



Hancock Public Health

Board of Health Regular Meeting Minutes November 18th, 2022, 7:30 a.m.



BOARD MEMBER ATTENDANCE:

- X Brian Edler, Board President
- X William Alge, Esq.
- X Karen Jones, MSN, RN
- X Michael Lindamood, M.D.
- X Nancy Moody-Russo, RN, JD
- X Barbara J. Pasztor, MSN, RN
- A Robin Spors

STAFF:

- X Shannon Chamberlin, Nursing Director
- X Alexa Heacock, Help Me Grow (HMG) Director
- X Chad Masters, Health P&P Director
- X Craig Niese, IT/Data Manager
- X Laura Reinhart, Mobile Health Clinic (MHC) Coordinator
- X Lindsay Summit, Environmental Health (EH) Director

- X Karim Baroudi, MPH, Health Commissioner
- X William Kose, M.D., Medical Director

1.0 CONVENTION

1.1 Call to Order

President Edler called the Regular Board of Health meeting to order at 7:33 a.m.

1.2 Introduction of Public, Guests, and Staff

Commissioner Baroudi announced the following guest for the 11/19/22 meeting:

- 1.2.1 Cheryl Miller – PR/Marketing Coordinator, Hancock Public Health (HPH)**

2.0 BOARD ACTIONS/REGULATIONS/VARIANCES/PUBLIC PARTICIPATION

2.1 Approval of 11/18/22 Agenda Items

President Edler requested motion to approve the 11/18/22 meeting agenda as presented in the Board information packet distributed earlier in the week.

Ms. Moody-Russo moved to approve the agenda of the 11/18/22 Regular Board of Health meeting. Seconded by Ms. Jones. Motion carried 6-0.

2.2 Approval of 10/21/22 Board Meeting Minutes

President Edler requested motion to approve the 10/21/22 BOH meeting minutes.

Ms. Pasztor moved to approve the minutes of the 10/21/22 Board of Health meeting. Seconded by Ms. Jones. Motion carried 6-0.

2.3 Approval of October 2022 Bill Schedule

President Edler requested motion to approve the bill schedule as presented.

Dr. Lindamood moved to approve the bill schedule for October 2022. Seconded by Mr. Alge. Motion carried 6-0.

- 2.4 Board of Health to APPROVE and RECOGNIZE REVENUE for Fiscal Year Ending 12/31/22**
2.4.1 Mobile Health Clinic (Commissioner’s Reimbursement) in the amount of \$3,697.92

Mr. Alge asked how revenue amount in 2.4.1 above was determined. Commissioner Baroudi clarified the entire amount is a reimbursement from Hancock County Commissioners for county employees Wellness Initiative.

President Edler requested motion to approve and recognize revenue (Item 2.4.1), as above. **Ms. Moody-Russo moved to Approve and Recognize the Mobile Health Clinic Revenue.** Seconded by Mr. Jones. **Motion carried 6-0.**

- 2.5 Board of Health to APPROVE APPROPRIATION INCREASES for Fiscal Year Ending 12/31/22**
2.5.1 NACCHO RISE Award – Supplies, Education, and Equipment Line Item in the amount of \$11,451.50
2.5.2 Integrated Naloxone FY’23 Project - Salary and Fringes Line Items in the amount of \$17,250.00
2.5.3 COVID Enhanced Operations (EO) Project – Contract Services Line Item in the amount of \$11,732.22

President Edler requested motion to approve Appropriation Increases for Items 2.5.1, 2.5.2, and 2.5.3 above. **Mr. Alge moved to Approve the Appropriation Increases, as detailed.** Seconded by Dr. Lindamood. **Motion carried 6-0.**

- 2.6 Board of Health to REVIEW AND APPROVE Proposed 2023 Health District Operating Budget**
Commissioner Baroudi reviewed all proposed 2023 Health District Operating Budget line items, as included in the 11/18/22 Board meeting packet. President Edler asked for clarification regarding his perception of a balance discrepancy in the PERS budgets; Ms. Summit explained PERS balance differences are secondary to salary differentiations among HPH associates within each departmental section.

President Edler requested motion to approve the 2023 Operating Budget, as detailed during Board of Health review. **Dr. Lindamood moved to Approve the Proposed 2023 Health District Operating Budget.** Seconded by Ms. Moody-Russo. **Motion carried 6-0.**

Commissioner Baroudi conducted roll call related to Item 2.6, above:

Roll Call: Mr. Alge (Bill): YES	Ms. Moody-Russo (Nancy): YES
Mr. Edler (Brian): YES	Ms. Pasztor (BJ): YES
Ms. Jones (Karen): YES	Ms. Spoor (Robin): ABSENT
Dr. Lindamood: YES	

2.7 Board of Health SECOND READING of Proposed 2023 Environmental Health Fees

Ms. Summit and Commissioner Baroudi stated there were no changes from the First Reading from 10/21/22.

President Edler requested motion to approve the Second Reading of the proposed 2023 Environmental Health fees, as above. **Mr. Alge moved to approve the Second Reading 2023 Proposed Environmental Health Fees.** Seconded by Ms. Jones. **Motion carried 6-0.**

Commissioner Baroudi conducted roll call related to Item 2.7, above:

Roll Call: Mr. Alge (Bill): YES	Ms. Moody-Russo (Nancy): YES
Mr. Edler (Brian): YES	Ms. Pasztor (BJ): YES
Ms. Jones (Karen): YES	Ms. Spoor (Robin): ABSENT
Dr. Lindamood: YES	

2.8 Board of Health to APPROVE RESOLUTION for BOH Employees' Health Plan Options

Commissioner Baroudi reported on the two different health plan options being proposed for HPH employees through the Board of County Commissioners for medical and vision care benefits effective in 2023. The first option is a traditional PPO Plan, with the Board of Health contribution being 85% for a Single PPO plan and 80% for a Family PPO plan. As an alternative to the PPO plans, it is proposed that employees will also be able to choose a Health Savings Account (HSA) option, with employee contributions being matched by the Board of Health up to \$100/month maximum for a Single HSA and \$200/month maximum for a Family HSA. Mr. Baroudi explained that the added choice for an HSA Plan is secondary to employees expressing interest, with currently ten associates signed up for the HSA option. Mr. Baroudi announced that associates choosing the Single HSA Plan will create a small savings for the Board.

President Edler requested motion to approve the Board of Health Employees' Proposed 2023 Health Benefit Plan Options. **Dr. Lindamood moved to Approve the Resolution for the 2023 Health Plan Options as described in Item 2.8.** Seconded by Ms. Jones. **Motion carried 6-0.**

Commissioner Baroudi conducted roll call related to Item 2.8, above:

Roll Call: Mr. Alge (Bill): YES	Ms. Moody-Russo (Nancy): YES
Mr. Edler (Brian): YES	Ms. Pasztor (BJ): YES
Ms. Jones (Karen): YES	Ms. Spoor (Robin): ABSENT
Dr. Lindamood: YES	

3.0 STAFF REPORTS ON PROGRAMS & SERVICES TO THE COMMUNITY

3.1 October 2022 Financial Report and Analysis – Karim Baroudi

As discussed in the 10/18/22 BOH meeting, there was a Fourth Quarter 2022 prediction of lower revenue/higher expenditures, mainly due to delayed billing results secondary to current use of a third-party billing company. No other unusual budget issues. Commissioner Baroudi stated it is expected that revenue will catch up during November and December 2022. No concerns voiced by the Board regarding the October 2022 Financial Report.

3.2 Medical Director – Dr. William Kose

CHIP Update: Dr. Kose announced the Final Draft of the Community Health Improvement Plan (CHIP) will be finished 12/1/22. The CHIP draft will be distributed to Board members for review before the 12/16/22 BOH Meeting, and the plan is to discuss/approve the CHIP before 2023.

Medical Update: Dr. Kose reported on COVID and other infectious disease current trends. COVID rates have not increased in Hancock Co, however, the new concern is the incidence of long COVID, as 7% of people who are diagnosed with COVID have symptoms for three or more months after the diagnosis. This long-COVID trend has serious implications for the entire culture in terms of cost, time, workforce concerns, etc. Influenza and RSV are also on the rise, in part due to general immunity being decreased during the pandemic years. COVID is continuing to mutate, however, epidemiologists agree that the current bivalent vaccine will be effective. Discussion ensued regarding potential of close Hancock County proximity increases in measles and mumps cases due to general vaccination reluctance. Commissioner Baroudi shared data from the COVID/Infectious Disease Dashboard, reporting RSV and flu are increasing, but not alarming enough to report to public, although HPH is being carefully watchful. Ms. Pasztor reported a new issue at BVH with increasing RSV cases in pediatrics and difficulty with finding enough beds for pediatric transfers; however, there is a new process in place for pediatric transfers which has solved the problem in part. Dr. Kose additionally stated there has been an increase in deaths related to antibiotic resistance and lack of antibiotic availability recently. Dr. Kose stated it is key to continue strongly encouraging the public to keep up with COVID and influenza vaccinations.

Ms. Chamberlin requested more detailed identification of acronyms in Board reports to help increase Board member and staff understanding of pertinent issues (i.e., MMWR – Morbidity and Mortality Weekly Report from the CDC, ILI – Influenza-Like Illnesses, IAH). Mr. Masters and Commissioner Baroudi said more effort will be made to define each acronym in Board reports.

Daylight Savings Time: Dr. Kose reported nationally the Senate has passed a resolution to make Daylight Savings Time permanent based on recommendations from the AMA and National Sleep Association secondary to data suggesting the time change is detrimental to general health. No permanent actions have been taken, but updates will be brought to the Board as available.

3.3 Mobile Health Clinic (MHC) Update – Laura Reinhart

Current MHC Activity: Ms. Reinhart gave summary of the MHC activity in the last month, with the majority of services centered around the City Mission of Findlay and Hope House Women's/Children's Shelter of Findlay, and to a lesser extent Marion Township and Hancock County Employee Services (including health screening, PCP referrals, and vaccinations). The focus at City Mission and Hope House has been on decreasing ER/urgent care visits of clients residing in these shelters and helping clients improve follow-up with primary care providers (PCP). Ms. Reinhart reported part of this focus includes helping clients utilize transportation vouchers. According to Ms. Reinhart, it is not that free transport is lacking; the main issue has been the lack of follow-through on the part of the client (i.e., clients simply not turning in and

utilizing the transport cards provided to them). Thus, MHC staff have been physically helping clients in City Mission and Hope House go into the building after their initial MHC visit and confirming that the transportation vouchers have been submitted, which ensures better attendance at PCP follow-up visits. A helpful addition to the MHC Team has been a Peer Support Specialist (Heidi) from Family Resource Center, who has been addressing mental health issues of shelter clients, with clients expressing great appreciation of these ancillary services.

Future MHC Services: Ms. Reinhart announced the goal for MHC services in the future is the creation of a Reproductive Health Clinic, including sexually transmitted infection (STI) testing and birth control provisions, as these services have been identified as lacking for marginalized folks in Hancock County. There has been collaboration between HPH and Allen County PH, with potential for HPH becoming a subrecipient of an Allen Co. ODH Reproductive Health Clinic grant. Ms. Reinhart commented that hepatitis C services have been discussed for the MHC future, however, currently the Central Outreach Wellness Center has been conducting these services during BIDPP Clinics at HPH, thus it may be better for the MHC to focus its efforts on the Reproductive Health Clinic.

Dexcom Continuous Glucose Monitor (CGM) Update: Ms. Reinhart reported on the three-month follow-up visits for 60 of 200 clients participating in the Dexcom CGM study through HPH, reporting encouraging results, with an average 2.6-point decrease in hemoglobin A1c (A1c) within three months of using behavioral prompts regarding A1c levels from the CGMs. Ms. Reinhart stated a Harvard professor has reached out to Dr. Grace for collaborative involvement with HPH Dexcom client interviews due to the apparent initial success of said project. Mr. Alge opined it seems confusing that currently CGMs are covered by insurance only if a person is taking insulin; Dr. Kose stated it is hoped through continued research with CGMs that coverage of Dexcom units will become more reasonable due to the significant health and financial benefits of CGM use. Ms. Reinhart stated due to anticipation of 50 Dexcom clients eventually falling out of the study, current enrollment is 250 clients. Commissioner Baroudi stated HPH will enroll as many patients as Dexcom monitors are available. President Edler asked if clients can download A1c results from a meter in person or remote access. Ms. Reinhart answered that about half of Dexcom clients are able to easily utilize their smartphones and the other half of clients either do not use smartphones or their smartphones are not equipped for the Dexcom app, thus they use a “receiver” and have help from MHC staff with downloading A1c results.

3.4 Health Planning & Promotion – Chad Masters

Mr. Masters summarized his Board report, highlighting 2022 progress made due to Harm Reduction Program efforts, citing a decrease in hepatitis C cases in Hancock Co. in 2022, a significant increase from 300 to 3500 Narcan kits distributed annually, and a total of 811 overdose reversals in Hancock County in 2022. Mr. Edler asked if every first responder organization distributes Narcan kits; Mr. Masters answered no that the Hancock County Jail is not sending out kits upon jail release to high-risk individuals and that the Findlay Police Dept. does not carry Narcan in their vehicles for use. HPH has been working closely with EMS/QRT (Quick Response Team) to leave behind Narcan in high-risk environments, and there has been a positive response from the QRT. Mr. Alge stated he was impressed with Sharon Bishop’s

(Peer Support Specialist) widespread outreach efforts for Harm Reduction. Mr. Masters stated the immense success of the Harm Reduction Program is directly due to the community, legal, court, and medical system outreach, diverse experience/knowledge, and persistent involvement of both HPH Peer Support Specialists, Jamie Decker and Sharona Bishop. Further, in the short time Brittney Nye, HPH Overdose Fatality Review Coordinator, has been employed, the attendance at the Overdose Fatality Review Board has been at its highest in history.

3.5 Health Services – Shannon Chamberlin

School Nursing: Ms. Chamberlin stated school screenings are 75% complete for 2022, with two notable highlights: 1) Observation of an increase in vision referrals (speculatively due to generally widespread screen use), and 2) Need for more organized safety plan for HPH staff when they are working on site in schools (i.e., knowledge of school lockdown protocols and ability to contact HPH during lockdown situations).

Communicable Diseases/Electronic Medical Record: In reference to a potential STI Clinic and Allen County collaboration noted in Section 3.3 above, Ms. Chamberlin reported Allen County does not use eCW (eClinicalWorks) electronic health record, thus Ms. Chamberlin is hopeful to collaborate more with Ottawa County (Ottawa uses eCW and has a reproductive grant) with data collection/preparation for an STI Clinic at HPH. Ms. Chamberlin stated there are chlamydia and gonorrhea tests available in public stores and questioned how this might impact STI Clinic data. Go live date for eCW with patients was announced by Ms. Chamberlin as 2/2/2022.

Vaccinations: Ms. Chamberlin reported flu and COVID shots given this year have increased, and will provide detailed report during the 12/16/22 BOH meeting. Trending currently state and nationwide is for clients to request REQUIRED vaccinations only and not RECOMMENDED vaccinations. Ms. Jones stated she has heard through community discussions that receiving vaccinations at HPH is a smoother process than with other vaccine-providing sites.

3.6 Help Me Grow (HMG) Program – Alexa Heacock

Ms. Heacock summarized her Board report, stating revenue is steady, but with increasing illnesses in participating families this season there may be a decline in the number of HMG visits. The annual Thanksgiving Day meal was a success, held at Bright Road Church of Christ, with 201 meals served in a drive-through set-up. Cheryl Miller's video of the HMG Thanksgiving Meal Day was presented to the Board for viewing. Ms. Heacock announced there were three additional HPH staff trained as car seat technicians. Lastly, an update was given by Ms. Heacock on the Handbags That Help Grant, which will provide HATS transportation to/from HMG groups for participating families; final results regarding said grant will be in April 2023.

3.7 Environmental Health (EH) Services – Lindsay Summit

Ms. Summit summarized her Board report, highlighting the announcement of the Environmental Fee Change notices being mailed 11/21/22, with the actual public hearing being held 12/15/22 at Hancock Public Health. Results from the hearing will be given to the Board during the 12/16/22 BOH meeting. Ms. Summit further stated the plumbing contract with

Hardin County HD is set to begin on 1/1/2023, per the Board of Health Meeting Minutes from 10/21/2022, Section 2.9.

3.8 IT & Health Data Management Services – Craig Niese

Mr. Niese reviewed most pertinent ongoing projects: 1) Intercom system was installed for supply deliveries at the South entrance next to HPH garage along with signage installation for drivers; 2) A new electrical outlet was installed at the North entrance HPH back door for MHC use, to keep bus warm for staff use and also run refrigerator units for cooling vaccinations when needed; 3) Mr. Niese is busy with data migration for eCW EMR; he has been working with previous vendor for data exportation to new system, for which Mr. Niese expects a fee.

3.9 Health Commissioner Remarks & Legislative Update – Karim Baroudi

No significant legislative updates, other than Commissioner Baroudi stating he is working closely with advocates regarding bills impacting public health, hoping the House Bill which proposes to abolish Advisory Councils will not go through. Mr. Baroudi also announced the last meeting date for the Community Health Plan as the last week of December 2022.

4.0 OLD/NEW BUSINESS

4.1 Personnel

No HPH hiring or separations to report during the month of October 2022.

4.2 Champion of Public Health Award

Commissioner Baroudi announced William Ruse will be awarded the Champion of Public Health Award in an event held Friday, 12/16/2022, 10:00 a.m., at Hancock Public Health. Cheryl Miller reported she contacted the family of Mr. Ruse, they will be in attendance at said event. Commissioner Baroudi stated nominations will begin for the 2022 Champion of Public Health Award and encouraged the Board to use a form to be provided for formal nominations.

Unrelated, Ms. Miller informed the Board of a new contact, reporter Leah Alsept, at the Findlay Courier, based on the recent resignation of reporter Sara Arthurs.

4.3 Tabled BOH Action: Establishment of Academic Health Department Collaboration with BGSU

Refer to BOH Meeting Minutes from 10/21/2022, Section 2.8. Commissioner Baroudi reported he has been attempting to meet with Dr. Fell, University of Findlay President, for advisement. Issue will continue to be tabled with further report during 12/16/2022 BOH meeting.

4.4 You Belong/Healthy Community Event

Commissioner Baroudi described an HPH Workforce Day (staff retreat) on Friday 12/9/2022, with public and BOH members being invited to seminars presented in a.m. at Blanchard Valley Hospital, to include a speaker from the More in Common Agency (Hidden Tribes presentation) and Health Equity Report from Jessica Shrake, Epidemiologist. Team building activities for HPH staff will occur in the afternoon following presentations. The Board was encouraged to attend.

5.0 CONTINUING EDUCATION

5.1 No CEUs will be offered at today's meeting, 11/18/2022. Will offer 4 CEUs for attendance at the Health Equity/Healthy Community Event 12/9/2022.

6.0 NEXT MEETING

6.1 Friday, 12/16/2022, 7:30 a.m., Hancock Public Health, 2225 Keith Parkway, Findlay, Ohio.

7.0 ADJOURNMENT

President Edler requested motion for adjournment of the Regular 11/18/2022 Board of Health meeting. **Ms. Moody-Russo motioned the Board of Health to adjourn the Regular Meeting of 11/18/2022 at 9:24 a.m.** Seconded by Dr. Lindamood. **Motion carried 6-0.**



Brian Edler, Board President



Karim Baroudi, MPH, Board Secretary