



Hancock Public Health

Board of Health

Regular Meeting Minutes

June 17th, 2022, 7:30 a.m.



BOARD MEMBER ATTENDANCE:

- X Brian Edler (President)
- X William Alge, Esq. (attended remotely)
- X Karen Jones, MSN, RN
- A Michael Lindamood, M.D.
- X Nancy Moody-Russo, RN, JD
- X Barbara J. Pasztor, MSN, RN
- X Robin Spoons

- X Karim Baroudi, MPH, Health Commissioner
- X Nathaniel Ratnasamy, M.D., Medical Director

STAFF:

- X Shannon Chamberlin, Nursing Director
- X Alexa Heacock, Help Me Grow Director
- X Chad Masters, Health P&P Director (exited 9:20 a.m.)
- A Craig Niese, IT/Data Manager
- X Lindsay Summit, Environmental Health Director

1.0 CONVENTION

1.1 Call to Order

President Edler requested motion to call the 6/17/22 meeting to order at 7:33 a.m.

Ms. Jones moved to call the 6/17/22 Regular Board of Health meeting to order at 7:33 a.m.

Seconded by Ms. Pasztor. **Motion carried 5-0.**

1.2 Introduction of Public, Guests, and Staff

Commissioner Baroudi announced the following guests for the 6/17/22 meeting:

- 1.2.1** Cheryl Miller – PR/Marketing Coordinator, Hancock Public Health (HPH)
- 1.2.2** Laura Reinhart, MSN, APRN, FNP-BC – Mobile Health Services Coordinator, HPH
- 1.2.3** Ashley Wells, BA, OCPSA – Help Me Grow Home Visitor, HPH
- 1.2.4** Andrew Lehman, BS, Environmental Health Technician – Environmental Health, HPH

2.0 BOARD ACTIONS/REGULATIONS/VARIANCES/PUBLIC PARTICIPATION

2.1 Approval of 6/17/22 Agenda Items

President Edler requested motion to approve the 6/17/22 meeting agenda as presented in the Board information packet distributed earlier in the week.

Ms. Jones moved to approve the agenda of the 6/17/22 Regular Board of Health meeting.

Seconded by Ms. Moody-Russo. **Motion carried 5-0.**

2.2 Approval of 5/20/22 Board Meeting Minutes

President Edler requested motion to approve the 5/20/22 meeting minutes.

Ms. Jones moved to approve the minutes of the 5/20/22 Board of Health meeting. Seconded by Ms. Spoons. **Motion carried 5-0.**

2.3 Approval of May 2022 Bill Schedule

President Edler requested motion to approve the bill schedule as presented.

Ms. Moody-Russo moved to approve the bill schedule for May 2022. Seconded by Ms. Pasztor. **Motion carried 5-0.**

2.4 Board of Health to RECOGNIZE REVENUE for Fiscal Year Ending 12/31/22

2.4.1 Ohio EPA 2022 Mosquito Control Grant Award in the amount of \$24,000.00

President Edler requested motion to approve recognition of revenue, as presented.

Ms. Spoor moved to approve recognition of revenue, as above. Seconded by Ms. Moody-Russo. **Motion carried 5-0.**

2.5 Board of Health to APPROVE APPROPRIATION INCREASE for Fiscal Year Ending 12/31/22

2.5.1 Ohio EPA 2022 Mosquito Control Grant Award in the amount of \$24,000.00

President Edler requested motion to approve appropriation increase, as presented.

Ms. Moody-Russo moved to approve the appropriate increase, as above. Seconded by Ms. Jones. **Motion carried 5-0.**

2.6 Board of Health to APPROVE FIRST READING of Proposed CPR Training/Certification Fees

President Edler requested motion to approve provision of CPR Training/Certification fees.

Ms. Moody-Russo moved to approve provision of CPR Training/Certification fees, as above. Seconded by Ms. Jones. **Motion carried 5-0.**

2.7 Board of Health to ADOPT PROPOSED CPR TRAINING/CERTIFICATION FEES as Emergency Measure.

2.7.1 American Heart Association's HeartSaver® Training: \$40.00 (Book & E-card included)

2.7.2 AHA's Basic Life Support® (BLS) Training at \$75.00 (Book & E-card included)

President Edler requested motion to adopt proposed CPR Training/Certification Fees, as above.

Ms. Pasztor moved to approve adoption of Proposed CPR Training/Certification. Seconded by Ms. Moody-Russo. **Motion carried 5-0.**

Commissioner Baroudi conducted roll call related to the above motion (Item 2.7):

Roll Call: Mr. Alge (Bill): REMOTE

Ms. Moody-Russo (Nancy): YES

Mr. Edler (Brian): YES

Ms. Pasztor (BJ): YES

Ms. Jones (Karen): YES

Ms. Spoor (Robin): YES

Dr. Lindamood: ABSENT

3.0 EXECUTIVE SESSION

3.1 Motion Request to move the Board of Health meeting into Executive Session to discuss a Personnel matter, pertaining to the appointment of a Medical Director.

FIRST: Ms. Spoor and SECOND: Ms. Jones TIME IN: 7:43 a.m.

Commissioner Baroudi conducted roll call related to the above motion (Item 3.1):

Roll Call: Mr. Alge (Bill): REMOTE

Ms. Moody-Russo (Nancy): YES

Mr. Edler (Brian): YES
Ms. Jones (Karen): YES
Dr. Lindamood: ABSENT

Ms. Pasztor (BJ): YES
Ms. Spoors (Robin): YES

FIRST: Ms. Jones and SECOND: Ms. Moody-Russo TIME OUT: 7:55 a.m.

BOARD ACTION: President Edler requested motion for the Hancock County Board of Health to accept the appointment of Dr. William Kose as Medical Director of the Hancock County, Ohio, Board of Health, effective immediately.

Ms. Pasztor moved for the Board to accept the Appointment of Dr. William Kose as Medical Director, as presented in President Edler’s Board Action statement above. Seconded by Ms. Spoors. **Motion carried 5-0.**

4.0 STAFF REPORTS ON PROGRAMS & SERVICES TO THE COMMUNITY

4.1 Medical Director – Dr. Ratnasamy

Dr. Ratnasamy gave special report on alcohol use. He reported 25% of U.S. citizens 18 years and older are considered to have a binge alcohol problem (which is defined as 4 alcoholic drinks/day for women and 5 for men). Alcohol use disorder in general is at 4% in American women, 6.8% in men, with 18% of ER visits, 22% of overdose deaths, and 28% of driving fatalities related to alcohol use. Despite studies demonstrating some health benefits with mild alcohol use, if bingeing on weekends these health benefits are eradicated. Dr. Ratnasamy emphasized the significant medical and financial consequences related to alcohol use, among them increased fatal accidents, increased urgent medical visits, increased health problems, increased sexually transmitted infections, and increased premature death rates. Alcohol use dietary guidelines recommended are abstinence or at maximum 1 drink/day for women, 2 drinks/day for men.

Ms. Pasztor requested an update regarding the impact of the COVID Omicron new variant, BA.5, which is now dominant in the U.S. Dr. Ratnasamy stated so far, the BA.5 variant has followed the pattern of other more recent variants, with high contagiousness but mild symptoms and mortality rates. Ms. Pasztor asked about types of COVID vaccines being used for variants in the Fall of 2022. Dr. Ratnasamy cited three vaccinations currently being trialed which target new Omicron variants: Moderna, Novavax, and inactivated virus vaccines. President Edler asked if the BA.5 variant lasts longer than other COVID variants; Dr. Ratnasamy answered that symptoms vary person to person, which is seen with most infections. Ms. Pasztor asked how COVID trends are being tracked considering the home testing capabilities. Dr. Ratnasamy stated home testing has affected data accuracy, thus other surrogate markers are being analyzed such as percent positivity and hospital admissions/ER visits. Ms. Jones asked for the recommended interval between booster shots; Dr. Ratnasamy stated that the fourth booster can be administered four-five months after the last shot, which in most cases would be this coming Fall 2022. Ms. Reinhart, Board Guest, asked if the Health Department is requesting positive cases to be reported. Commissioner Baroudi stated that currently, because proctored test use is decreasing, most positive COVID cases are going unreported, supporting Dr. Ratnasamy’s statement that data is now collected using surrogate measures.

4.2 May 2022 Financial Report and Analysis – Karim Baroudi

Commissioner Baroudi presented summary of current financial revenue trends using slides and Board packet information. No alarming financial trends noted. No questions or concerns voiced by the Board regarding the May 2022 First Quarter Financial Report.

4.3 Health Planning & Promotion – Chad Masters

Mr. Masters summarized his written Board report, with all programs remaining stable. He announced Section 2 of the Accreditation Annual Report is due 6/30/22, which is on target. Further updates to the Board will be made when available. The Harm Reduction Program continues to have stable grant funding resources to support their services and expanding staff. Cheryl Miller has been helping the agency significantly with point of communication contact duties. Hannah Plumley, Epidemiologist, has been busy distributing surplus PPE to the community and surrounding counties. Jess Halsey, Health Educator, has been involved with wellness initiatives throughout the county and the upcoming Camp 101 for kindergartners. Car seat checks have remained consistently busy for all staff trained with car seat assessments.

4.4 Health Services – Shannon Chamberlin

Ms. Chamberlin referred to her printed Board report, noting special considerations in the following Nursing Program areas: 1) Children with Medical Handicaps – Stable programming currently; 2) Vaccine Program – Plan is to continue utilizing current available HPH nursing staff to fulfill school contracts, which further enhances regularity of immunization clinics; 3) Mobile Health Clinic (MHC) – Elisa Dyer has been primarily working with the Dexcom project scheduling (continuous glucose monitoring program) and getting the mobile clinic out to community events; 4) Communicable Diseases – Stable programming, noting two cases of hepatitis B in the community recently with close monitoring continued. HIV testing will be advertised soon, with HPH as an official test site, appointment recommended, but staff will accommodate walk-ins. Syphilis and hepatitis C testing will also be offered. Jane Catlett, Infectious Disease Nurse, recently noted a cluster of syphilis outbreaks in Hancock Co., which is receiving continuous monitoring.

4.5 Help Me Grow (HMG) Program – Alexa Heacock

Ms. Heacock referred to her printed Board report and primarily focused on HMG Program expansion, with two new HMG staff additions (currently in Home Visitor certification training) and described an upcoming HPH office restructuring where all the Home Visitors will be located in the same office space for more efficient programming planning/communication. ODH approved an HMG expansion grant in the amount of \$22,000.00, which will be help with new staff salaries. Ms. Heacock announced that the HMG Program of HPH is now officially designated as a two-county program, serving southern Wood Co. and all of Hancock Co., as Wood Co. HD has only one Home Visitor. A recent program audit was overall successful, with minor recommendations for improvement which were primarily IT based. Ms. Heacock addressed the formula shortage, reporting that WIC approved coverage of generic formula,

which hopefully will alleviate the hardship on HMG families. Finally, Lucas Co. has recently announced they will be writing Hancock Co. into a collaborative Cribs for Kids® grant, which will increase the cribs available to HMG families in need.

4.6 Environmental Health (EH) Services – Lindsay Summit

Ms. Summit summarized her printed Board report, with special consideration to the Tobacco Compliance Program organized by Ryan Burks. During the most recent outing, five tobacco retailers in Hancock Co. sold to a minor, with one of those being a repeat violation from 12/2021. Commissioner Baroudi emphasized the need for tobacco retailer business staff education, as establishments selling to minors are increasing. HPH hearings are conducted by Mr. Baroudi, Ms. Summit, and Ryan Burks with managers who have sold tobacco to minors, and it is hoped that these hearings will help educate business owners about informing their staff, and in turn this may eventually decrease tobacco sales to minors.

Ms. Summit gave follow-up report to the Board regarding three Board actions from the 5/20/22 meeting. Regarding Item 2.7.2 from the 5/20/22 meeting minutes, Board denial of Mr. Grant Heaster's request to waive requirements for replacing the household sewage treatment: Mr. Heaster had been given a 30-day period of time during which he needed to prove to HPH that the existing system is not a public nuisance at Mr. Heaster's expense. Ms. Summit announced Mr. Heaster has not yet reported to HPH. Regarding Item 2.7.1 from the 5/20/22 meeting minutes, Board approving variance for two mobile homes owned by Jeffrey Pelphrey to connect to a new NPDES sewage treatment system at 6194 and 6200 CR 23: Mr. Pelphrey has been working cooperatively with Craig Krajewski, HPH Registered Sanitarian. Regarding Item 2.9 from the 5/20/22 meeting minutes, Board approval of a proposed action plan for Preteroti's Restaurant to comply with food safety standards: Commissioner Baroudi stated no further Board action is currently required regarding Preteroti's, and that the food holding temperatures at Preteroti's have met compliance standards during all inspections.

4.7 IT & Health Data Management Services – Chad Masters, in Craig Niese's absence

Mr. Masters updated the Board on three main projects going on at HPH currently: 1) City of Findlay has repaired an identified sink hole in the HPH parking lot; 2) HPH parking lot will be repaired/resealed/repainted 6/25/22; and 3) HPH exterior doors will be replaced in compliance with ADA standards on 7/11/22.

4.8 Health Commissioner Remarks & Legislative Update – Karim Baroudi

Commissioner Baroudi announced that he and Ms. Summit attended State Conference recently; the next conference is planned for Fall of 2022, with invitation extended to the Board of Health Medical Director. HPH continues to work on releasing the CHA (Community Health Assessment), hopefully the week of 6/20/22, then committee will convene to create a plan. Updates will be shared to the Board when available. Commissioner Baroudi reported on participation in the Regional After-Action Review Meeting to address Hancock County response to the pandemic, with Dr. Kose representing BVHS; Hancock Co. agencies had overall positive reviews regarding their pandemic response plans, with improvement suggestions identified during that meeting. A formal report will be shared with the Board when available.

Commissioner Baroudi reported on a preparedness committee meeting involving all community response agencies, including the Director of EMA, for the total eclipse of 2024 in Forest, Ohio. Most the total eclipse preparedness will center around Environmental Service factors, i.e., food vendors, etc.

No legislative updates were discussed, as there is a recess until post-election. Mr. Alge asked how rising fuel prices will affect the Mobile Health Clinic (MHC) services. Commissioner Baroudi answered that HPH is continuously monitoring fuel prices in relation to budgeting for the MHC program and also use of HPH-leased vehicles. Mr. Baroudi does not anticipate fuel prices to interfere with quality of services in HPH programming, as there have been scheduling initiatives for mindful use of fleet vehicles and the MHC bus only when absolutely required.

5.0 OLD/NEW BUSINESS

5.1 **Personnel:** Laura Reinhart, MHC (began 6/13/22); Ashley Wells, HMG (began 6/13/22)

5.2 Follow-Up on BOH Actions from the 5/20/22 Meeting

Previously addressed, see Section 4.6: Environmental Health Services, Paragraph 2.

6.0 EXECUTIVE SESSION

6.1 Motion Request to move the Board of Health meeting into Executive Session to discuss a Personnel Evaluation matter.

FIRST: Ms. Jones and SECOND: Ms. Moody-Russo TIME IN: 8:43 a.m.

Commissioner Baroudi conducted roll call related to the above motion (Item 6.1):

Roll Call: Mr. Alge (Bill): REMOTE	Ms. Moody-Russo (Nancy): YES
Mr. Edler (Brian): YES	Ms. Pasztor (BJ): YES
Ms. Jones (Karen): YES	Ms. Spoor (Robin): YES
Dr. Lindamood: ABSENT	

FIRST: Ms. Moody-Russo and SECOND: Ms. Spoor TIME OUT: 9:03 a.m.

BOARD ACTION: NO ACTION was taken coming out of Executive session.

President Edler, and on behalf of the Board, announced the completion of the Health Commissioner's annual evaluation for the past year. As prescribed in the board Bylaws, the evaluation process was initiated by the personnel committee at the May 2022 meeting.

The Board spoke highly of Mr. Baroudi's leadership and his continued efforts to manage his staff and the community's recovery from the COVID-19 Pandemic. The Board also recognized the support he is getting from his leadership team of Service Directors and Program Managers. In his turn, Mr. Baroudi thanked the Board for their continued support and valuable guidance in leading a premier Public Health Services in Hancock County. Mr. Baroudi, continued with

projecting a great outlook for the upcoming year with expanding services, and engaging our population in innovative prevention programs.

7.0 CONTINUING EDUCATION

7.1 No CEUs were offered at the current meeting of 6/17/22.

8.0 NEXT MEETING

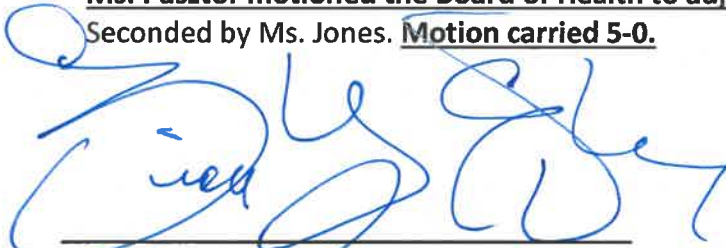
8.1 Friday, 7/15/22, 7:30 a.m., Hancock Public Health, 2225 Keith Parkway, Findlay, Ohio.

9.0 ADJOURNMENT

President Edler requested motion for adjournment of the 6/17/22 Board of Health meeting.

Ms. Pasztor motioned the Board of Health to adjourn the Regular Meeting of 6/17/22 at 8:58 a.m.

Seconded by Ms. Jones. **Motion carried 5-0.**



Brian Edler, Board President



Karim Baroudi, MPH, Board Secretary