

Minutes
May 21, 2020

Commissioners Present: Mark Gazarek, Brian Robertson and Timothy Bechtol.

Also Present: Lynn Taylor, Cindy Land, Steve Wilson, Adam Witteman, Jim Maurer, Deb Cook and Bill Bateson.

Commissioner Gazarek opened the meeting at 9:30 a.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the May 14, 2020 meeting were read with Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #305-20 – Authorizing the payment of the listed and/or attached Purchase Orders. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #306-20 – Transfer of funds from Indigent Defense to General Fund (April, 2020) - \$1,075.98. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #307-20 – Additional appropriation within the Auditor's certification – Commissioner's to appropriate to Family First. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #308-20 – Additional appropriation within the Auditor's certification – Commissioner's to appropriate to Common Pleas Court- Specialized Docket. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #309-20 – Transfer of funds within the appropriation – Common Pleas Court- Specialized Docket. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #310-20 – Additional appropriation within the Auditor's certification – Commissioner's to appropriate to Severance. Timothy Bechtol inquired if appropriation requests can be a minimum amount. For example, this request is for .01 and wouldn't it be better to appropriate \$100.00? Adam Witteman stated that the line item needs to balance and it is possible that an additional transfer would need to be done later to remove the excess. Brian Robertson stated that this has been a conversation in the past and he understands what Tim is stating. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #311-20 – Transfer of funds within the appropriation – Board of Elections. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #312-20 – Appointment of members to the Job and Family Services Planning Committee. Timothy Bechtol stated that he understands that Director Galbraith has recommended the members to the planning committee, however he inquired if the Board of

Commissioners needs to interview the member list. Mark Gazarek stated that he is good with Randy's list. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #313-20 – Advance of funds from the General Fund to Water Pollution Control. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Timothy Bechtol made the motion to approve the Warrant Journal. Brian Robertson seconded. Motion passed 3-0. The Commissioners signed the payroll for the Commissioner's Office and JFS. In addition, the Commissioners approved the MWCD 39th payment request for the Upper Blanchard Flood Mitigation Project for \$53,561.16. Timothy Bechtol made the motion for the Commissioner Gazarek to sign the Ohio Department of Youth Services Subsidy Grant application. Brian Robertson seconded. Motion passed 3-0.

Cindy Land presented the following resolutions for consideration:

Resolution #314-20 – Authorizing a contract with A & D Excavating LLC. For the design and installation of a new home sewage treatment system as part of the Hancock County WPCLF Grant WPCLF Project #HS390032-003-2020-5. Cindy Land stated that this is for a property in Williamstown for 100% financing in the amount of \$13,603.00. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #315-20 – Authorizing the contract with Zimmerman Paint Contractors, Co., Fremont, Ohio for the 2020 County/Township Pavement Marking Program. Cindy stated that the Engineer's Office received 2 bids and Zimmerman had the lowest bid at \$64,500.00. Hancock County is responsible for \$45,000.00 and various Townships will cover the remainder. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #316-20 – Authorizing entry into contract with R.A. Bores Excavating, Inc., for work to be performed on the Township Road 107 Waterline Project. Cindy stated that the low bidder was R.A. Bores Excavating at a price of \$161,986.66. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #317-20 – Authorizing entry into contract with B. Hill's Excavating, Inc. for work to be performed on the Village of Vanlue Phase 2 Drainage Project. Cindy stated that B. Hill's was the lowest bidder for the project at a price of \$179,901.00. Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Adam Witteman stated that some preliminary numbers from the sales tax are in, however they are still being reviewed.

Steve Wilson had nothing to report.

Bill Bateson inquired if the Board of Commissioners knew of any background information on the proposed members of the JFS Committee that was presented today. Mark Gazarek stated that because this is an advisory board for Director Galbraith, there is no need to interview these candidates. Furthermore, Mark stated that these are volunteer opportunities and he doesn't want to discourage any individual willing to volunteer their time for the community. Brian Robertson stated that they typically interview individuals interested for Board positions. Voting members

are slightly different than advisory board members. Bill Bateson inquired as to what topics will be discussed between the members and Director Galbraith. Brian stated that by the looking at the names on the list, they come from various agencies within Findlay to offer their expertise.

Meetings/Reports

Brian Robertson stated that he attended the Alliance Board meeting and discussed the Revolving Loan Fund. Brian also attended the Regional Planning meeting and a discussion was held on a local residential development. Timothy Bechtol inquired that since the City has a RLF and the County has RLF (Revolving Loan Fund), how is it decided upon where to obtain financing? Brian stated that it really is dealer's choice.

Tim Bechtol stated that he continues to track the COVID numbers in the State of Ohio and Hancock County. Tim attended via Zoom the ADAMHS Board Task Force Opiate Addiction Group meeting. Tim has also been working with Cathy at the Clerk of Courts and Matt at the BMV for the social distancing measurements for the atrium. The BMV is opening on Tuesday, May 26th and based upon Tim's review, the maximum amount of occupancy in the BMV atrium is 33. Brian Robertson mentioned that maybe the floors can be marked and have tape on the outside doors. Tim stated that Cathy indicated that the Title Office does have floor markings. Brian stated that the public is used to seeing floor markings considering most big box stores already have them marked. Bill Bateson inquired if texting is an option for the offices to notify the public when there is availability in the offices. This way, people can wait in their cars and not the lobby. Tim stated that he thought Cathy was already doing this, and he was not sure about Matt. Brian stated that maybe different color tape could be used to differentiate which citizen was waiting for which office. Mark Gazarek stated that he would defer to the Health Department for their recommendation. Tim stated that he will contact Karim. In addition, Tim stated his congratulations to the Graduation Class of 2020. Tim stated that his son, Jordan is a graduating Senior. This is quite a class and they have worked through a lot. Tim invited everyone to participate in the virtual Memorial Day celebration.

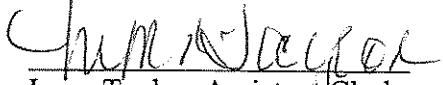
Mark Gazarek stated that he continues to work on the Shared Work Ohio program. Mark also has been working with Adam. He continues to participate on the weekly conference call with CCAO. Mark also speaks with our Senator and various other House members. Mark stated that it will not be until June or July when the effects of COVID will be measured against the budget.

At 10:30 a.m., the Commissioners met with Paul Sears regarding his reappointment to the Blanchard Valley Port Authority. In addition, Lynn Taylor and Bill Bateson were in attendance. Timothy Bechtol began by asking Paul his thoughts on how the Port Authority can benefit Hancock County since usually the County gives up tax benefits. Paul stated that the Port Authority helps to stimulate job creation and housing projects. Moving forward, Paul would like to be more proactive in projects. Paul stated that there is a nice little amount of money in a war chest that could be used for projects. Mark Gazarek brought up the McClain and Campbell distribution centers and both were quite successful for the area. However, \$100,000 was donated back to the City of Findlay, and Hancock County received zero donations. Paul stated that maybe existing communication channels aren't working. Furthermore, Mark stated that he is not faulting Paul, because typically the first call goes to Economic Development. Paul stated that with the retirement of Jerry Arkbauer this year, now may be a good time to re-establish some norms. Tim Bechtol stated that he would appreciate Paul's watchful eye over some of the projects and to mention Hancock County. Paul stated that he has been reappointed several times

and this is the first time he has spoken before the Board of Commissioners. Bill Bateson inquired how many members are in the Port Authority. Mark stated that there are 7 members, and the City of Findlay selects 3 members, Hancock County selects 3 and Jerry is a joint member. Bill inquired of the number of counties who has a joint Port Authority Board. Tim stated that not all counties have a Port Authority. Paul stated that he was not sure of the answer either. Bill asked Paul if there are any projects the Port Authority is currently talking about and Paul indicated a housing development is currently in discussion.


Mark Gazarek requested an executive session at 11:00 a.m., to discuss union contracts. Mark Gazarek made the motion to enter into executive session to discuss union contracts. Timothy Bechtol seconded. A roll call vote resulted as follows: Mark Gazarek; yes, Timothy Bechtol; yes. At 11:15 a.m., Mark Gazarek made the motion to come out of executive session with no action taken. Timothy Bechtol seconded. Motion passed 3-0. Timothy Bechtol made the motion to approve the contracts, Brian Robertson seconded. Motion passed 3-0.

Respectfully submitted,


Lynn Taylor, Assistant Clerk

Reviewed and approved by:


Mark D. Gazarek


Brian J. Robertson


Timothy K. Bechtol