

Minutes

October 29, 2019

Commissioners present: Timothy Bechtol and Brian Robertson. Mark Gazarek absent.

Also Present: Lucinda Land, Phil Johnson, Charity Rauschenberg, Adam Witteman, Jeff Winkle, Jim Maurer, Miranda Lobdell and Maryann LaRoche.

Commissioner Bechtol opened the meeting at 9:30 a.m. in the Commissioner's 1<sup>st</sup> floor conference room. The Pledge of Allegiance was recited. Minutes from the October 24, 2019 meeting were read with Brian Robertson making the motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

The Assistant Clerk presented the following Resolutions:

Resolution #738-19 – Authorizing the payment of the listed and/or attached purchase orders. Brian Robertson made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #739-19 – Transfer of funds within the appropriation – Veterans Services. Brian Robertson made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #740-19 – Transfer of funds within the appropriation – Treasurer. Brian Robertson made a motion to approve, Timothy Bechtol seconded. Motion passed 2 -0.

Resolution #741-19 – Transfer of funds within the appropriation – Treasurer. Brian Robertson made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #742-19 – Additional appropriation within the Auditor's certification – Commissioners to appropriate to Tiered Fee Fund. Brian Robertson made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #743-19 – Transfer of funds within the appropriation – County Victims Assistance VOCA Grant. Brian Robertson made a motion to approve, Timothy Bechtol seconded. Motion passed 2 – 0.

Resolution #744-19 – Repayment of Advance from Water Pollution Control to the General Fund. Brian Robertson made a motion to approve, Timothy Bechtol seconded. Motion passed 2 – 0.

Resolution #745-19 – Repayment of Advance from Water Pollution Control to the General Fund. Brian Robertson made a motion to approve, Timothy Bechtol seconded. Motion passed 2 – 0.

Resolution #746-19 – Additional appropriation within the Auditor's certification – Commissioners to appropriate to Dog & Kennel. Brian Robertson made a motion to approve, Timothy Bechtol seconded. Motion passed 2 – 0.

Resolution #747-19 – Transfer of funds within the appropriation – JFS General Office. Brian Robertson made a motion to approve, Timothy Bechtol seconded. Motion passed 2 – 0.

The Commissioners signed a letter for the Hazard Mitigation Grant Program. Brian Robertson made a motion for the Chair to sign the Hancock County Maintenance Commitment for proposed FEMA-DR-4424 OH HMGP Project for properties located at 330 Wilson St. and 720 Fishlock Ave. Timothy Bechtol seconded. Motion passed 2-0. Commissioners signed a Release of Mortgage for an old CHIP Mortgage.

Lucinda Land presented the following resolutions for consideration:

Resolution #748-19 – A Resolution, pursuant to Sections 5705.03 and 5705.23 of the Revised Code, declaring it necessary to levy a renewal tax in excess of the Ten-Mill limitation and requesting the Hancock County Auditor to certify the yield for a proposed renewal of an existing five year .5 Mill Levy to be placed on the March 17, 2020 Ballot for the current expenses of the Findlay-Hancock County Public Library. Brian Robertson made a motion to approve, Tim Bechtol seconded. Motion passed 2-0.

Resolution #749-19 – A resolution providing for the issuance and sale of bonds in the maximum principal amount of \$5,800,000 for the purpose of paying a portion of the costs of constructing, furnishing, equipping and otherwise improving a new building to house the functions of the County Probate, Juvenile and other courts and clearing, improving and equipping it's site. Brian Robertson made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #750-19 – Authorizing a contract with the City of Findlay for Indigent Defense Services provided by the Hancock County Public Defenders Commission for Calendar Year 2017-2021. Brian Robertson made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #751-19 – Authorizing an amendment, regarding maintenance and support terms, to the License and Services Agreement with Tyler Technologies for Safety Services Software for use by the Hancock County Sheriff's office. Brian Robertson made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #752-19 – Authorizing an amendment, regarding purchase and implementation of Brazos, a Citation System, to the License and Services Agreement with Tyler Technologies for Safety Services Software for use by the Hancock County Sheriff's office. Brian Robertson made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #753-19 – Reimbursement of overpayment of Sales and Use Tax transferred into the Flood Mitigation Capital Improvement Fund. Brian Robertson made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Phil Johnson presented the following resolution for consideration:

#754-19 – Authorizing execution of Quit-Claim Deed regarding utility easement in Ridgeway Subdivision. Brian Robertson made a motion to approve, Timothy Bechtol seconded. Motion passed 2 – 0.

#755-19 – Authorizing changes to sign in/sign out form related to hunting on property owned by the Board of County Commissioners. Brian Robertson made a motion to approve, Timothy Bechtol seconded. Motion passed 2 – 0.

Phil Johnson requested an Executive Session to discuss potential litigation and potential real estate acquisition. Brian Robertson also requested executive session to discuss potential litigation.

Charity Rauschenberg gave a follow up that she has contacted counsel and they are aware of issuing note not to exceed \$5.8 million for the building and landfill. Those documents will be forthcoming. Timothy Bechtol asked Charity if she had heard back from the State regarding the re-payment schedule for the \$540,000 owed. Charity stated that she has not heard back from them. A discussion was held regarding the payment plan and how to structure it.

### **Meetings/Reports**

Brian Robertson attended the Red Cross Board meeting on Thursday. He also attended a meeting on Friday with a local engineering firm, and then a meeting with the Prosecutor's office.

Timothy Bechtol went over to Putnam County last Thursday to attend the Citizens United for a better Blanchard presentation. He attended the Ribbon Cutting for the HHWP headquarters out on Tiffin Ave. They are all moved in now and wanted to pass a special thanks to the entire board for their help getting them through the process. On Friday afternoon, Timothy met with James Sammet at the old CAC building to discuss the future use of that building. Yesterday, Timothy attended the Northwest Ohio Commissioners and Engineers Association meeting in Union County at the Honda Headquarters.

Timothy Bechtol made a motion to enter into executive session at 10:11 a.m. to discuss potential litigation and real estate acquisition. Brian Robertson seconded. A roll call resulted as follows: Timothy Bechtol yes; Brian Robertson yes. At 11:10 a.m., Timothy Bechtol made a motion to come out of executive session having discussed potential real estate acquisition and potential litigation with no action taken. Brian Robertson seconded. Motion passed 2-0.

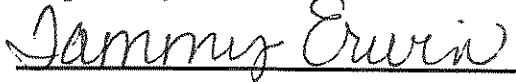
At 11:10 a.m., the Commissioners met with James Sammet, Maintenance Supervisor regarding building maintenance. Those present were Timothy Bechtol, Brian Robertson, Lucinda Land, Adam Witteman, Tim Stuart and James Sammet. James explained the need for new lighting out behind the County Home on the impound lot due to issues with the lights and blowing breakers. Also, there is not adequate lighting out there for the deputies when dropping off vehicles. James

received a quote from Charlie Beagle in the amount of \$1740.00; however he would like \$2000 so that he can add a day/night sensor so that no one has to look for switches to turn them on and off. The Sheriff has also made a request for better lighting. It was discussed what fund it should come out of and Adam said it could come out of the Capital Project Fund. Lucinda Land recommended a contract with Beagle due to the repairs in nature. James also discussed issues with IT for the Justice Center. Currently, there is a need to update the software and software on the hardware. The cost is approximately \$3,080.00. Timothy Bechtol and Brian Robertson agreed to both of the requests but would like Sarah to see what fund would be best to take the software money out of. There was a brief discussion regarding the maintenance department moving into the old CAC building on Jefferson St. Tim Stuart talked about setting up internet services but there is not county fiber there so it would require services from AT & T or Spectrum which could take two months to make everything happen. James stated that the move could happen in two stages, both Timothy Bechtol and Brian Robertson agreed to maintenance moving the equipment anytime between now and December with a plan of having the building move in ready by February. They discussed some issues with the building such as lighting, cameras and key entry locks for security.

At 2:00 p.m., the Commissioners met with Job and Family Services and the Auditor regarding Child Placement costs along with an agenda sent over from JFS to discuss other issues. Those present were Timothy Bechtol, Brian Robertson, Randy Galbraith, Janet Beall, Charity Rauschenberg, Adam Witteman, Lucinda Land and Sarah Mutchler. A lengthy discussion was held regarding the \$100,000 Advance from the Commissioners to JFS to help cover monthly expenses coming in because of the Federal reimbursements coming in after the bills were due. Randy Galbraith was questioning what they should do with the \$100,000 of the original allocation that is sitting on their books. Janet Beall went over her report showing balances and how it affects paying their Then & Nows. She will be submitting a letter to the Budget Commission for an additional appropriation. Randy also discussed Impact 419, which is a workforce development program between several counties. Randy is still going to their meetings, and is working with Owens and the University of Findlay to see if they can do what they are doing locally instead of going to Northwest State. He is still working on this and hopes to talk with employers, who are looking for employees and would have training to assist them. The Kinship Caregiver Payments were discussed and Randy talked about a Kentucky Federal Court case that has Randy worried due to the possibility of payments being awarded to kin just like foster parents receive and falling back on the county. This is going to be a legislative issue and their not very far along with it. Randy just wanted to make the Commissioners aware of it. Maintenance issues were brought to Randy's attention by Janet regarding the possibility of overpaying for maintenance twice. Sarah Mutchler said this has not been discussed previously so she will have to look into the invoices and see if there are duplicate payments being made. Randy talked about the Post Adoption/Post Kinship program. In February, Randy received an email from the State asking if Hancock County would like some money for this program. Randy stated that they decided to design a program to help parents keep their children and used the


\$30,000 grant and so they did an RFP contract with Wendy's Wonderful Kids out of Toledo for designing the program. ODJFS liked what they did and will be giving them \$60,000 on July 1, 2020 towards this program, so they will be starting some prevention programs. Placement Costs were also discussed with Randy showing a breakdown of expenses. Budget requests were made based on the number of children coming into care by the data that was presented. Randy discussed staffing issues and the hiring of some part time interns. The current staff is under 80. To help cut expenses, they decided to only hire 3 people instead of 4. Randy asked Commissioners to rescind a previous resolution #764-11 and do away with it since it is no longer needed. That resolution allows for a \$600 reimbursement to JFS employees who have insurance. Randy would like to give raises to his employees, which would be between 7 and 10%. With funds the way they are, Randy stated that they could not do that much so by reducing other things, they would like to give a 6.75% raise. Another way to cut some expenses to make this happen would be not purchasing that 4<sup>th</sup> vehicle they had planned for. Further discussion focused on the current budget and money coming in. Brian Robertson asked where the additional state money is, and what is the current amount that the state is giving? He also requested a breakdown of where we spend the state money by month for last fiscal year 2019 and what the current projection is for 2020. Lucinda Land requested that when doing the breakdown, identify anything on that list that any other monies could cover, if there are any. Putting a levy on the ballot in the spring and fall was discussed as a possibility for future funding. Timing of the levy was discussed along with what size of a levy. Randy stated that about half of the counties have levies but he does not have any expertise on how to go about doing a levy. He suggested contracting someone to do that. Further discussion suggested going to the ballot in the spring and if it does not pass, do it again in the fall and make it a focus on the "Kids in Care." Additional discussion continued regarding the \$100,000 advance given to JFS by the Commissioners. The Clerk will do some research on invoices and Janet will submit the requested documents to the Commissioners once she has that available. Invoices from JFS will be submitted to the Commissioner's office by the first week of December.

Respectfully submitted,


  
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Tammy Erwin, Assistant Clerk


Reviewed and approved by:

  
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Timothy K. Bechtol

  
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Mark D. Gazarek

  
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Brian J. Robertson