

Minutes

October 17, 2019

Commissioners present: Timothy Bechtol, Mark Gazarek and Brian Robertson.

Also Present: Cindy Land, Phil Johnson, Steve Wilson, Adam Witteman, Lizzy Hile, Jim Maurer, Miranda Lobdell and Maryann LaRoche.

Commissioner Bechtol opened the meeting at 9:30 a.m. in the Commissioner's 1<sup>st</sup> floor conference room. The Pledge of Allegiance was recited. Minutes from the October 15, 2019 meeting were read with Brian Robertson making the motion to approve, Mark Gazarek seconded. Motion passed 3-0.

The Assistant Clerk presented the following Resolutions:

Resolution #708-19 – Additional appropriation within the Auditor's certification – Commissioners to appropriate to Water Pollution Control. Brian Robertson made a motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Resolution #709-19 – Additional appropriation within the Auditor's certification – Commissioners to appropriate to Ditch Maintenance. Brian Robertson made a motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Brian Robertson made a motion to approve the Warrant Journal, Mark Gazarek seconded. Motion passed 3-0. Several travel requests were approved for JFS.

Lucinda Land presented the following resolutions for consideration:

Resolution #710-19 – Authorizing a contract with Robin Kershner, d/b/a Kershner Excavating for the design and installation of a new home sewage system as part of the Hancock County WPCLF Grant WPCLF Project #HS390032-003-2018-24. Brian Robertson made a motion to approve, Mark Gazarek seconded. Motion passed 3 -0.

Resolution #711-19 – Authorizing a contract with Robin Kershner, d/b/a Kershner Excavating for the design and installation of a new home sewage system as part of the Hancock County WPCLF Grant WPCLF Project #HS390032-003-2018-23. Brian Robertson made a motion to approve, Mark Gazarek seconded. Motion passed 3-0.

Phil Johnson presented the following resolution for consideration:

Resolution #712-19 – Authorizing the establishment of a revised policy and procedures for hunting on property owned by the Board of Hancock County Commissioners. Timothy Bechtol made a motion to approve, Brian Robertson seconded. Motion passed 3-0.

Phil Johnson requested an executive session with regard to potential real estate acquisition and potential litigation.

Lucinda Land stated that there are some closing documents for the note resolutions that were done a few weeks ago that needs the Commissioners signatures today so that she can get them back to the Cleveland attorneys to complete the closing.

Steve Wilson announced that members of the Maumee Conservancy Directors were here on Tuesday for a tour and stopped by to introduce themselves to the Hancock County Commissioners. Steve stated that the benching area is starting to look good and a lot of grass has been planted which is helping with the appearance. Steve stated that Lizzy and he were here to sit in on the executive session.

Adam Witteman stated that the Commissioners should have the Revenue Estimate to look over.

### **Meetings/Reports**

Brian Robertson did a presentation at 50 North for the Census yesterday morning. In the evening, Regional Planning passed on a schedule for Subdivision Hearing. In addition, he also gave a few county updates, including an update regarding the Juvenile/Probate Court building. With that update he passed on thank you to Matt, Steve and Lizzy for the work with Ohio EMA related to the CAC property. Brian did send a communication to the Board of Elections stressing that if there is a need for storage, instead of spending money, that we utilize the upstairs floor at the CAC to make sure it was relayed to the board before the meeting today. Lucinda Land stated that she talked to Jody O'Brien yesterday and Jody had brought up that building to see if the Commissioners had thought about it as an option.

Mark Gazarek stated that on Wednesday he participated in the canine training sponsored by the Hancock County Sheriff out at the fairgrounds, which was very well attended by several villages and towns from around the area. He also has a letter dated October 11<sup>th</sup> from the Ohio Department of Rehabilitation and Corrections. On September 20<sup>th</sup>, the Department of Corrections did an audit of the local Justice Center and it was found to be in compliance for the 2019 calendar year. Mark congratulated the Sheriff and his staff for a clean audit.

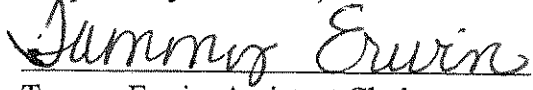
Timothy Bechtol stated that yesterday, he met with James Sammet from the maintenance department to tour the CAC building again to look at space availability for their department as they consider the construction for the new Juvenile/Probate Court since they are currently housed in part of it. Accommodations look very favorable for them and they also looked at the upstairs space to see what would be available for the Board of Elections and felt that there would be adequate space for them.

Timothy Bechtol made a motion to enter into executive session at 9:45 a.m. to discuss potential real estate acquisition and potential litigation. Mark Gazarek seconded. A roll call resulted as

follows: Timothy Bechtol yes; Mark Gazarek yes; Brian Robertson yes. At 10:41 a.m., Timothy Bechtol made a motion to come out of executive session having discussed potential real estate acquisition and potential litigation with no action taken. Mark Gazarek seconded. Motion passed 3-0.

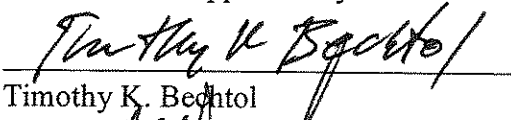
11:00 a.m. The Commissioners met with the Board of Elections regarding storage space for the new voting machines. Those present were: Nancy Stephani, David Wobser, Dick Larick, Elizabeth Chandler and Jim Mauer. Elizabeth Chandler, board member, spoke regarding the much needed space for the new voting machines as there is no room in their current office to store them. She stated that they have 290 machines. They estimated the need for 6000 – 7000 sq. ft. of climate controlled space for them all to be single stacked. Commissioner Bechtol asked if they could be double stacked to save space but board members are not sure that can be done. Elizabeth stated that the board has been looking at numerous places for them to move to, giving them the space that is needed. Timothy Bechtol gave them an update on the CAC building and the space it offers, which he thinks is plenty to work for them. The concern was that there is no elevator available in the building and there are a lot of seniors that work for the Board of Elections and it would be too difficult to carry all of the voting machines up and down the steps. Timothy Bechtol suggested a joint letter be written to the Secretary of State regarding how disappointed they are with the new machines and the added expenses that have come with them such as storage. Nancy Stephani stated that they have an option they want to talk about. Robin Gardner has a building that is available to rent out on Rte. 12 east. She was originally asking \$3600 per month and is now available to them for \$2800 per month. Nancy stated that they found the money within their budget to pay for that through the end of March. Timothy Bechtol asked the board if they were not interested in using the current storage space where the old machines are, when would they be able to get the old machines out of that area so that they could offer it to others in need of storage space. They said that they would be able to have all of the old machines out of there by the end of October. A copy of the Lease Agreement was given to Lucinda Land to look over and she stated that it was a standard lease that is month to month that goes through to March 31<sup>st</sup> with a 30 day out. Lucinda asked if utilities were \$200 a month and is stated that those are not included in the rent. Elizabeth stated that yes they were \$200 per month but they felt like they could keep some down to around \$55 per month and are planning on asking the landlord to keep them in her name and they would pay her for them. The board would like to start moving in there tomorrow and wanted to know if that is possible. Lucinda told them they would not be able to have a check by tomorrow, and that would be an auditor question as far as how soon they could cut one. It would be up to the landlord to decide if they can start moving without payment. They could however, put on a purchase order for the total rent amount. Brian Robertson made a motion to accept the lease contingent upon ensuring that there is liability insurance in place to protect the contents, Mark Gazarek seconded. Motion passed 3-0. David Wobser wanted the Commissioners to understand that this lease only goes until March 2020 so this is a temporary situation and they will eventually need a permanent place.

Respectfully submitted,



Tammy Erwin, Assistant Clerk

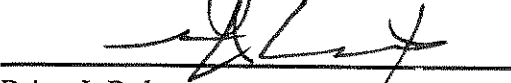
Reviewed and approved by:



Timothy K. Bechtol



Mark D. Gazarek



Brian J. Robertson