

NOTICE OF VACANT POSITION

Address all inquiries to: HR Officer/ Hancock County Job and Family Services
P O Box 270, 7814 Co. Rd. 140
Findlay, Ohio 45839

Post Date: August 24, 2023
Base Pay: \$19.75

End Date: September 24, 2023 or until filled
Work Unit: Children's Protective Services

Working Title of Position: Foster Parent Licensing and Recruitment Caseworker

This is a full-time position. Regular work hours are Monday - Friday, 8:00 a.m. to 4:30 p.m.

JOB DUTIES:

Seeking a personable individual to recruit foster parents to expand the availability of safe homes for children in agency custody. This person will be adept at networking and developing strong community connections with local partners, such as schools, non-profits, local businesses, and volunteer organizations. This person will plan, develop, and/or implement events, activities, and/or literature to educate the community about becoming a foster parent. The Foster Parent Recruiter will also utilize local marketing opportunities, such as social media, community events, television interviews, and/or radio opportunities to reach a broad audience of potential foster parents. Events may commonly be held outside of normal working hours, including weekends.

The Foster Parent Recruiter will be the primary point of contact for prospective and current agency licensed foster parents. This person will set up foster parents with training, as well as complete initial homestudies and recertification assessments. This person will provide regular and ongoing contact with licensed foster homes to provide support as needed, which will include, but is not limited to, completing home visits and other forms of outreach to foster families.

The Foster Parent Recruiter will conduct themselves in a professional manner at all times and adhere to a strict confidentiality policy. Regular and predictable work attendance is expected, and a valid driver's license is required.

Additional knowledge required: Ohio Administrative Code rules regarding foster parent licensing, as well as PRC and ESSA.

Those interested may apply online at co.hancock.oh.us under "jobs," or in person, by mail, or by emailing Chelsea Wentling at chelsea.wentling@jfs.ohio.gov.

MINIMUM QUALIFICATIONS:

1. Bachelor's degree in human services-related studies
2. OR bachelor's degree in any field and have been employed for at least two years in a human services occupation
3. OR associate's degree in human services-related studies
4. OR been employed for at least five years in a human services-related occupation

For employment to continue, a person described in option 2, 3, or 4 above must obtain a job-related bachelor's degree not later than five years after the date of employment with the agency commences.

Note: All liability and responsibility for determining "human services-related studies" or "human services-related occupation" rests with the employing agency.

Per section 5153.122 of the Ohio Revised Code, each caseworker shall complete caseworker core training during the first year of the caseworker's continuous employment, consisting of courses in recognizing and preventing child abuse and neglect, assessing risks, interviewing persons, investigating cases, intervening, providing services to children and their families, and other topics relevant to child abuse and neglect. After the first year of continuous employment, each caseworker annually shall complete thirty-six hours of training in areas relevant to the caseworker's assigned duties. Additional training will also be required in order to become an adoption assessor. In addition, applicant must have valid driver's license.

All qualified applicants will receive consideration for employment without regard to race, religion, color, sex, national origin, ancestry, sexual orientation, veteran status, disability or age.