



# Hancock Public Health Board of Health

Regular Meeting Minutes  
January 20<sup>th</sup>, 2023, 7:30 a.m.



## **BOARD MEMBER ATTENDANCE:**

- A Brian Edler, Board President
- X William Alge, Esq.
- A Karen Jones, MSN, RN
- X Michael Lindamood, M.D.
- X Nancy Moody-Russo, RN, JD
- X Barbara J. Pasztor, MSN, RN
- A Robin Spoons

## **STAFF:**

- X Shannon Chamberlin, Nursing Director
- X Alexa Heacock, Help Me Grow (HMG) Director
- X Chad Masters, Health P&P Director
- X Cheryl Miller, PR/Marketing Coordinator
- X Craig Niese, IT/Data Manager
- X Laura Reinhart, Mobile Health Clinic (MHC) Coordinator
- X Lindsay Summit, Environmental Health (EH) Director

- X Karim Baroudi, MPH, Health Commissioner
- X William Kose, M.D., Medical Director

## **1.0 CONVENTION**

### **1.1 Call to Order**

In absence of President Edler, past Board President Ms. Pasztor called the Regular Board of Health meeting to order at 7:31 a.m.

### **1.2 Introduction of Public, Guests, and Staff**

Commissioner Baroudi announced the following guest for the 1/20/23 meeting:

- 1.2.1** DeAnna Cardona, RN, Children with Medical Handicaps (CMH) Nurse, HPH

## **2.0 BOARD ACTIONS/REGULATIONS/VARIANCES/PUBLIC PARTICIPATION**

### **2.1 Approval of 1/20/23 Agenda Items**

Ms. Pasztor requested motion to approve the 1/20/23 meeting agenda as presented in the Board information packet distributed earlier in the week.

**Ms. Moody-Russo moved to approve the agenda of the 1/20/23 Regular Board of Health meeting.** Seconded by Mr. Alge. **Motion carried 4-0.**

### **2.2 Approval of 12/16/22 Board Meeting Minutes**

Ms. Pasztor requested motion to approve the 12/16/22 BOH meeting minutes.

**Dr. Lindamood moved to approve the minutes of the 12/16/22 Board of Health meeting.** Seconded by Ms. Moody-Russo. **Motion carried 4-0.**

### **2.3 Approval of December 2022 Bill Schedule**

Ms. Pasztor requested motion to approve the bill schedule as presented.

**Mr. Alge moved to approve the bill schedule for December 2022.** Seconded by Dr. Lindamood. **Motion carried 4-0.**

2.4 Board of Health to **APPROVE and ADOPT the 2023-25 Community Health Improvement Plan**  
Ms. Pasztor requested motion to approve and adopt the 2023-2025 Community Health Improvement Plan (CHIP). **Dr. Lindamood moved for the Board to Approve and Adopt the 2023-2025 Community Health Improvement Plan (CHIP), as above.** Seconded by Ms. Moody-Russo. **Motion carried 4-0.**

2.5 Board of Health to **APPROVE and ADOPT the 2021 Hancock County Health Equities Report**  
Commissioner Baroudi explained the premise of this in-depth health equities study regarding the social determinants that contribute to the health of Hancock Co. residents (social determinants including but not limited to housing, transportation, food security). He reported the study will provide valuable information on how to achieve better health outcomes; this information will be helpful in addressing persistent needs with other community partners and especially useful for more focused appropriation of funds related to assistance.

Ms. Pasztor requested motion to approve and adopt the 2021 Hancock Co. Health Equities Report. **Mr. Alge moved for the Board to Approve and Adopt the 2021 Hancock County Health Equities Report, as above.** Seconded by Ms. Moody-Russo. **Motion carried 4-0.**

2.6 Board of Health to **APPROVE First Reading of Proposed 2023 CPR Fees**  
Commissioner Baroudi reported on a recent initiative involving selected HPH staff being trained to offer CPR education/certification to the community. A list of proposed fees for each certification type was provided to the Board for review, with Mr. Baroudi explaining the purpose of the fees as recoup only. Ms. Pasztor and Mr. Alge expressed concern that some of the proposed fees may be cost prohibitive for individuals. Commissioner Baroudi offered alternatives if fee is too much for individual participants: BOH waiving fee, scholarship development through community partners, and/or compression-only training events. However, for official CPR certification, Ms. Chamberlin stated there are limitations of 6 students/instructor and the need to purchase a training book. Mr. Baroudi stated in the case of corporations paying for group training of their staff, there is a need for a fee structure.

Ms. Pasztor requested motion for the Board to approve the First Reading of the Proposed 2023 Fees for providing CPR Training/Certification. **Dr. Lindamood moved for the Board to Approve the First Reading of the Proposed 2023 CPR Training and Certification Fees.** Seconded by Mr. Alge. **Motion carried 4-0.**

2.7 Board of Health to **ADOPT Proposed CPR Training/Certification Fees As Emergency Measure**  
2.7.1 American Heart Association's (AHA) HeartSaver® Training: **\$100.00** (Book and E-card)  
2.7.2 AHA's Basic Life Support® (BLS) Training: **\$100.00** (Book and E-card)  
2.7.3 AHA's Recertification Training: **\$50.00**  
2.7.4 AHA's Certification for K-12 Schools: **\$5.00** (E-card)

Ms. Pasztor requested motion to adopt the Emergency-Measure CPR Fees (as detailed in Items 2.7.1 through 2.7.4 above). **Ms. Moody-Russo moved for the Board to Adopt the Proposed CPR Training/Certification Fees as an Emergency Measure.** Seconded by Dr. Lindamood. **Motion carried 4-0.**

Commissioner Baroudi conducted roll call related to Items 2.7.1 through 2.7.4 above:

**Roll Call: Mr. Alge (Bill): YES**

**Ms. Moody-Russo (Nancy): YES**

**Mr. Edler (Brian): ABSENT**

**Ms. Pasztor (BJ): YES**

**Ms. Jones (Karen): ABSENT**

**Ms. Spoors (Robin): ABSENT**

**Dr. Lindamood: YES**

### **3.0 STAFF REPORTS ON PROGRAMS & SERVICES TO THE COMMUNITY**

#### **3.1 Fiscal Year 2022 Financial Report and Analysis – Karim Baroudi**

Commissioner Baroudi summarized his financial report for the Board, including revenue trends in 2022 and a seven-year balance comparison. 2022 revenue was greater than expenditures, with overall similar findings to 2021 trends. No concerns voiced by the Board regarding the comprehensive annual 2022 Financial Report.

#### **3.2 Medical Director – Dr. William Kose**

Referred to flu report provided to the Board by Commissioner Baroudi. Mr. Baroudi stated no current red flag trends with flu incidence in Hancock County. Dr. Kose reported there have been generally increased respiratory infections, including COVID, but no great changes in infectious disease trends from December 2022. Dr. Kose state, although COVID cases are manageable, COVID symptoms vary significantly between patients, with some patients having almost no symptoms and others (even when vaccinated) having severe influenza type patterns, especially noted with extreme headaches. No Monkeypox cases.

Dr. Kose reported an increase in fentanyl overdose among younger teenagers in Hancock County. Mr. Alge asked if that indicated that there is a market; Dr. Kose stated this may indicate fentanyl lacing in marijuana being used by younger teens.

There was discussion regarding increased Cannabis use among all client populations. The American Academy of Anesthesia recently put reported an increased incidence of stroke/heart problems when Cannabis is used prior to receiving anesthesia for surgeries, thus the Academy is recommending Cannabis use patterns be included in pre-surgical questionnaires.

#### **3.3 Mobile Health Clinic (MHC) Update – Laura Reinhart**

Ms. Reinhart provided a comprehensive written report summarizing all MHC activity in 2022, including patient referral trends. The Reproductive/STI Clinic (MHC) Grant was discussed by Ms. Reinhart, which will offer payment assistance for Hancock Co. residents who could not otherwise afford regular reproductive health checkups, birth control, and/or STI testing. The Dexcom study results and involvement in the CHIP were summarized. Ms. Reinhart expressed her intent to be fully involved in task forces and wellness events in order to have an impact on MHC future services. A plan has been made with Dexcom Company for Dexcom to invest in the first 300 patients involved in the study, but referrals will continue to be accepted for the next wave of Dexcom clients; another 200 Dexcom patients are expected to begin treatment in summer of 2023, for a total of 500 patients (300 from Phase I, 200 from Phase II). Per Ms. Reinhart, significant weight loss has been reported by Dexcom study patients. Potential co-

studies are being proposed by California researchers to be conducted with HPH regarding long-term health and behavioral changes from continuous glucose monitoring (Dexcom) use. Dr. Kose opined the positive data coming from Dexcom use in general is exciting. Commissioner Baroudi agreed, stating Dr. Thomas Grace is soon to present continuous glucose monitoring use/data in Germany.

Mr. Alge asked for plans regarding MHC services at City Mission versus other agencies. Ms. Reinhart stated the initial focus of MHC services has been on City Mission based on the location of City Mission being an at-risk physical location in Hancock County and also based on significant anecdotal recommendations from community members about how many clients at City Mission “fall through the cracks” medically. Ms. Reinhart expressed she would like to visit the City Mission even more in the future based on continued witnessed needs. The MHC also is projected to begin visiting Hope House (women’s shelter) one time/month and Focus (mental health/substance abuse) group homes.

#### **3.4 Health Planning & Promotion/Accreditation – Chad Masters**

Mr. Masters summarized his written report provided in the Board packet earlier in the week. The annual accreditation report is due in June of 2023, no further accreditation updates at this time. No questions from Board members.

#### **3.5 Health Services – Shannon Chamberlin**

Ms. Chamberlin summarized her detailed written Board report, announcing that clinics have been typically a little slower this time of year, thus nursing staff have been all helping together in the school nursing program grant activities. There are plans for MHC vaccination clinics being offered to Hancock County residents in the future. No questions from the Board.

#### **3.6 Help Me Grow (HMG) Program – Alexa Heacock**

Ms. Heacock summarized her annual summary and current detailed written HMG update reports provided in the Board packet earlier in the week. No questions from Board members.

Discussion ensued regarding non-English-speaking residents (often hired by companies in the area) needing an increased variety of services in Hancock County, including issues of transportation, housing, and access to all services affecting these individuals/families. Mayor Muryn has discussed potential plans to address increased needs of non-English-speaking residents. Mr. Baroudi stated language barriers are now beyond just Spanish, other common languages including Portuguese, Haitian, Creole. HPH is looking into preparedness for translation services, including exploration of BVH translation service practices. Ms. Heacock stated the vulnerability of these families is affecting their service needs and well-being at all functional levels and is beginning to affect the community as a whole. Mr. Baroudi has attempted to address these issues with various community partners and will update the Board as more information becomes available.

### **3.7 Environmental Health (EH) Services – Lindsay Summit**

Ms. Summit summarized her written Board report, adding that health inspections are on target for previous timeline inspection trends in the last two years. The Sanitarian position is still open.

Ms. Summit addressed an alarming trend for increased selling of tobacco to minors based on the underage-operative compliance monitoring program with Ryan Burks. One tobacco business sold to minors twice in one year. The first sale results in a conference hearing at HPH and compliance education with no noncompliance fee. The second sale within the same year results in a significant noncompliance fee. Mr. Alge asked if there are trends in the types of businesses selling to minors. Ms. Summit stated HPH licenses 132 tobacco establishments, every establishment receives 2 inspections/year, and there have thus far been no noted trends in types of noncompliance establishments.

No questions from the Board regarding the EH report.

### **3.8 IT & Health Data Management Services – Craig Niese**

Mr. Niese has been investigating options for consistent non-English-speaking translation services for HPH customers based on issues addressed above in Section 3.6. He has reached out to BVH to study their translation service and hopes to implement a service that could be employed by multiple community partnership groups (at City and County levels), possibly through Community Foundation resources. The largest barrier for implementing translating services at HPH is cost. Mr. Alge asked if a grant could be explored for community-wide translation services, possibly in coordination with the Community Foundation; Mr. Niese stated he will be looking into this option, as well, and reaching out to the Community Foundation. Mr. Niese will update as more information is available.

Mr. Niese summarized his current focus on the electronic medical record (EMR) project at HPH. He has been working with the chosen vendor for data exportation, which now is complete, and there is a meeting scheduled for the week of 1/23/23 for data export verification.

### **3.9 Health Commissioner Remarks & Legislative Update – Karim Baroudi**

Administrative: Commissioner Baroudi stated during this first quarter of 2023, he will be busy with various administrative duties, including multiple state report submissions, annual report preparation, DAC meeting scheduling for the first Monday in March, CHIP finalization, and the Health Equity Report project.

#### Legislative:

--House Bill 513, Tobacco Pre-Emption: Went through Congress during lame-duck session. Governor vetoed; HPH can continue undercover monitoring of tobacco sales to minors.

--House Bill 407, Food Survey Process: Changed the way state food audits/inspections are completed. Previously auditors conducted inspections in actual physical food facilities, was time consuming (up to 16 hours) and burdensome for food service operators and Sanitarians

alike. Audits will no longer be conducted on food facility site and will be more of a Q/A exam. This will become law in 90 days.

--House Bill 463/Senate Bill 324, Dissolvment of DAC/BOH restructuring: Went nowhere in lame-duck sessions, and no activity for now.

--Senate Bill 288, Fentanyl Test Strip Legalization: Strips are now legalized and can be included in HPH outreach activity.

--House Bill 558, Narcan Liability/Good Samaritan: Protects people who administer Narcan to another individual from any liabilities associated with administering Narcan.

Mr. Alge asked how the official joint informational letter (see 12/16/22 Board Minutes) regarding best practices for preventing drug overdoses was received. Commissioner Baroudi stated the Mayor has replied to the letter and has reported enacting best practices throughout City offices. There is a follow-up meeting scheduled for the week of 1/23/23 with all agency leaders. Mr. Baroudi will provide update to the Board as more information is available.

#### 4.0 OLD/NEW BUSINESS

##### 4.1 Personnel

Commissioner Baroudi announced the hiring of DeAnna Cardona, RN, to the Children with Medical Handicaps Program, effective 1/17/23.

##### 4.2 Update: Establishment of Academic Public Health Department

No activity has taken place on the academic public health project due to other scheduling priorities at this time. Commissioner Baroudi hopes to put this issue back on the table soon and prioritize focus.

##### 4.3 Update: Champion of Public Health Nominations

The Board will be presented with nominations for the recipient of the 2022 Champion of Public Health during the 2/17/23 BOH meeting.

#### 5.0 CONTINUING EDUCATION

5.1 No CEUs will be offered at today's meeting, 1/20/2023.

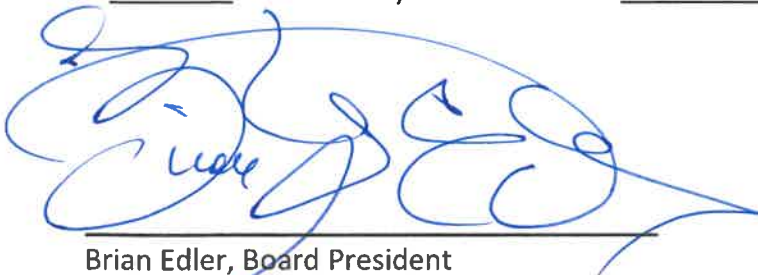
#### 6.0 NEXT MEETING

6.1 Friday, 2/17/2023, 7:30 a.m., Hancock Public Health, 2225 Keith Parkway, Findlay, Ohio.

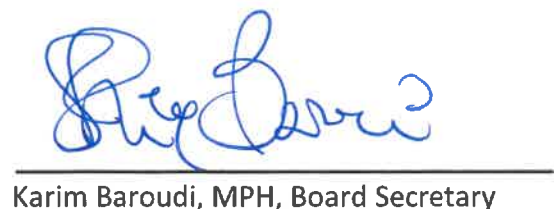
#### 7.0 ADJOURNMENT

Ms. Pasztor requested motion for adjournment of the Regular 1/20/2023 Board of Health meeting.

**Ms. Moody-Russo motioned the Board of Health to adjourn the Regular Meeting of 1/20/2023 at 9:39 a.m. Seconded by Dr. Lindamood. Motion carried 4-0.**



Brian Edler, Board President



Karim Baroudi, MPH, Board Secretary