

## Minutes

November 2, 2023

Commissioners present: William Bateson, Timothy Bechtol and Michael Pepple.

Also Present: Alec Helms, Cindy Land, Phil Johnson, Auditor Charity Rauschenberg and Adam Witteman

Commissioner Bechtol opened the meeting at 9:30 a.m. in the Commissioner's 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the October 31<sup>st</sup>, 2023 meeting was read with Michael Pepple making a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Michael Pepple made a motion to approve the Warrant Journal. William Bateson seconded. Motion passed 3-0. The Commissioners approved payroll for their employees, JFS payroll and a travel request for Treasure's office.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #794-23 – Additional appropriation within the Auditor's certification – Commissioner's to appropriate to Water Project Maintenance Fund #2088. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #795-23 – Transfer of funds within the appropriation – Board of Elections Fund #1001. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #796-23 – Transfer of funds within the appropriation – Hancock Veterans General Fund #1001. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #797-23 – Transfer of Funds within the appropriation – Job & Family Services #2015. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #798-23 – Transfer of Funds within the appropriation – General Fund #2015 Treasurer. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #799-23 – Transfer of Funds within the appropriation – General Fund #1001 – Jury Commission. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #800-23 – Release of Permissive Tax – Village of Rawson to pay for improvements to East Street and Bolt Street alleys - \$11,509.05. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #801-23 – Transfer of Funds within the appropriation – General Fund – Commissioners General Office #1001. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

The assistant clerk stated the Certificate of Estimated Resources is to be approved today. The Auditor's office provided a list of changes that were being made to the originally submitted packet given to the Commissioners a couple weeks ago. There was a discussion on what needs to be done to approve this. The Commissioners requested to have the entire packet with changes when they sign the approval and Cindy Land stated they must sign the approval coversheet in the meeting. The assistant clerk stated she will have that brought down and we can approve everything later in the meeting. There was a discussion on the status of the request for two new funds that were sent to the state. Auditor Rauschenberg stated we have not received anything yet. There is a new online process for the request so she is not sure if the information will be sent back to her office or the Commissioners.

Cindy Land presented the following resolutions:

Resolution #802-23 – Resolution establishing a new fund entitled “Hancock Healthy Aging Grant Fund”. Cindy Land stated is just for establishing the fund because under O.R.C 5705.09F there is a list of items you do not need to request a fund for. If it is an item that must be separated into its own fund like a grant it can just be established. That is what is being done here. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0. Commissioner Bechtol inquired if this new fund will need to be added to the Certificate of Estimated Resources that is being signed today. Auditor Rauschenberg explained how it would be added and how the carry over balance would be handled. Phil Johnson explained the process of how fund will be received. Cindy Land stated that the next resolution is for money being received from the Community Foundation and we will distribute it as well.

Resolution #803-23 – Resolution establishing a new fund entitled “Probate Court Multicounty Guardianship Services Fund”. Cindy Land stated based on O.R.C. code 2111.52 county Probate courts can group together to form a Multicounty Guardianship Services Board. Hancock County will be the lead county for this so we will receive the money. They are receiving a grant from the community Foundation and the other counties will be providing money as well. Due to the fact it is required to have a separate fund for this money we can just establish the fund ourselves. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #804-23 – Resolution authorizing contract with J & B Cleaning Services, for janitorial services for the Agricultural Service Center, 7868 County Rd 140 and the BMV Building, 8210 County Rd 140, Liberty Township, Hancock County, Ohio for the period of November 10, 2023 through November 9, 2024. Cindy Land stated that Mike Thompson says they are happy with everything out there and would like to continue the services. The contract price will stay the same at \$2,600.00 per month. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #805-23 – Authorizing FEMA Form 90-83 designation of applicant's agent. Cindy Land stated that the Hazard Mitigation Grant is being administered by Regional Planning. This is a resolution to authorizing signature on the FEMA form to continue this. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Phil Johnson presented the following resolutions:

Resolution #806-23 – Authorizing the purchase of a new Werk Brau Model WBS168 14’ snow push box from Streacker Tractor Sales, Inc., for use in Hancock County Maintenance operations. Phil Johnson stated this is a follow up resolution to discussion last week. This contract is for \$10,550.00 to purchase the snow plow/collection mechanism to use with a tractor. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #807-23 – Authorizing the correction of the contract amount stated within resolution No. 708-23, which authorized the entry into an execution of an agreement with Kleinfelder, Inc. of Bowling Green, Ohio for administrative services with relation to a project in McComb, Ohio for Completion of a target of opportunity downtown buildings project. Phil Johnson stated the original resolution was passed for \$36,430.00. After some discussion, some of the duties of the original contract are being shifted back to Regional Planning to do. This results in a deduction from the original cost of \$4,000.00. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #808-23 – Authorizing establishing the 2024 Hancock County Holiday Schedule. Phil Johnson stated the only note-worthy addition is Eclipse Day. The rest is fairly standard. Auditor Rauschenberg inquired if there were any changes made after the list was presented to the elected officials. The Commissioner confirmed there were no changes. There was a discussion on how the Sheriff plans to handle his staff on holidays. Auditor Rauschenberg stated her office will need to know which elected officials adopt this schedule for payroll purposes. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Commissioner Bechtol stated he would like to congratulate the Prosecutor’s office. We received notification that Judge Routson has granted out motion to dismiss the City’s administrative appeal of the Commissioners’ decision to deny the annexation of the intersection at County Roads 236 and 212. Commissioner Bechtol stated he would be willing to approve this annexation if the City would agree to put a traffic light in at the intersection. Commissioner Bateson stated that he feels this is an opportunity for the City to make this a better and safer intersection. Commission Pepple stated that he agrees with the other Commissioners and this intersection would benefit everyone.

Lou Wilin requested the case number for the annexation appeal. Commissioner Bechtol provided that information.

The assistant clerk presented the Certificate of Estimated Resources. There was some discussion on changes made from what was submitted to the Commissioner a couple weeks ago. Adam Witteman stated that the sheets provided this morning have all of the correct amounts. Michael Pepple made a motion for the Board Chair’s signature on the Certificate of Estimated Resources. William Bateson seconded. Motion passed 3-0. There was a discussion on the budget timeline and process.

At 10:12 a.m. the Commissioners attended the Prosecutor Budget Hearing.

At 10:30 a.m. the Commissioners attended the EMA Budget Hearing.

At 10:51 a.m., the Commissioner’s meeting was reconvened.

## **Meetings/Reports**

William Bateson reported that he is finished with his treatments in Chicago. Starting Monday, he will be back full time. He expressed his thanks to Mike and Tim for all of their assistance in picking up the additional work while he was gone. Tim and Mike encouraged Bill to take it slow while resuming his work schedule.

Michael Pepple stated he attended the Township Trustee meeting and the Economic Development meeting. The Sheetz project is moving forward and it appears that another project is in the works as well. Mike also stated that they discussed the upcoming solar eclipse at the Trustee meeting. Jeff Hunker stated that the Townships are still trying to figure out how this event will affect the Townships. They realize that the weekend of the event, not just April 8th, will be affected.

Tim Bechtol reported that the crane has been moved out of the new Judicial Center. The crane is still on site; however, it's working from the exterior of the building. Since the topping off was complete earlier this week, Tim reported that the roof trusses are now up. Tim also went to Van Wert County to see the OSU Marching Band perform.

At 1:00 p.m. the Commissioners attended the Common Pleas Court Budget Hearing.

At 2:00 p.m. the Commissioners attended the Coroner Budget Hearing.

At 2:30 p.m. the Commissioners attended the HRPC Budget Hearing.

At 3:00 p.m. the Commissioners attended the Clerk of Courts Budget Hearing.

Respectfully submitted,




Alec Helms, Assistant Clerk

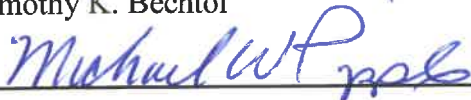
Reviewed and approved by:



William L. Bateson



Timothy K. Bechtol



Michael W. Pepple