

Minutes
May 28, 2020

Commissioners Present: Mark Gazarek and Timothy Bechtol.

Also Present: Sarah Mutchler, Philip Johnson, Charity Rauschenberg, Adam Witteman, Tracy Coldren, Mike Pepple, William Bateson, Melissa Kritzell and Jim Maurer.

Commissioner Gazarek opened the meeting at 9:30 a.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the May 21, 2020 meeting were read with Mark Gazarek making the motion to approve, Timothy Bechtol seconded with clarification the 33 occupancy referenced in the minutes is for the BMV atrium only and does not include the offices. Motion passed 2-0.

The Clerk presented the following resolutions for consideration:

Resolution #318-20 – Authorizing payment of the listed and/or attached purchase orders. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #319-20 – Transfer of funds from the General Fund to Juvenile Probate Bond Retirement. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #320-20 – Additional appropriation within the Auditor's certification-Commissioners to appropriate to Water Pollution Control. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #321-20 – Decreasing the Recorder's appropriation by \$22,174.93. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #322-20 – Decreasing the Ditch Maintenance appropriation by \$68,709.29. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #323-20 – Additional appropriation within the Auditor's certification-Commissioners to appropriate to Community Development Block Grant. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #324-20 – Transfer of funds within the appropriation-Auditor. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #325-20 – Transfer of funds within the appropriation-Budget Commission. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #326-20 – Transfer of funds within the appropriation-Board of Revision. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #327-20 – Decreasing the Auditor-General Office appropriation by \$50,810.35. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #328-20 – Decreasing the Auditor-Real Property appropriation by \$3,999.20. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #329-20 – Decreasing the Budget Commission appropriation by \$4,035.34. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #330-20 – Decreasing the Board of Revision appropriation by \$3,138.60. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #331-20 – Transfer of funds within the appropriation-Job & Family Services. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #332-20 – Re-appointment of Dr. Paul Sears to the Blanchard Valley Port Authority (BVPA) Board. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #333-20 – Additional appropriation within the Auditor's certification-Commissioners to appropriate to Common Pleas Court-General Special Projects. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #334-20 – Transfer of funds within the appropriation-Jail Diversion. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #335-20 – Decreasing the Treasurer appropriation by \$26,030.79. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #336-20 – Transfer of funds within the appropriation-Treasurer. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #337-20 – Additional appropriation within the Auditor's certification-Commissioners to appropriate to the General Fund. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Mark Gazarek made the motion to approve the Warrant Journal, Timothy Bechtol seconded. Motion passed 2-0. The Commissioners signed the Motorcycle Awareness Month proclamation. They initialed approval on the Maumee Watershed Conservancy District invoice for work performed by Helms & Sons Excavating in the amount of \$219,868.32. The Commissioners initialed approval on the invoice from HRPC for administration of the RLF in the amount of \$10,000.00. The Commissioners discussed the invoice from Family First Council in the amount of \$15,000.00. In the past, the membership dues have been \$1,500.00. They would like additional information from Judge Johnson explaining the increase. Philip Johnson stated there had been money available last year to help pay the salary for the Family First Council personnel, however that money is not available this year. Charity asked if the salary was split evenly among the members of Family First. Philip said Judge Johnson would have more information on the topic. Mark Gazarek made the motion for the Chairman's signature on the BWC Group Retrospective Rating Program paperwork, Timothy Bechtol seconded. Motion passed 2-0.

Philip Johnson presented the following resolutions for consideration:

Resolution #338-20 – Resolution rescinding Resolution No. 204-20 and authorizing Change Order No. 1 to the contract with Vaughn Industries, Carey, Ohio for the Hancock County Camera Upgrade Project authorizing a corrected Change Order No. 1 to the contract with Vaughn Industries, Carey, Ohio for the Hancock County Camera Upgrade Project. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #339-20 – Authorizing Change Order No. 1 to an agreement with Sand Ridge Excavating for the A.L. Pickett Single County Ditch Tile Project. An additional \$411.20 was needed for additional trenching. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #340-20 – Revisions to the Hancock County CHIP Policy & Procedures Manual. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #341-20 – Authorization to enter into an amendment to the scope of work and budget for the 2018 CHIP Grant. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #342-20 – Authorizing entry into a contract with Harold E. Shuck, Inc. for performance of repairs upon the roof and walkway roof at the Hancock County Justice Center. Total contract is \$20,320.00. Mark Gazarek made the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Philip requested an executive session to discuss potential real estate acquisition.

Meetings/Reports

Timothy Bechtol attended a Zoom Chamber Advisory Board meeting. They are working on determining their summer activities. He has also been visiting the BMV daily to make sure the crowd is following social distancing guidelines. Timothy is working on finalizing the bid package for recoating the roof and gutter repairs at the Justice Center and the plumbing bid for the Justice Center will be reviewed later this morning. The door replacement project should be finished within the next few weeks.

Mark Gazarek has been watching the federal unemployment stimulus. He stated it seems to be hit and miss for people receiving the \$600, but the process is smoother than regular unemployment. Mark thanked the staff for their work on the Ohio Shared Work Program. Mark also stated the BMV revenue shouldn't be affected by COVID-19 because those that were not able to renew their license in March or April, will eventually have to. Restaurants and stores will take a much bigger hit, but hopefully revenue will be better for June and July.

At 9:59 a.m. Mark Gazarek made the motion to enter into executive session to discuss potential real estate acquisition, Timothy Bechtol seconded. A roll call vote resulted as follows: Mark Gazarek, yes; Timothy Bechtol, yes. At 10:22 a.m. Mark Gazarek made the motion to come out of executive session with no action taken, Timothy Bechtol seconded. Motion passed 2-0.

At 10:30 a.m. the Commissioners participated in a telephone conference with the Ottawa River Joint Board. Sarah Mutchler, William Bateson, and Melissa Kritzell were also present. Kelli Singhaus, Allen County Clerk, stated she would like to have a President and Vice President appointed for the Joint Board. The Allen County Commissioners have a conflict of interest in

the project and can't be appointed. John Schlumbohm, Putnam County Commissioner, volunteered for President and Michael Lammers, Putnam County Commissioner, volunteered for Vice President. Putnam County has the second most parcels in the watershed. Vince Schroeder, Putnam County Commissioner, moved to appoint John Schlumbohm as President of the Joint Board, Mark Gazarek seconded. Motion passed unanimously. John Schlumbohm moved to appoint Michael Lammers as Vice President of the Joint Board, Timothy Bechtol seconded. Motion passed unanimously. Allen County Soil & Water has recommended a contract for maintenance along the Ottawa River not to exceed \$49,999.00. This amount includes a reimbursement to ODOT for removal of a log jam at the Pine Street Bridge in the amount of \$4,040.00. The available cash in the Ottawa River maintenance account is \$107,371.15. Michael Lammers, Putnam County Commissioner, made the motion to authorize the maintenance contract. Mark Gazarek seconded. Motion passed unanimously. At 10:44 a.m. John Schlumbohm, Putnam County Commissioner, made the motion to adjourn. Roger Crowe, Hardin County Commissioner, seconded.

At 11:00 a.m. the Commissioners opened bids for the Justice Center Plumbing Project. Sarah Mutchler, John White, Captain Kidwell, and William Bateson were also present. The bids were as follows: Marlin White & Sons - \$127,900.00; Dimech Services, Inc. - \$123,000.00. Both bids included a bond. The bids will be reviewed and a decision will be made by next week.

At 2:30 p.m. the Commissioners met with Charity Rauschenberg and J. Steve Welton. Sarah Mutchler, Phillip Riegle, Adam Witteman, Mike Pepple, William Bateson, and Jim Maurer were also present.

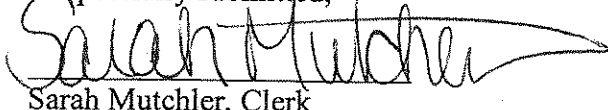
Charity stated she and Steve have been on several Zoom meetings and departments have asked what the expectations are for cuts. OSU Extension in particular. Mark clarified an email was sent out directing what the percentage of cuts should be. He said the questions and reductions are funneled through the Clerk. The Clerk has also talked to Ed Lentz from OSU Extension directly. She also stated people are asking what interest rates are for Hancock County and whether Moody's will be reviewing Hancock County this year. Mark asked if we were on a rotation for review. Charity responded that we have not been in the past. Moody's typically reaches out to her when they would like to do a review. She spoke about the preliminary sales tax numbers. Estimated, with the refund taken out, Hancock County will be down 11% compared to sales tax from June 2019. Budget Commission has been getting questions from Townships and making changes to their budgets along with the City of Findlay's reductions. Board of Elections have received \$10,799 in reimbursement for COVID-19 expenses so far and are eligible for approximately \$24,800 more. Findlay City Schools will have to reimburse the Board of Elections for their special election to be held in August, however the reimbursement will come next year. Mark said he appreciates Budget Commission coming to meet with the Commissioners to discuss the different scenarios. They know that July sales tax will be low, but are hopeful that the numbers will increase for August and even more for September. In addition, Charity stated they are wrapping up compilation and asked the Commissioners if they had any input on significant community events from 2019. Mark stated the continued work on the benching project and flood reduction.

At 3:00 p.m. the Commissioners met to discuss the US Department of Justice Grant. Sarah Mutchler, Charity Rauschenberg, J. Steve Welton, Adam Witteman, Lizzy Hile, Mike Pepple, and William Bateson were also present.

Lizzy began by asking Mark to resign the agreement that was attached to Resolution #192-20. The original has been lost in the transition from working in the office to working at home. Mark Gazarek made the motion for the Chairman's signature, Timothy Bechtol seconded. Motion passed 2-0.

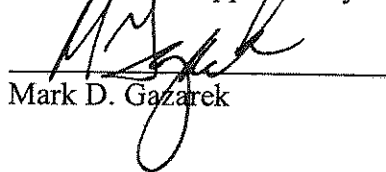
She then presented information on the US Department of Justice Grant. Hancock County is eligible to receive \$58,008 to spend on Coronavirus aid. The DOJ has suggested a timeframe of January 1, 2020 – January 1, 2022. Adam has provided a breakdown of our expenses to date for the grant. Lizzy needs to know how the additional money will be spent. She suggested being broad. Mark suggested a start date for the grant in March instead since no money was expended for coronavirus until March. Charity asked if this grant would make us ineligible to receive money through HB 310. Lizzy said they are separate. The City is focusing on cleaning supplies and equipment, and Lizzy suggested the County follow that input. They decided on submitting a budget of \$25,000 for supplies and \$15,000 for equipment in 2020 and \$15,000 in supplies and \$3,008 in equipment for 2021. Mark Gazarek made the motion for the Chairman's signature on the Grant document, Timothy Bechtol seconded. Motion passed 2-0.

Respectfully submitted,



Sarah Mutchler, Clerk

Reviewed and approved by:



Mark D. Gazarek

Brian J. Robertson



Timothy K. Bechtol