

Minutes

October 18, 2022

Commissioners Present: Michael Pepple, William Bateson and Timothy Bechtol.

Also Present: Lynn Taylor, Cindy Land, Phil Johnson, Adam Witteman, Brittany Halpin, Laura Martine, Alex Montgomery, Matt Demczyk, Pat McCauley and Treasurer Robert Sprague.

Commissioner Pepple opened the meeting at 2:30 p.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Commissioner Pepple welcomed Treasurer Sprague to the meeting and invited him to make comments. Treasurer Sprague presented the Board of Commissioners a Proclamation for establishing STABLE accounts to their employees. The STABLE account provides an opportunity for interested employees to withhold funds via their payroll for individuals with disabilities. This allows these individuals to use these funds for day to day expenses and invest in their future. Treasurer Sprague stated that Hancock County is the fourth county in Ohio to offer this benefit. Mike Pepple stated that he is pleased that Hancock County will offer this benefit, Bill Bateson stated that this is an exciting program that will help a lot of people and Tim Bechtol stated his appreciation to Treasurer Sprague and his staff for their innovative ideas to help the residents of Ohio.

Minutes from the October 4, 2022, meeting was read with Timothy Bechtol making the motion to approve, William Bateson seconded. Motion passed 3-0.

The Clerk presented the following resolutions for consideration:

Resolution #686-22 – Authorizing the payment of the listed and/or attached Purchase Orders. Timothy Bechtol made the motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #687-22 – Transfer of funds within the General Fund. Timothy Bechtol made the motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #688-22 – Repayment of advance from Water Pollution Control to the General Fund. Timothy Bechtol made the motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #689-22 – Advance of funds from the General Fund to Water Pollution Control. Timothy Bechtol made the motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #690-22 – Transfer of funds within the appropriation - Treasurer. Timothy Bechtol made the motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #691-22 – Additional appropriation within the Auditor's certification – Commissioners to appropriate to CASA/GAL Fund 2246. Timothy Bechtol made the motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #692-22 – Transfer of funds within the appropriation – Hancock County Public Defender. Timothy Bechtol made the motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #693-22 – Transfer of funds within the appropriation – ADAMHS. Timothy Bechtol made the motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #694-22 – Transfer of funds within the appropriation – Sheriff. Timothy Bechtol made the motion to approve, William Bateson seconded. Motion passed 3-0.

A travel request for the Treasurer’s Office was approved. The RLF invoice for \$8,932.24 was approved for Regional Planning.

Cindy Land presented the following resolutions for consideration.

Resolution #695-22 – Authorizing the Hancock County Commissioners to enter into subgrant agreement between the Wood County Department of Job and Family Services and the Child Welfare Fellowship project consortium to participate in a child welfare fellowship program. Cindy explained that this resolution states that while Hancock County JFS uses this program, they will not violate the grant rules that Wood County receives. This grant allows college interns in the Social Work field to be paid while working at JFS. Timothy Bechtol made the motion to approve, William Bateson seconded. Motion passed 3-0.

Phil Johnson presented the following resolutions for consideration:

Resolution #696-22 – Authorizing entry into contract with All Excavating & Demolition, LTD, for demolition of structures located on real property at 1728 County Road 313, pursuant to the building demolition and site revitalization grant program. Phil stated that this project is similar to the one for the Jenera silos. The contract with All Excavating is for \$25,600.00. Bill Bateson inquired if the State has responded to the acceptance of allowing the funds to be used for barn structures. Phil stated that he has not had any communication on that subject. Tim inquired if this property is a barn or a house. Phil was not sure. Cindy Land inquired if Lizzy should clarify the property type. Bill stated that if it has gotten this far, it probably is ok. Phil stated that this could always be rescinded. Timothy Bechtol made the motion to approve, William Bateson seconded. Motion passed 3-0.

Phil did not present the resolution that as stated on the agenda. He needed some additional clarification.

Resolution #697-22 – Authorizing the solicitation of bids for provision of snow removal services for properties owned by the Board of Hancock County Commissioners on County Road 140 in Hancock County, for the 2022-2023 winter season. Phil stated that this is not related to the current Feasel contract for snow removal. Timothy Bechtol made the motion to approve, William Bateson seconded. Motion passed 3-0.

Phil Johnson request an executive session in regards to potential real estate acquisition and potential real estate lease.

Adam Witteman had nothing to report. Mike Pepple did state his appreciation to Adam for attending the MEBC Insurance meeting that was held earlier in the day.

## Meetings and Reports

Tim Bechtol stated that he has received some responses from the 7-member committee regarding the new Juvenile/Probate court building. The final schematic design is almost complete and he shared this with the committee as well as the proposed schedule and building cost. Tim did read his response into the record and stated that he voted yes to all 3 questions. However, he is concerned with the schedule and will push the team to an earlier start date. He is also concerned with the budget and keeping costs under control. He will be reviewing the size proposal as well. Judge Routson voted yes on all 3 questions with a concern of parking. Furthermore, he did provide an additional email indicating that he would approve a smaller footprint if Adult Probation would move to the current Juvenile/Probate building. Also, the current Juvenile/Probate building could hold administrative offices as well. Tim stated that he did appreciate Judge Routson's email, he does not agree with his suggestion. Tim stated that Judge Johnson voted no to all 3 questions. Tim explained that he will be meeting with RCM in the next week or so along with Mike Thompson as RCM is eager to get to the final phase. Cindy Land suggested that Tim Stuart should be included in that meeting, the earlier the better for IT purposes. Tim concurred. Mike Pepple stated that he is a yes to all 3 questions. Bill Bateson stated that he is a yes on the questions about size and schedule, however a no on the financing question. Bill feels that the builder needs to be committed to the \$300.00 per square foot cost to construct because money is a big concern to Bill. Tim stated that if Adult Probation is moved from the proposed building, it would not change the footprint that much. Cindy Land stated that she has heard from the Sheriff and he was able to vote on the size, however the budget and the schedule he was unsure if he needed to provide a vote. Bill stressed the importance of getting the 7-member committee's approval of each step during the process. The process of moving to a final vote is important. Mike stated that he will reach out to Clerk of Court Wilcox and Bill will reach out to Sheriff Heldman. Tim stated that he will let RCM know.


Bill Bateson stated that he attended the Ag Council meeting and they discussed the Access Management regulations. Some members of the ag community want the Commissioners to take over the variance process.

Mike Pepple attended the Alliance Board meeting and the Hancock County Opioid Task Force meeting. Hancock County also hosted the MEBC quarterly insurance meeting. Mike discussed the Stop Loss coverage that will become effective January 1, 2022. Additional coverage will need to be purchased from April – June 2023 at a cost of \$255,000 through Symetra. First Insurance recommends this purchase in the event of a huge claim during the end of 2022. Tim made the motion to purchase the additional 3-month coverage and Bill seconded. Motion passed 3-0.

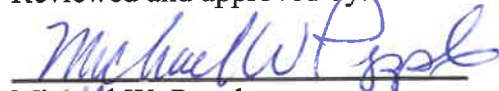
At 3:27 p.m., the Commissioners met with Mike Thompson. Cindy Land, Phil Johnson and Lynn Taylor were also present. Mike presented the Commissioners with 2 quotes for cleaning the Ag Center and the BMV building. R & R quoted \$41,600 a year and J & B quoted \$31,200.00. Cindy Land inquired why Basol wasn't contacted. Mike stated that he hasn't been pleased with Basol regarding the badge usage. Mike stated that the cleaning will be Monday – Friday. He provided each business with a rubric and a checklist. Mike also stated that background checks will need to be performed. Mike Pepple stated that they will talk about the proposal and decide on Thursday. Mike also discussed the snow removal bids on properties at CR 140. He will work with Phil Johnson to get the specifications. Mike Pepple inquired if the

HVAC assessments for the County buildings are done. Mike Thompson was unsure. Mike Pepple thanked Mike Thompson for getting the elevator at the Courthouse up and running.

At 3:48 p.m., Mike Pepple made the motion to enter into executive session to discuss potential real estate acquisition and potential real estate lease. William Bateson seconded. A roll call vote resulted as follows: Mike Pepple, yes; Bill Bateson, yes; Timothy Bechtol, yes. At 4:18 p.m., Mike Pepple made the motion to come out of executive session regarding potential real estate acquisition and potential real estate lease with no action taken, Bill Bateson seconded. Motion passed 3-0.

  
\_\_\_\_\_  
Lynn Taylor, Clerk

Reviewed and approved by:

  
\_\_\_\_\_  
Michael W. Pepple

  
\_\_\_\_\_  
William L. Bateson

\_\_\_\_\_  
Timothy K. Bechtol

## Christine N. Carrigan

---

**From:** Ben Otley <botley@firstinsurancegrp.com>  
**Sent:** Tuesday, October 18, 2022 3:17 PM  
**To:** Christine N. Carrigan  
**Subject:** RE: [External] : Symetra

I spoke with Richard from Symetra. Unfortunately, there is no option for a reduced premium due to the fact that Symetra will only cover run out. I verified there was no TLO option on the 2022 contract so that is not an option. As we discussed earlier, the lag report currently looks good. However, it is the unknown about future claims incurred in Oct – Dec that would possibly be a concern. Generally most claims are paid within 3 months following the plan year. However, large claims such as a car accident on new years eve, pre-mature babies, major cancers and out of network claims where we as an agency have seen significant claims lag beyond three months following the contract year.

Another option you may want to consider is instead of buying April – June stop loss, perhaps you could purchase April or April and May.

**Ben Otley**  
**Regional Vice President | Benefits Consultant | First Insurance Group**  
414 E. Wooster St. | Bowling Green, OH 43402  
p. 419-354-2734 | c. 419-308-8273  
[botley@firstinsurancegrp.com](mailto:botley@firstinsurancegrp.com) | [firstinsurancegrp.com](http://firstinsurancegrp.com)



A PREMIER FINANCIAL COMPANY

If you need immediate assistance please contact Lisa Tipping [ltipping@firstinsurancegrp.com](mailto:ltipping@firstinsurancegrp.com) 419-354-2736.

The information provided in this email and the consulting services provided by First Insurance Group are not intended to and do not constitute legal advice. The First Insurance Group consulting services are intended to assist customers in administering their employee benefits and human resource programs. Customers shall remain fully responsible for ensuring their business activities comply with applicable rules, regulations, and laws.

**From:** Christine N. Carrigan <cn.carrigan@co.hancock.oh.us>  
**Sent:** Tuesday, October 18, 2022 2:34 PM  
**To:** Ben Otley <botley@firstinsurancegrp.com>  
**Subject:** RE: [External] : Symetra

### IT Department Security Alert

This is an external email. Please make sure you trust the source of this email before clicking links or opening attachments.

Okay

**From:** Ben Otley <botley@firstinsurancegrp.com>  
**Sent:** Tuesday, October 18, 2022 2:32 PM  
**To:** Christine N. Carrigan <cn.carrigan@co.hancock.oh.us>  
**Subject:** [External] : Symetra

**WARNING: This email originated from an external source. Do not click on links or open attachments unless you recognize the sender and know the content is safe.**

I just tried to call Richard Reynolds from Symetra but got voicemail. I will let you know if I am able to reach him.

**Ben Otley**

**Regional Vice President | Benefits Consultant | First Insurance Group**

414 E. Wooster St. | Bowling Green, OH 43402

p. 419-354-2734 | c. 419-308-8273

[botley@firstinsurancegrp.com](mailto:botley@firstinsurancegrp.com) | [firstinsurancegrp.com](http://firstinsurancegrp.com)



A PREMIER FINANCIAL COMPANY

If you need immediate assistance please contact Lisa Tipping [ltipping@firstinsurancegrp.com](mailto:ltipping@firstinsurancegrp.com) 419-354-2736.

The information provided in this email and the consulting services provided by First Insurance Group are not intended to and do not constitute legal advice. The First Insurance Group consulting services are intended to assist customers in administering their employee benefits and human resource programs. Customers shall remain fully responsible for ensuring their business activities comply with applicable rules, regulations, and laws.

**CLASSIFIED AND PROPRIETARY:**

Notice: The information contained in this message may be privileged, classified, and protected from disclosure. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by replying to this message, and then delete it from your computer. All e-mail sent to this address will be received by the Premier Bank corporate e-mail system and is subject to archiving and review by someone other than the recipient.

**CLASSIFIED AND PROPRIETARY:**

Notice: The information contained in this message may be privileged, classified, and protected from disclosure. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by replying to this message, and then delete it from your computer. All e-mail sent to this address will be received by the Premier Bank corporate e-mail system and is subject to archiving and review by someone other than the recipient.