



# Hancock Public Health

## Board of Health

### Regular Meeting Minutes

September 16<sup>th</sup>, 2022, 7:30 a.m.



#### **BOARD MEMBER ATTENDANCE:**

- X Brian Edler, Board President
- X William Alge, Esq.
- X Karen Jones, MSN, RN
- X Michael Lindamood, M.D.
- A Nancy Moody-Russo, RN, JD
- A Barbara J. Pasztor, MSN, RN
- X Robin Spors

- A Karim Baroudi, MPH, Health Commissioner
- X William Kose, M.D., Medical Director (exited at 8:30 a.m.)

#### **STAFF:**

- X Shannon Chamberlin, Nursing Director
- X Alexa Heacock, Help Me Grow Director
- X Chad Masters, Health P&P Director
- X Craig Niese, IT/Data Manager
- X Lindsay Summit, Environmental Health Director

## **1.0 CONVENTION**

### **1.1 Call to Order**

President Edler called the Regular Board of Health meeting to order at 7:30 a.m.

**Ms. Jones moved to call the 9/16/22 Regular Board of Health meeting to order at 7:30 a.m.**

Seconded by Ms. Spors. **Motion carried 5-0.**

### **1.2 Introduction of Public, Guests, and Staff**

Ms. Summit announced there were no guests attending the 9/16/22 meeting.

## **2.0 BOARD ACTIONS/REGULATIONS/VARIANCES/PUBLIC PARTICIPATION**

### **2.1 Approval of 9/16/22 Agenda Items**

Ms. Summit requested correction to the 9/16/22 meeting agenda due to a typo, Section 2.5, Item 2.5.1, to be corrected from "Get Vaccinated Ohio FY'23" to "FY'22." Correction duly noted with formal correction to be made in the 9/16/22 Board Minutes.

President Edler requested motion to approve the 9/16/22 meeting agenda as presented in the Board information packet distributed earlier in the week.

**Dr. Lindamood moved to approve the agenda of the 9/16/22 Regular Board of Health meeting.** Seconded by Mr. Alge. **Motion carried 5-0.**

### **2.2 Approval of 8/19/22 Board Meeting Minutes**

President Edler requested motion to approve the 8/19/22 meeting minutes.

**Ms. Spors moved to approve the minutes of the 8/19/22 Board of Health meeting.** Seconded by Dr. Lindamood. **Motion carried 5-0.**

### 2.3 Approval of August 2022 Bill Schedule

Mr. Alge asked for clarification of the Walmart line item on Page 2 of the 2022 Bill Schedule. Ms. Heacock reported the Walmart line item was related to Help Me Grow (HMG) program incentives as reimbursed by the State (diapers and diaper wipes).

President Edler asked for clarification of the August 2022 Bill Schedule line item related to Get Vaccinated Ohio FY'22. Ms. Chamberlin explained Get Vaccinated Ohio is a collaboration between HPH and Van Wert County Health Department based on a State grant where one county (Van Wert) has a max revenue cut-off for vaccinations provided, and the grant allows a partnering agency (HPH) to report and invoice for revenue outside the cut-off revenue. Ms. Chamberlin stated HPH has partnered with Putnam County in the past under same grant.

President Edler requested motion to approve the bill schedule as presented.

**Dr. Lindamood moved to approve the bill schedule for August 2022.** Seconded by Mr. Alge.  
**Motion carried 5-0.**

### 2.4 Board of Health to **APPROVE and RECOGNIZE REVENUE** for Fiscal Year Ending 12/31/22

2.4.1 Integrated Naloxone Project in the amount of **\$17,200.00**

2.4.2 Enhanced Operations Project in the amount of **\$30,000.00**

President Edler requested motion to approve recognition of the Integrated Naloxone Project revenue (Item 2.4.1), as above. **Mr. Alge moved to approve recognition of the Integrated Naloxone Project revenue, as above.** Seconded by Dr. Lindamood. **Motion carried 5-0.**

President Edler requested motion to approve recognition of the Enhanced Operations Project revenue (Item 2.4.2), as above. **Ms. Spoor moved to approve recognition of the Enhanced Operations Project revenue, as above.** Seconded by Ms. Jones. **Motion carried 5-0.**

### 2.5 Board of Health to **APPROVE REVENUE DECREASE** for Fiscal Year Ending 12/31/22

2.5.1 Get Vaccinated Ohio FY'22 Project in the amount of **\$14,204.00**

President Edler requested motion to approve revenue decrease (Item 2.5.1), as above. **Ms. Jones moved to approve the Revenue Decrease, as above.** Seconded by Ms. Spoor. **Motion carried 5-0.**

### 2.6 Board of Health to **RESCIND VARIANCE REQUEST** of 5/20/22 by Jeff Pelphrey

2.6.1 Mr. Pelphrey requested Board approval to allow two mobile homes to connect to a new NPDES sewage treatment system at **6194 and 6200 County Road 23, Alvada, Ohio, Biglick Township.**

Ms. Summit detailed that Mr. Pelphrey had requested to connect two mobile homes to one septic system at the property addresses listed above in said variance request from May 2022. After further research and advisement, Mr. Pelphrey's circumstances changed and he was able to have two separate septic systems installed, one system for each separate property (6194 and 6200 CR 23, Alvada). Ms. Summit stated the two new septic systems are in compliance, a better option for these properties, thus creating no need for the initial variance request.

President Edler requested motion to approve rescinding Jeff Pelphrey's variance request of 5/20/22 (Item 2.6.1), as above. **Mr. Alge moved to approve rescinding the 5/20/22 Variance Request, as above.** Seconded by Dr. Lindamood. **Motion carried 5-0.**

### **3.0 STAFF REPORTS ON PROGRAMS & SERVICES TO THE COMMUNITY**

#### **3.1 August 2022 Financial Report and Analysis/State Audit Draft Report – Lindsay Summit**

Ms. Summit presented 2022 budget trends and the seven-year comparison analysis using slides and Board packet information distributed earlier in the week. She stated there are no red flags identified in revenue/expenditure trends at the leadership level and Commissioner Baroudi has expressed satisfaction with results from the most recently conducted 2021 State fiscal audit. There was a small error noted during audit due to a reporting issue by the accounting firm, but the error was noted and corrected. Ms. Summit and Chelsi Frankforther, Fiscal Officer, have been reviewing HPH fiscal policy and will share updates with the Board when completed. Finally, Ms. Summit described an unannounced COVID desk audit that was recently conducted with the State noting exceptions post audit.

#### **3.2 Medical Director – Dr. Kose**

**COVID Update:** Dr. Kose gave update on COVID trends, reporting all COVID factors including case positives, hospitalizations and deaths are decreasing. Most hospitalizations are due to severe people with comorbidities and almost all hospital admissions present initially to the ER. Dr. Kose stated the most prominent treatment currently used for COVID is PAXLOVID, which is still covered by Medicare and used primarily for patients over 65 and/or with comorbidities; treatment time is five days. Mr. Alge asked if there was ever a need for two rounds of PAXLOVID treatment; Dr. Kose stated if a patient were not well after one round it would be justification for hospitalization rather than a second round of treatment.

Dr. Kose and Ms. Chamberlin gave update on most recent COVID booster information. It was emphasized that patients still need to receive their primary COVID vaccination series before having a booster. Current boosters available at HPH are Bivalent (combination of original COVID virus and Omicron variant), Moderna and Pfizer, and for patients under 12 years old the Monovalent booster is recommended. Walk-in COVID booster clinics will be starting at HPH 9/19/22, Mondays and Fridays, 9-11:30 and 1-3:30. Ms. Chamberlin stated currently HPH has a limited supply of Moderna boosters. The recommended timeframe for receiving the current COVID booster shot is at least two months after receiving the primary series or two months after the last received booster. Ms. Jones asked for clarification about receiving COVID shots if a person has tested positive for COVID; Ms. Chamberlin answered folks who are COVID positive are recommended to wait 30 days after they have recovered from a positive diagnosis. Although HPH will have flu vaccines available soon, Dr. Kose announced the Bivalent COVID booster does not contain any flu vaccination and there are no combination COVID/flu boosters available.

**Monkeypox Update:** Dr. Kose stated currently there continue to be no Hancock Co. Monkeypox cases and Monkeypox cases nationally are declining.

**Community Health Needs Assessment/Mobile Health Clinic (MHC) Update:** Dr. Kose summarized the priorities for upcoming community health needs, including chronic diseases affecting Hancock Co, i.e., diabetes, behavioral health, among others. Mr. Alge asked for more information about the MHC Dexcom study. Dr. Kose stated the idea is that if a diabetic patient has immediate feedback regarding his/her glucose levels, that patient will make healthier choices and in the long-term disease management. Laura Reinhart, NP, MHC Services Coordinator presented details of the MHC Dexcom study, including that there are 100 participants so far, and growing numbers of interested participants. So far, Ms. Reinhart reported there has been significantly positive feedback demonstrating Dexcom patients being able to decrease their hemoglobin A1Cs to a much greater degree than without a continuous glucose monitor. Mr. Alge asked if patients need referral for participation in the Dexcom study; Ms. Reinhart answered the following providers can refer: Primary care providers, soon to include providers at Caughman Health Clinic, and Ms. Reinhart is able to refer during point-of-care visits. The importance of having a primary clinician for regular monitoring and medication changes was stressed by Ms. Reinhart. President Edler stated he has been using a continuous glucose monitor for a few years and has seen tremendous results in lowering of his hemoglobin A1C. Ms. Reinhart explained the Dexcom study will not only focus on A1C measurement, but also take into account more global measures of health including weight, blood pressure, and mental health issues related to glucose monitoring techniques and the effect on quality of life.

### **3.3 Mobile Health Clinic (MHC) Update – Laura Reinhart**

See Section 3.2 above, Community Health Needs Assessment/Mobile Health Clinic Update. Ms. Reinhart introduced herself to the Board, stating she has just completed her first full-time month at Hancock Public Health as the Nurse Practitioner/Mobile Health Clinic Coordinator, with a focus in her first month on networking and community outreach on behalf of MHC services. Ms. Reinhart stated she hopes to institute more regular MHC visits to the Findlay City Mission and Hope House. Mr. Alge asked if the MHC would visit the Hancock Co. Jail and increase presence with Hancock Co. veterans; Ms. Reinhart stated she is open to visiting the jail, but she believes the jail may hire by contract its own medical staff. However, Ms. Reinhart stated it may be beneficial to increase presence with jail staff and veterans who may benefit from services.

### **3.4 Health Planning & Promotion – Chad Masters**

Mr. Masters summarized his printed Board report. No significant additions or changes, but with focused discussion on NaloxBox distribution at sites such as Basu Point, Focus, other behavioral health facilities, churches and gas stations, including in smaller villages, as well.

### **3.5 Health Services – Shannon Chamberlin**

Ms. Chamberlin summarized her printed Board report. No significant additions or changes.

### **3.6 Help Me Grow (HMG) Program – Alexa Heacock**

Ms. Heacock summarized her printed Board report. No significant additions or changes.

### 3.7 Environmental Health (EH) Services – Lindsay Summit

Ms. Summit summarized her printed Board report. No significant additions or changes, with focused discussion on the announcement of Andrew Lehman, EHSIT, separating from HPH at his probationary review on 9/8/22. President Edler asked if HPH needed to fill the now-vacant position. Ms. Summit answered yes, the position needs to be filled, but there are alternative opportunities that may be available in the future, such as a possible teaching facility collaboration with BGSU in the Environmental and Social Work areas. The Board will be updated as more solid information is available.

### 3.8 IT & Health Data Management Services – Craig Niese

Mr. Niese updated the Board on IT-related projects. Mr. Niese announced the arrival of the new main copier, which will eventually be equipped with an employee ID badge scanner for protected printing information tracking. Mr. Niese continues to perform computer upgraders for all HPH offices/associates, but has significantly increased efficiency at which upgrades/replacement can be made due to a new mobile management system/automation project, thereby decreasing overtime on his part and improving overall fiscal management related to IT.

### 3.9 Health Commissioner Remarks & Legislative Update – Lindsay Summit

Legislation Update: Ms. Summit announced that legislation is in recess until after the November 2022 election. The Board will be apprised of any significant legislation affecting public health in the meantime.

Fair Team Update: Ms. Summit reported on Commissioner Baroudi’s positive feedback regarding HPH involvement at the 2022 Hancock Co. Fair, and he commended HPH staff for their dedication and creativity. Commissioner Baroudi has plans for organizing an internal fair team for further increasing public health education at the Hancock Co. Fair in the future. Updates will be provided to the Board as the new fair team begins to meet.

## 4.0 OLD/NEW BUSINESS

4.1 **Personnel:** Andrew Lehman, EHSIT – Separated at Probationary Review, 9/8/22

## 5.0 CONTINUING EDUCATION

5.1 No CEUs were offered at the current meeting of 9/16/22.

## 6.0 NEXT MEETING

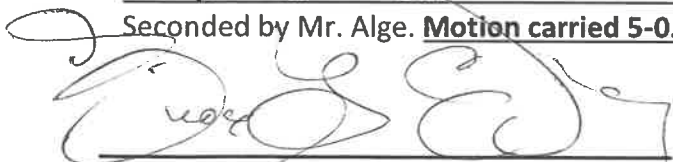
6.1 **Friday, 10/21/22, 7:30 a.m., Hancock Public Health, 2225 Keith Parkway, Findlay, Ohio.**

## 7.0 ADJOURNMENT

President Edler requested motion for adjournment of the Regular 9/16/22 Board of Health meeting.

**Ms. Spors motioned the Board of Health to adjourn the Regular Meeting of 9/16/22 at 8:50 a.m.**

Seconded by Mr. Alge. **Motion carried 5-0.**



Brian Edler, Board President



Karim Baroudi, MPH, Board Secretary