

Minutes

October 5, 2023

Commissioners present: William Bateson, Timothy Bechtol and Michael Pepple.

Also Present: Christine Carrigan, Phil Johnson, Adam Witteman and Lou Wilin.

Commissioner Bechtol opened the meeting at 9:30 a.m. in the Commissioners' 1st floor conference room. The Pledge of Allegiance was recited. Minutes from the October 03, 2023, meetings were read with Michael Pepple making a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Michael Pepple made the motion to approve the Warrant Journal. William Bateson seconded. Motion passed 3-0. The Commissioners approved payroll for their staff and Job & Family Services, the Hancock County Auditor – Fund Report dated September 30, 2023 and the Maumee Watershed Conservancy District September 2023 expenses in the amount of \$5,852.55. In addition, the Commissioners approved six travel requests for Job & Family Services. The Commissioners signed the 2023-2024 VOCA/SVAA Grant Award Acceptance Packet.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #695-23 – Authorizing payment of the listed and/or attached purchase orders. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #696-23 – Transfer of funds within the appropriation-Hancock Veterans Service Trust #2152. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #697-23 – Transfer of funds within the appropriation-General Fund #1001 - Common Pleas Court. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #698-23 – Transfer of funds within the appropriation - ADAMHS Fund 2013. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #699-23 – Transfer of Hancock County Solid Waste Management District Tier Disposal Fees to the Tiered Disposal Fee Fund 5109. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #700-23 – Transfer of funds within the appropriation - General Fund - Sheriff 1001. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #701-23 – Repayment of advance from the Law Enforcement Block Grant Fund #2095 to the General Fund #1001. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #702-23 – Additional appropriation within the Auditor's certification - Commissioners to appropriate to Local Law Enforcement Block Grant #2095. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #703-23 – Additional appropriation within the Auditor's certification - Commissioners to appropriate to Local Law Enforcement Block Grant #2095. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #704-23 – Additional appropriation within the Auditor's certification - Commissioners to appropriate to Community Development Block Grant Fund #2062. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #705-23 – Additional appropriation - within the Auditor's certification - Commissioners to appropriate to VOCA #2084. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #706-23 – Repayment of advances from the Special Improvement Fund #4005 to the General Fund #1001. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #707-23 – Advance of funds from the General Fund #1001 to Special Improvement Fund #4005. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Phil Johnson presented the following resolutions for consideration:

Resolution #708-23 – Authorization to enter into a contract with Kleinfelder, Inc., for design of a project within the plan year (PY) 2022 CDBG Target of Opportunity Downtown Buildings project and for completion of administrative and planning services. Phil stated this contract is in the amount of \$36,430.00. It is for administrative services related to a project under the CDBG Target of Opportunity program dealing with renovations of three buildings. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Resolution #709-23 – Resolution of necessity to levy a renewal tax in excess of the ten-mil limitation. Phil stated this is the first phase of a two-phase process for authorizing and putting on the ballot a renewal Hancock County Board of Disabilities levy in the amount of 2.50 mills. The resolution was processed through a firm in Columbus. This resolution finds necessity for the renewal of this levy. Once approved the resolution will go to the Auditor's office for calculations. Then it comes back to the Board for further resolution which directs placement of the levy on the ballot. Michael Pepple made a motion to approve, William Bateson seconded. Motion passed 3-0.

Phil Johnson requested an executive session in regards to potential real estate acquisition, potential real estate lease, pending litigation and threatened litigation.

Adam Witteman had nothing to report from the Auditor's office.

Lou Wilin inquired when the expectation is to have the Board of DD levy on the ballot. Phil stated March 2024.

Meetings/Reports

William Bateson stated he has four more weeks of therapy. He will be attending Thursday meetings. Once therapy is over he will be able to attend both meetings. He stated the Judicial Center looks great and it is good to hear that the overpasses have the decks on now.


Michael Pepple recognized Christine and the wellness committee for all their work with the wellness program. Commissioner Pepple met with ESC members to resolve the issue with residents using the recycling units during morning school bus pick-up. He attended the Downtown Findlay Improvement District Board meeting and the Economic Development Advisory Board meeting.

Timothy Bechtol attended the Local Emergency Planning Council. Commissioner Bechtol met with Lee Swisher to discuss possible drone activities that can benefit the Commissioners. Lee will be taking drone footage of the Judicial Center construction site weekly. Commissioner Bechtol announced the steal is on-sight. He stated as soon as they unload it off of the truck they are putting it up.

At 9:58 a.m., Timothy Bechtol made a motion to enter into executive session in regards to potential real estate acquisition, potential real estate lease, pending litigation and threatened litigation. William Bateson seconded. A roll call vote resulted as follows: Timothy Bechtol, yes; William Bateson, yes; Michael Pepple, yes. At 10:25 a.m., Timothy Bechtol made a motion to come out of executive session, in regards to potential real estate acquisition, potential real estate lease, pending litigation and threatened litigation with no action taken. Michael Pepple seconded. Motion passed 2-0.

At 10:30 a.m. the Commissioners met with Katie Manol and Jake Everts from GEM Service Rudolph Libbe Group. Christine Carrigan and Phil Johnson were also in attendance. Katie provided an overview of offerings that GEM Service can provide the county. The GEM Service services overview is attached. Commissioner Pepple inquired if they do backflow testing. Jake stated yes. Jake explained the differences in the service that is offered by Gem Service HVAC and Gem Service Facility Management. He stated GEM Service Facility Management focuses on facility management, subcontracted services coordination and preventative maintenance. Discussion took place regarding how GEM Service would be able to assist with some of the county projects. In addition, discussion took place regarding how GEM Service would be able to assist the county's current maintenance staff. Commissioner Bechtol inquired if they could assist with covering second shift maintenance. Jake stated they could assist with sourcing this position and he explained their after-hours emergency service that they offer. The Commissioners stated they will prepare a list they feel that Gem Service would be able to assist the county with. GEM Service requested they do a walk through of the county owned buildings before preparing a proposal for the Commissioners.

Respectfully submitted,



Christine Carrigan, Assistant Clerk

Reviewed and approved by:

William L. Bateson



Timothy K. Bechtol



Michael W. Pepple