

Minutes
November 5, 2019

9:00 A. M. – Sanitary Landfill Budget Hearing

9:15 A.M. – EMA Budget Hearing

Commissioners Present: Timothy Bechtol, Mark Gazarek and Brian Robertson.

Also Present: Lucinda Land, Charity Rauschenberg, Adam Witteman and Mary Anne LaRoche.

Commissioner Bechtol opened the meeting at 9:30 a.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the October 29, 2019 meeting were read with Timothy Bechtol making the motion to approve, Brian Robertson seconded. Motion passed 2-0. Mark Gazarek abstained. Minutes from the October 31, 2019 meeting were read with Timothy Bechtol making the motion to approve, Mark Gazarek seconded. Motion passed 2-0. Brian Robertson abstained.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #771-19 – Authorizing the payment of the listed and/or attached purchase orders. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #772-19 – Transfer of funds with the appropriation – Microfilm. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #773-19 – Transfer of funds within the appropriation – Buildings and Grounds. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #774-19 – Advance of funds from the General Fund to Special Improvement Ditch. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #775-19 – Transfer of funds within the appropriation – Auditor – General Office. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #776-19 – Additional appropriation within the Auditor's certification – Commissioners to appropriate to Children's Trust Fund. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #777-19 – Repayment of advance from the Local Law Enforcement Block Grant to the General Fund. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #778-19 – Repayment of advance from the Local Law Enforcement Block Grant to the General Fund. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #779-19 – Transfer of funds within the appropriation – MVGT. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #780-19 – Transfer of funds within the appropriation – Landfill. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #781-19 – Transfer of Hancock County Solid Waste Management District Tier Disposal Fees to the Tiered Disposal Fee Fund. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #782-19 – Transfer of funds within the appropriation – Redevelopment Tax Equivalent. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #783-19 – Additional appropriation within the Auditor’s certification – Commissioners to appropriate to Redevelopment Tax Equivalent. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

The October Fund Report was signed by the Commissioners in addition to payroll for the Commissioner’s office. The October MWCD expenses of \$6,467.96 for the Flood Mitigation Project was approved. The Commissioners approved a travel request for the Sheriff’s Office. Commissioner Robertson and Commissioner Gazarek signed 2 travel requests for Commissioner Bechtol to attend the CUB meeting in Ottawa and the CCAO meeting. Commissioner Gazarek made the motion and Commissioner Robertson seconded Commissioner Bechtol’s signature on the Certification of Exempt Project form for HRPC.

Lucinda Land presented the following resolutions for consideration:

Resolution #784-19 – Authorizing an agreement with Peterman Associates, Inc., Findlay, Ohio for design services for improvements to the Western Meadows Outlet Single County Ditch in Liberty Township, Hancock County, Ohio. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 2-0. Timothy Bechtol abstained.

Resolution #785-19 – Amendment to lease of building to the Hancock County Job and Family Services. Cindy Land stated that this amendment pertains to year January 1, 2019 through December 31, 2019. Prior year lease adjustments are being reviewed. It was determined that some expenses were being charged through depreciation and through indirect costs invoices. Therefore, expenses were paid twice. Cindy Land stated that this amount for 2019 is \$4,254.67. Mark Gazarek made the motion to approve, Brian Robertson seconded. Motion passed 3-0.

Lucinda Land brought up an email that she received from Sheriff Heldman about a grant opportunity, however, the deadline for participation is November 7, 2019. She is requesting a speedy decision from the Board as November 7th is only 2 days away. Mark Gazarek stated his agreement for the Sheriff to apply, Timothy Bechtol and Brian Robertson concurred.

Charity Rauschenberg stated that she received further clarification from the Department of Taxation as to the reasoning’s behind the 12 month repayment of the overpayment. She referenced ORC No. 5703.052 B2 and a financial review by the Department of Taxation which outlined the repayment requirements. Timothy Bechtol and Mark Gazarek agreed a 12 month repayment is acceptable. Charity reminded the Board that the November 2019 income tax amount will include the repayment amount. Furthermore, as Charity was reviewing the revenue

and appropriations, she noticed that there are not any expenses stated for the Juvenile/Probate temporary office. Charity stated that there will be moving expenses and some connectivity expenses that will need to be accounted for. Timothy Bechtol stated that he met with Judge Johnson and Shawn Carpenter yesterday and Tim believes our maintenance staff can handle most of the renovations. Tim is working on ways to move efficiently with minimal transition. Tim inquired from Charity when funds from the Flood Mitigation account will be reduced by the tax overpayment. Charity stated that those transactions can be done internally, and at one time or several installments. Charity stated that it can wait until 2020.

Adan Witteman stated that appropriation budgets are in and released to the Commissioners. Mark Gazarek did ask Adam to get with Mollie at the Landfill regarding an adjustment to the Transfer Fee Line item. Adam acknowledged Mark's request.

Charity inquired if the \$750,000 would need to be borrowed for a new compactor. The Board was uncertain if this would need to be purchased in 2020. Charity indicated that she needs clarification from Steve Wilson, preferably by Thursday. Charity stated that she did not think that there will be any spring borrowing in 2020.

Meetings/Reports

Brian Robertson did report anything due to the 10:00 am budget hearing.


Mark Gazarek did not report anything due to the 10:00 am budget hearing.

Timothy Bechtol stated that he attended the Board of Revision and the Legislative Committee of the Opioid Task Force.

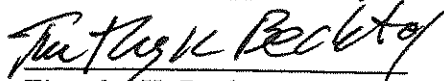
10:00 A.M. – Common Pleas Court Budget Hearing

11:45 A.M. – JFS Budget Hearing

Respectfully submitted,


Lynn Taylor, Assistant Clerk

Reviewed and approved by:


Timothy K. Bechtol

Mark D. Gazarek


Brian J. Robertson