

Minutes

May 25, 2023

Commissioners present: William Bateson, Timothy Bechtol and Michael Pepple.

Also Present: Christine Carrigan, Cindy Land, Phil Johnson, Charity Rauschenberg, Adam Witteman and Lou Wilin.

Commissioner Bateson opened the meeting at 9:30 a.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the May 23, 2023, meeting was read with Michael Pepple making a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Michael Pepple made the motion and Timothy Bechtol seconded to approve the Warrant Journal. Motion passed 3-0. The Commissioners approved two travel requests for the Sheriff's office.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #339-23 – Advance of funds from the General Fund to the JFS Capital Projects Fund #4072. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #340-23 – Additional appropriation - within the Auditor's certification - Commissioners to appropriate to Job & Family Services Capital Project Fund #4072. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #341-23 – Transfer of funds within the appropriation - Job & Family Services #2015. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #342-23 – Additional appropriation within the Auditor's certification - Commissioners to appropriate to the General Fund #1001. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #343-23 – Transfer of funds within the appropriation - MV & GT Fund #2002. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #344-23 – Additional appropriation within the Auditor's certification- Commissioner's to appropriate to Developmental Disability #2016. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Phil Johnson presented the following resolutions for consideration:

Resolution #345-23 – Authorizing entry into Change Order No. 1 to a contract with The Delventhal Company with regard to repair and remediation of water damage and existing water within the Job & Family Services Building for clean-up and other remediation at that location. Phil stated this resolution will authorize Change Order No. 1 to the contract in the amount of \$2,627.00. The Change Order will involve the acquisition of a new coil within the Hydrologic system, which was one of the factors resulting in the original water damage. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #346-23 – Authorizing entry into and execution of an agreement with Sealtek Asphalt Sealing Corporation for provision of services to repair, seal and stripe the parking lot at the BMV building at 8210 County Rd. 140 in Findlay, Ohio. Phil stated three proposals were received from Sealtek with various options for the repairs, sealing and striping of the BMV parking lot. The selected options will total \$44,938.00. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #347-23 – Authorizing entry into a contract with Wymer’s Restoration and Cleaning, LLC., for performance of a project for removal of old wax, and preparation for and application of new floor wax to floors within the Hancock County Courthouse. Phil stated the contract is for the removal of the old floor wax, surface preparation and reapplication of new floor wax on all of the public area floors and the men’s restroom floor at the courthouse. The contract amount is \$19,520.00. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #348-23 – Authorizing execution and delivery of a Quit-Claim Deed to the Ohio Department of Transportation, transferring ownership of real property within the current boundaries of County Road 99 immediately west of I-75 in Hancock County, and executing a donation letter related to an Interchange Rehabilitation Project for the I-75/County Road 99 Interchange in Hancock County, Ohio. Phil stated this resolution is for the authorization of a Quit-Claim Deed to O.D.O.T for the section of County Road 99 immediately west of Interstate 75 that is included in the design for changes and improvement of that interchange. It will also authorize a donation letter stating the county is not expecting payment for this property. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #349-23 – Authorizing entry into a contract with William D. Cook Co., Inc., of Toledo, Ohio for the acquisition and installation of a return air fan unit in the ventilation system at the Hancock County Justice Center. Phil stated this is for the replacement and repair of the bearings in the fan unit. The contract amount is \$5,094.00 which includes materials and labor. There is a possibility that once they begin the work they may find additional items that are not working properly. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #350-23 – Authorizing entry into a contract with Burkett and Sons, Inc., D/B/A Burkett Restaurant Equipment & Supplies, for the acquisition of a disposer unit and for installation of that disposer unit at the Hancock County Justice Center. Phil stated the disposer unit at the jail is not working or not working well. Fortunately, there is a service agreement with Hobart Services. Hobart Services is going to perform the installation, but the terms of the agreement for the warranty work call for the equipment and labor to be ordered through a local supplier. The local supplier from Perrysburg is Burkett and Sons, Inc., D/B/A Burkett Restaurant Equipment & Supplies. Burkett will order the equipment and deliver to Hobart Services for installation. The total amount is \$9,485.00. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Resolution #351-23 – Authorization for the purchase of a 2019 Ford Fusion SE used vehicle for the use of the Hancock County Department of Job & Family Services, Hancock County, Ohio. Phil stated this vehicle will be specifically used for fraud investigation. No county funds will be used. There is a direct

purchase agreement from Ohio Department of Job & Family Services for up to \$10,000.00 for the purchase. This vehicle cost is \$7,350.00. There will be some additional cost for registration and title. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 3-0.

Phil Johnson requested an executive session in regards to potential real estate acquisition. Cindy Land requested an executive session in regards to potential real estate acquisition and pending litigation.

Auditor Charity Rauschenberg stated they are currently working on finalizing the compilation for the end of the month deadline. She explained the thirty-day available period the county follows for its financials. She would like the Commissioners assistance to assure the county departments are following the thirty-day available period policy. Discussion took place regarding county credit card and procurement card usage. Auditor Rauschenberg stated the term sheet email will go out to investors this afternoon. She stated we should follow the schedule that was proposed for the bond process, due to possible movement with interest rates. Discussion took place regarding how the government shut down affects some of the local agencies.

Adam Witteman had nothing to report.

Lou Wilin had no comment.

Meetings/Reports

Michael Pepple had nothing to report.

Timothy Bechtol presented the Henry County invite to the CAC about joining the CCNO in the future. He met with the design-build team of the new judicial center to review the list of the thirty plus subcontractors. Many of the subcontractor bids are coming in under budget. Tim requested the documentation from RCM regarding the difference in the guaranteed maximum price. Today at 1:00 p.m., is the deadline for the statement of qualifications to be submitted for the special inspection's contractors for the new judicial center.

William Bateson attended the CAC meeting. Commissioner Bateson stated Phil Riegel attended the CAC meeting to answer legal questions. Commissioner Bateson would like for Charity and Mike Sharb to attend the next meeting on June 28th to discuss funding options for the new jail.


At 10:25 a.m., William Bateson made a motion to enter into executive session in regards to potential real estate acquisition and potential litigation. Timothy Bechtol seconded. A roll call vote resulted as follows: William Bateson, yes; Timothy Bechtol, yes; Michael Pepple, yes. At 10:54 a.m., William Bateson made a motion to come out of executive session, in regards to potential real estate acquisition and potential litigation with no action taken. Timothy Bechtol seconded. Motion passed 3-0.

At 11:00 a.m., the Commissioner's held a bid opening for the McComb Church Street Interceptor Project. Christine Carrigan, Alec Helms, Phil Johnson, Lizzy Essinger and Tim Bock were also present. There were four bids received through Bid Express. Helms & Sons Excavating provided a bid of \$1,071,191.00. Beaverdam Contracting, Inc., provided a bid of \$1,187,187.00. Edward Kelly & Sons, Inc., provided a bid of \$1,346,931.00. Fenson Contracting, LLC., provided a bid of \$1,125,445.90. All required bid documents

were submitted through Bid Express for all bidders. The bids will be reviewed and a decision will be made at a later date.


At 11:30 a.m., the Commissioner's met with Tim Schneider, Northwest Ohio Representative from the Office of U.S. Senator JD Vance. Christine Carrigan and Phil Johnson were also present. Tim provided information regarding JD Vance's background, experience, stance on issues and goals while in office. The Commissioners highlighted a few of the projects currently happening in Hancock County.

Respectfully submitted,

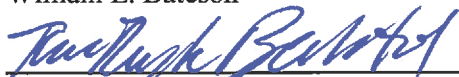


Christine Carrigan, Assistant Clerk

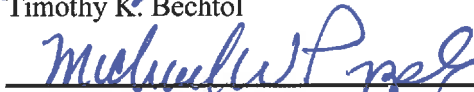
Reviewed and approved by:



William L. Bateson



Timothy K. Bechtol



Michael W. Pepple

Submitted Bids

Business	Opened at	Status	Bid Alternate Total	Bid Total	Submitted at	Signed by
Helms & Sons Excavating	2023-05-25 15:00:57 UTC	Responsive	\$14,500.00	\$1,071,191.00	2023-05-25 14:43:56 UTC	L.S. Helms
Beaverdam Contracting, Inc	2023-05-25 15:01:01 UTC	Responsive	\$21,180.00	\$1,187,187.00	2023-05-25 13:30:30 UTC	Yvonne James
Edward Kelly & Sons, Inc.	2023-05-25 15:01:03 UTC	Responsive	\$22,055.00	\$1,346,931.00	2023-05-25 14:24:55 UTC	Demetrius Guzman
Fenson Contracting, LLC	2023-05-25 15:01:06 UTC	Responsive	\$15,900.00	\$1,125,445.90	2023-05-25 14:45:23 UTC	Nolan Kaverman