

## Minutes

September 28, 2023

Commissioners present: Timothy Bechtol and Michael Pepple. William Bateson absent.

Also Present: Christine Carrigan, Phil Johnson, Auditor Charity Rauschenberg, Adam Witteman, Jeff Wobser and Dominick Hudson.

Commissioner Bechtol opened the meeting at 9:30 a.m. in the Commissioners' 1<sup>st</sup> floor conference room. The Pledge of Allegiance was recited. Minutes from the September 26, 2023, meetings were read with Michael Pepple making a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Michael Pepple made the motion to approve the Warrant Journal. Timothy Bechtol seconded. Motion passed 2-0. The Commissioners approved a travel request for the Sheriff's office and the Engineer's office. In addition, the Commissioners approved the Hancock County Landfill Explosive Gas Monitoring Report dated September 27, 2023.

The Assistant Clerk presented the following resolutions for consideration:

Resolution #673-23 – Transfer of funds within the appropriation - General Fund #1001 Treasurer. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #674-23 – Additional appropriation within the Auditor's certification - Commissioners to appropriate to Capital Projects Fund #4150. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #675-23 – Transfer of funds within the appropriation - Sanitary Landfill Fund #5042. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #676-23 – Transfer of funds within the appropriation - Workforce Development Fund #2105. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #677-23 – Additional appropriation - within the Auditor's certification - Commissioners to appropriate to Ditch Maintenance #2004. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #678-23 – Advance of funds from the General Fund to Local Law Enforcement Block Grant #2095. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #679-23 – Advance of funds from the General Fund to Local Law Enforcement Block Grant #2095. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #680-23 – Authorizing payment of the listed and/or attached purchase orders. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #681-23 – Additional appropriation - within the Auditor's certification - Commissioners to appropriate to Severance #2136 (Common Pleas). Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Phil Johnson presented the following resolutions for consideration:

Resolution #682-23 – Authorizing the entry into a contract with Vulcan Enterprises, Inc., for completion of the Hancock County Home Dry Fire Suppression System Replacement Project. Phil stated Vulcan Enterprises, Inc. submitted a bid for \$186,830.00. Vulcan will be able to complete the job at this price using all schedule 40 piping. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #683-23 – Authorizing signature to and submission of a nomination letter and a letter of intent regarding the Building Demolition and Site Revitalization Program and Brownfield Remediation Program. Phil stated for the 2024 and 2025 program years the Building Demolition and Site Revitalization Program and the Brownfield Remediation Program require the appointment of a lead entity. Regional Planning suggested the Board of Commissioners be the lead entity. There are two letters attached to the resolution. The first letter is for the nomination. The second letter is for the acceptance of the position. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Phil Johnson requested an executive session in regards to potential real estate acquisition and pending litigation.

Commissioner Bechtol inquired with Phil if we will be able to process the OSHA paperwork today. Phil stated he thinks the actual deadline is next week, but he will try to finish it today.

Auditor Charity Rauschenberg stated she will be looking over credit card templates provided by the state association. She will propose a credit card policy next week. She stated the budget process does not change, but the allowability of items has been expanded. Discussion took place regarding late fees. Charity requested the Commissioners review their list of capital projects.

Jeff Wobser had no comment.

### **Meetings/Reports**

William Bateson was absent.

Michael Pepple welcomed Dominick Hudson. Dominick is a senior at Vanlue high school and is interested in learning about county government. Commissioner Pepple attended the Community Corrections Planning Board and the Heritage Trail Story Walk ribbon cutting ceremony.

Timothy Bechtol also attended the Heritage Trail Story Walk ribbon cutting ceremony. He stated the Community Foundation is providing funding for this project. Commissioner Bechtol spoke with Chris Oaks from WFIN regarding the current operations of the Commissioner's office with the absence of Commissioner Bateson. Commissioner Bechtol was one of three judges chosen to select the outstanding 4-H participant to receive the Danforth Award. He also attended the Chamber of Commerce Advisory Board meeting.

At 9:53 a.m., Timothy Bechtol made a motion to enter into executive session in regards to potential real estate acquisition and pending litigation. Michael Pepple seconded. A roll call vote resulted as follows: Timothy Bechtol, yes; Michael Pepple, yes. At 10:12 a.m., Timothy Bechtol made a motion to come out

of executive session, in regards to real estate acquisition and pending litigation with no action taken. Michael Pepple seconded. Motion passed 2-0.

At 11:00 a.m., the Commissioner's held a bid opening for the JFS and 514 N. Main St. boiler replacement. Christine Carrigan, Greg Wright, Phil Johnson, Mike Thompson, Adam Witteman and Dominick Hudson were also in attendance. Please see the attached attendance sheet for contractors that attended the bid opening. The Assistant clerk verified that the mailroom was checked and no additional bid packages have been received. Five bids were submitted. Waibel Energy Systems provided a total bid of \$362,685.36. The bid bond was received. Dimech Services Inc., provided a total bid of \$360,000.00. The bid bond was received. Marlin White & Sons Inc., provided a total bid of \$368,800.00. The bid bond was received. All Temp Refrigeration provided a total bid of \$314,252.00. The bid bond was received. Bodie Mechanical Services provided a total bid of \$333,092.00. The bid bond was received. The break down for each total bid can be found on the attached bid tab. Greg Wright stated the bids will be reviewed and a decision will be made at a later date.

At 11:48 a.m. the Commissioners met with Mike Thompson for a maintenance update. Christine Carrigan, Phil Johnson, Mike Thompson, Adam Witteman and Dominick Hudson were also in attendance. The following update was provided:

- Mike stated the AG Building roof repair will begin this week or next week. Hopefully they will only have to open up a small portion of the roof to find the leak. They may have to continue to expand the opening until the leak is found.
- The AG Building carpet will be cleaned on October 14<sup>th</sup>.
- Trees were removed at the AG Building. There is still one more dead tree and all of the stumps to remove.
- The County Home roof repair will start next week.
- The Engineer's staff placed new stone under the recycling units at the County Home. Commissioner Pepple stated there are some issues with residents trying to use the recycling units when the school buses are picking up kids in the morning. The Commissioners are working on resolving this problem.
- The bearing replacement on the return air fan at the jail is complete, but there is still an issue. Mike is looking into the cost of a new motor. The cost for the new motor will be around \$700 to \$1,500.
- Mike explained a brass pipe cracked on the chiller at the jail and there was an oil leak. The cost for the repair is going to be around \$3,000 to \$3,500.
- Mike is still waiting on the JFS coil repair part from the manufacturer. Discussion took place regarding the contractor payments. Commissioner Bechtol stated he is working with RCM on completing the bidding documents for the JFS building repairs.
- Mike stated concrete on the walkways will need to be repaired at JFS before it opens. It is not related to any of the other repairs so Mike will work on obtaining quotes for the repairs.
- The JFS battery back-up emergency lights are not working and the exit signs are not up-to-date. Mike would like to replace with exit signs that have flood lights on them. Commissioner Bechtol will ask RCM which bid package it should be included in.

- Mike stated there is paint peeling and plaster going bad at the County Home. Mike stated it is due to the gutters leaking. Morter on the outside stone is also loose.
- Mike explained there is a temporary data line installed in the elevator of the courthouse. They are testing the data line to make sure it is going to work before the final installation. Discussion took place regarding the contracts for this project.
- Mike stated he will be on vacation next week.
- Commissioner Pepple inquired about the conversation with Harold Shuck regarding the jail roof. Mike stated he left a message for him, but he has not heard back from him.
- Phil inquired if the curb repair at the jail was complete and satisfactory. Mike stated yes.
- Mike stated the jail air handler portion of the contract is complete
- They are still waiting on the receipt of the last window.
- Phil stated the Vulcan contract has been approved for the fire suppression system.
- Discussion took place regarding the work completed at the County Home that is being paid for from the security grant that the ESC received. ESC is considering applying for an additional grant.
- Phil inquired on the status of the backflow work. Mike stated it is complete.
- Phil inquired about the status of the courthouse cooling tower repair. Mike stated it is complete.
- Phil inquired on the cleaning contracts. Mike stated Basol's contract is complete. J&B stated there will be no changes and they will be sending information soon.
- Adam described the cinder block damage he noticed at the new Judicial Center. Mike stated it has been like that since they built it. He assumes they are going to run piping there.

Mike Thompson requested an executive session in regards to potential litigation.

At 12:13 a.m., Timothy Bechtol made a motion to enter into executive session in regards to potential litigation. Michael Pepple seconded. A roll call vote resulted as follows: Timothy Bechtol, yes; Michael Pepple, yes. At 12:33 p.m., Timothy Bechtol made a motion to come out of executive session, in regards to potential litigation with no action taken. Michael Pepple seconded. Motion passed 2-0.

At 2:00 p.m. the Commissioners reconvened the meeting.


The Assistant Clerk presented the following resolutions for consideration:

Resolution #684-23 – Additional appropriation - within the Auditor's certification - Commissioners to appropriate to Severance Fund #2136 (Clerk of Courts). Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Resolution #685-23 – Transfer of funds within the appropriation - Job & Family Services #2015. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.


Resolution #686-23 – Transfer of funds within the appropriation – Litter Landing #5069. Michael Pepple made a motion to approve, Timothy Bechtol seconded. Motion passed 2-0.

Respectfully submitted,


  
\_\_\_\_\_  
Christine Carrigan, Assistant Clerk

Reviewed and approved by:

\_\_\_\_\_  
William L. Bateson

  
\_\_\_\_\_  
Timothy K. Bechtol

\_\_\_\_\_  
Michael W. Pepple

  
\_\_\_\_\_  
Michael W. Pepple



NAME (PLEASE PRINT)

DEPARTMENT/ADDRESS

NAME (PLEASE PRINT)	DEPARTMENT/ADDRESS
Matthew Moore	Marlin White & Sons
Michael Marching	WA: Rel
Merz Little	Dimech Services
Ben Reinhart	Bodie Mechanical Services
Alex Grene	All Temp Refrigeration