received is still correct.

*The carpet replacement in the breakroom at the courthouse has been completed. They will begin working on the hallway floor repairs soon.

*Jon Opperman and the Sheriff are requesting a new ethernet line for the cameras in the courthouse elevator be installed. Jon received a quote for \$5,000.00 from Davis & Newcomer.

*Mike reached out to three contractors for the floor waxing at the courthouse. He only received one quote back from Wymers for \$19,520.00. He does not think the other two companies will respond with a quote.

*On Monday, Mike met with the insurance adjuster at the JFS building. He pointed out the items that he felt was missing from the water damage insurance reimbursement. Discussion took place regarding the coil repair. A quote was received from The Delventhal Group for the amount of \$2,627.00. It was decided this repair is not part of the roof damage or water damage, so it will not be considered a Change Order. It is what caused the water damage.

*This Thursday, the structural engineer and insurance adjuster will be at the JFS building to examine the truss work. The Delventhal Group should be finishing up Thursday or Friday.

* The new lawn mower will be arriving soon.

*Mike inquired if maintenance was still going to receive the loader from the Landfill to use for snow removal. Mike will work on getting quotes for a snow box. Mike stated there should be no need to contract out for snow removal, unless he is unable to fill the two open maintenance positions.

*Mike inquired with Phil on the status of the fire system bid. Phil stated that it is going to have to be rebid.


*Mike inquired what Greg Wright's timeline will be for the HVAC bidding documentation. Phil stated it would be available in the next couple of weeks.

*Mike has not heard from All Excavating regarding the removal of the communications tower. He stated the contract states they have until June 23rd to remove it.

At 1:30 p.m., the Commissioners met with Matt Cordonnier and Lizzy Essinger from Hancock County Regional Planning Commission (HRPC). Christine Carrigan, Cindy Land and Adam Witteman were also present. Lizzy provided the Commissioners with a spreadsheet that showed the current balance of the Revolving Loan Fund (RLF) and the projects they would like to use the Revolving Loan Funds for in 2023. She stated the Commissioners have already agreed to allow for \$200,000.00 to be used for the Village of McComb Critical Infrastructure Project. She stated the last three items on the list are up for discussion today. She explained the three projects which include the Village of Jenera Neighborhood Revitalization project, Village of Rawson Waterline Assessment project and the Village of McComb


Downtown Revitalization project. She stated that Kleinfelder applied for the Village of McComb Downtown Revitalization project. The state reached out stating since the RLF balance is so high they would only award the grant if Hancock County awards \$50,000.00 of the RLF fund for this project. Matt stated the balance of Hancock County's RLF is \$527,534.11. The state recommends the RLF fund balance be around \$100,000.00. Therefore, when they apply for grants the state is requiring they spend some of their RLF fund balance down. Commissioner Bechtol stated the balance for the remainder of the year will be \$139,534.11. Matt stated the balance grows each month by four to five thousand dollars due to loan payments. Cindy inquired if the projects this year are loans or grants. Matt stated they are grants. The RLF starts with HUD money. HUD does not want communities hoarding RLF funds. Matt stated if they do not have money for a loan, they can receive funds from the state. Matt stated \$140,000 will cover most loans they process. Commissioner Pepple stated loan activity has been very sparse. He also stated the good news is if we need additional funding we can go to the state for more funding. Matt concurred. Both Commissioner Bechtol and Commissioner Pepple approve the use of the funds from the RLF. Matt explained that part of the criteria for the CDBG grants is that it has to serve a population that is 51% low to moderate income. Therefore, Hancock County Townships do not qualify for this grant.

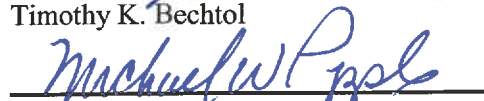
Respectfully submitted,


Christine Carrigan, Assistant Clerk

Reviewed and approved by:


William L. Bateson


Timothy K. Bechtol


Michael W. Pepple