

Minutes

September 10, 2020

Commissioners present: Mark Gazarek, Brian Robertson and Timothy Bechtol.

Also Present: Tammy Erwin, Mary Ann LaRoche, Charity Rauschenberg, Bill Bateson, Steve Wilson, Sarah Mutchler, John Eakin, David Cornwell, Phil Johnson, Mayor Muryn and Jim Maurer.

Commissioner Gazarek opened the meeting at 9:30 a.m. in the Commissioner's 1<sup>st</sup> floor conference room. The Pledge of Allegiance was recited. Minutes from the September 8th meeting were read with Timothy Bechtol making a motion to approve, Brian Robertson seconded. Motion passed 3-0.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #678-20 – Additional appropriation within the Auditor's certification – Commissioner's to appropriate to Severance (Sheriff) Timothy Bechtol made a motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #679-20 – Transfer of funds within the appropriation – Common Pleas Court-Adult Probation. Timothy Bechtol made a motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #680-20 – Additional appropriation within the Auditor's certification – Commissioner's to appropriate to Probation Services-Prosecutor Adult Diversion. Timothy Bechtol made a motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #681-20 – Additional appropriation within the Auditor's certification – Commissioner's to appropriate to MV & GT. Timothy Bechtol made a motion to approve, Brian Robertson seconded. Motion passed 3-0.

Resolution #682-20 – Transfer of funds within the appropriation – General Fund. Timothy Bechtol made a motion to approve, Brian Robertson seconded. Motion passed 3-0.

Timothy Bechtol made a motion to approve the Warrant Journal, Brian Robertson seconded. Motion passed 3-0. Commissioners signed payroll for staff and JFS along with two travel requests for the Sheriff's office.

Phil Johnson presented the following resolutions for consideration:

#683-20 – Authorization regarding an Offer for Purchase and Sale of Real Property located at 704 Fishlock Avenue in Findlay, Hancock County, Ohio. Phil stated that this property is one of

the flood properties in the grant program and includes a 12 1/2 % match. The appraisal came in at \$85,000 and that is the purchase price included in this resolution. Timothy Bechtol made a motion to approve, Brian Robertson seconded. Motion passed 3-0.

#684-20 – Authorizing execution and submission of amendment to Notice of Award extending completion date, related to Flood Mitigation Assistance (FMA) Grant Program Fiscal Year 2016 in Findlay. Phil stated that this relates to the property located at 321 Clinton Ct. which is currently being demolished. The new date of completion is February 28, 2021. Timothy Bechtol made a motion to approve, Brian Robertson seconded. Motion passed 3-0.

#685-20 – Authorizing the amendment of the 2020 Contract with the Feasel Group, 2330 Bright Road, Findlay, Ohio for Lawn Mowing Ground Maintenance Services for properties owned or overseen by the Board of Hancock County Commissioners in Findlay, Hancock County, Ohio, to change the amount to be paid per mowing event. Phil stated this agreement will remove properties owned by the City from the contract for mowing and reduce the amount paid to Feasel per mowing event by \$185.00 from this date forward. Timothy Bechtol made a motion to approve, Brian Robertson seconded. Motion passed 3-0.

The next resolution was presented by Phil Johnson on behalf of Lucinda Land regarding an authorization for further amendment to the agreement with Stantec to add \$113,845.35. Steve Wilson stated that the \$113,845.35 should be a change order with Helms & Son not Stantec. Steve said he had two separate requests, one was for Stantec for about \$66,000 and the \$113,000 was a change order for Helms & Son for the hydraulic improvement. Due to the confusion of the contracts and amounts, this resolution has been tabled until further notice.

Tammy Erwin requested an executive session for 11:00 a.m. to discuss personnel in regards to hiring.

Charity Rauschenberg stated that on June 25<sup>th</sup>, a resolution for the Cares Funding was approved by the Board of Hancock County Commissioners and since that time, Charity has been meeting with a group as an ad hoc committee fielding questions on how to submit requests and looking over reimbursements for the county. There is a little over \$500,000 on what was anticipated to come from county offices and departments within the Commissioners budgets, which includes the engineer and needs to be spent or encumbered within 4 weeks. Charity stated they have received requests for help and the first one is from Educational Service Center (ESC) asking for up to \$80,000 for medical assistance to provide additional nursing staff to all of the county schools. Phil Johnson stated that any sort of resolution would have to wait until Tuesday and would have to be open for the public to make comment. Brian Robertson questioned whether there were already CARES funds around to the schools and thought it would be helpful for Tuesday's meeting to know what dollars are coming in. Mark Gazarek questioned Charity about what the expectations are in the future regarding continued funding. He asked what the deadline was and Charity stated that it was around the first week of October that they need to report what

they have spent or encumbered. Brian Robertson talked with Treasurer Welton yesterday and was asked to pass along to the Board, about getting touchless facility adjustments made within the restrooms such as touchless stools and urinals as the next phase for dollar utilization. There was a discussion with Mayor Muryn and Charity regarding the second request for housing. Charity stated there are a lot of rules and specific regulations regarding housing with CARES Act funding so they reached out to Josh Anderson from Community Action Commission (CAC) as they already deal with single audit federal dollars and housing. Mayor Muryn stated that the Community Foundation, United Way, Hope House and all the other housing organizations have established a housing hotline to help people with their concerns about finding housing and paying their bills. \$225,000 was set aside to be used in the community but they are now seeing an uptick as unemployment dollars are going away and there are a number of people that are still unemployed. They would like to set aside an additional \$500,000 to utilize countywide through CAC to be available for housing. There was further discussion between the Commissioners, the Mayor and Auditor regarding the dollars coming into the county through the CARES Act funding and budgeting. Mark Gazarek again asked for all requests to be put in writing from all of the organizations asking for money with the documentation on who is requesting it and the amount they are requesting along with a date on it so that the Commissioners know where the request is coming from and if the funds are available. Phil Johnson asked if there is a requirement for an agreement or contract with CAC and Charity stated yes and she has a templet that they can use as a guideline.

Steve Wilson discussed a dozer at the Landfill that has had a problem and will need replaced. There are no funds available right now so they will need to get an advance from the General Fund.

### **Meetings/Reports**

Brian Robertson attended the Public Defenders meeting. He received a request to attend the Port Authority meeting on Tuesday, September 15<sup>th</sup>. He presented the option to the Board to attend with him.

Timothy Bechtol thanked the city street department for paving the parking lot next to the library. The ADAMHS Board Opiate and Addiction Task force chairs met yesterday by Zoom for an update. Tim wanted to express his support of the two requests that were made this morning by the Auditor and the Mayor for the CARES Act. He wanted to commend the Judges with the Common Pleas Court for using the Marathon Center for their court purposes due to COVID.

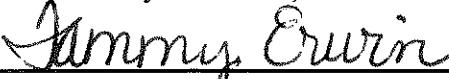
Mark Gazarek will defer his report until Tuesday.

At 10:30 a.m., Mark Gazarek made the motion to enter in to an executive session to discuss personnel in regards to hiring to begin at 11:00 a.m. Brian Robertson seconded. Roll call resulted as follows: Mark Gazarek, yes; Brian Robertson, yes; Timothy Bechtol, yes. At 11:25

a.m., Mark Gazarek made the motion to come out of executive session, having discussed personnel related to hiring with no action taken. Brian Robertson seconded. Motion passed 3-0.

At 10:30 a.m. the Commissioners met with Don Moses to discuss different policies and procedures at the Landfill. Don stated that he met with Tom Davis to put in some training and safety policies. Don began with the vehicles by putting a dry erase board located in the break room for the staff to write down what is to be repaired. Another concern is the residential drop off and all employees are now required to wear hard hats. Seatbelts and personal protective equipment are required at all times and employees will be required to sign paperwork acknowledging that. Don stated that there will be safety meetings once a month for all staff with an attendance sheet and will be filed in the office. There was a discussion between Don, the Commissioners and the Auditor regarding the dozer that needs replaced.

Respectfully submitted,

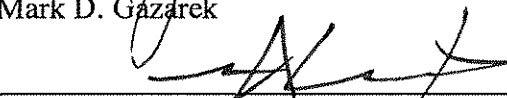


Tammy Erwin, Assistant Clerk


Reviewed and approved by:



Mark D. Gazarek



Brian J. Robertson



Timothy K. Bechtol