



Hancock Public Health

Board of Health

Regular Meeting Minutes

June 21st, 2019 at 7:30AM



Member Attendance:

- X Nancy Moody-Russo, RN, JD (President)
- X William Alge, Esq.
- X Karen Jones, MSN, RN
- A Michael Lindamood, M.D.
- X Larry Lovell
- X Robin Spors
- X Barbara J. Pasztor, MSN, RN

- X Karim Baroudi, MPH, Health Commissioner
- X Nathaniel Ratnasamy, M.D., Medical Director

Staff:

- X Lindsay Summit, EH Director
- X Alexa Heacock, Interim Nursing Director
- X Craig Niese, IT/Data Manager
- X Chad Masters, Health P&P Director

1.0 CONVENTION

1.1 Call to Order

Board President Moody-Russo called the June 2019 regular meeting to order at 7:32 a.m.

1.2 Guests

Commissioner Baroudi announced the arrival of two guest speakers, Carrie Widman, LPH, and Tatum Weber, LPN, HPH Clinic.

2.0 BOARD ACTIONS/REGULATIONS/VARIANCES/PUBLIC PARTICIPATION

2.1 Approval of Agenda Items

President Moody-Russo requested motion to approve the 6/21/19 meeting agenda as presented in the Board packet of information distributed earlier in the week.

Ms. Spors moved to approve the Agenda of the June 21, 2019, Regular Board of Health meeting. Seconded by Mr. Lovell. **Motion carried 6-0.**

2.2 Approval of May 17th, 2019, Board Meeting Minutes

President Moody-Russo noted that the minutes from the 5/17/19 meeting were attached to the Board packet and asked for changes based on Board members' review.

Dr. Alge moved to approve the minutes of the May 17, 2019, Board of Health meeting as transcribed. Seconded by Ms. Jones. **Motion carried 6-0.**

2.3 Approval of May 2019 Bill Schedule

President Moody-Russo requested motion to approve the bill schedule as prepared by Assistant Health Commissioner, Ms. Lindsay Summit.

Ms. Pasztor moved to approve the bill schedule for May 2019. Seconded by Ms. Jones. **Motion carried 6-0.**

2.4 Approval of Annual Appropriation Resolution Increase to the following fund:

2.4.1 8008 \$62,520.00 (Community Foundation Facility Grant).

President Moody-Russo requested motion for approval of the annual appropriation resolution for fiscal year ending 12/31/19 based on the awarded Community Foundation Facility Grant.

Mr. Lovell moved to approve the Annual Appropriation Resolution Increase, as detailed.

Seconded by Ms. Spoons. **Motion carried 6-0.**

2.5 Approval of Increase in Revenues to the following funds:

2.5.1 Health Fund 8008 \$21,190.00 (2019 EPA Mosquito Control & Surveillance Grant).

2.5.2 Health Fund 8008 \$62,520.00 (Community Foundation Facility Grant).

President Moody-Russo requested motion for approval of increase in revenues for fiscal year ending 12/31/19 based on two awarded grants: EPA Mosquito Control & Surveillance and Community Foundation Facility.

Mr. Lovell moved to approve the Increase in Revenues, as detailed. Seconded by Ms. Jones.

Motion carried 6-0.

3.0 SPECIAL REPORT

3.1 U.S. Measles Outbreak and Local MMR Vaccination Rates

Carrie Widman, LPH, and Tatum Weber, LPN, provided special report outlines to Board members. Ms. Weber reported that, due to the increased incidence of measles in states surrounding Ohio, there was an identified need to educate public, prompting clinic LPNs to engage in a radio interview to inform the public about measles issues/recommendations.

Ms. Weber outlined recommended vaccination schedules according to the ACIP (Advisory Committee on Immunization Practices). First discussed were child vaccine schedules: Dose #1 at 12 months; Dose #2 at 4-6 years, with variable timeframe options based mainly on travel. She also discussed adult recommendations: If born before 1957 there is presumptive immunity – no vaccine needed, unless one is a healthcare worker; If born between 1963-1967 adults need vaccinated due to receiving dead vaccine when young versus newer, more effective live vaccine doses. Adults are recommended to get 1-2 doses depending on health history; HPH clients are advised to consult a physician first regarding number of recommended dosages.

There are four contraindications for receiving MMR2: 1) Severe allergy to vaccine/severe egg allergy questionable; 2) Known severe immune deficiency (i.e., receiving cancer treatment); 3) Pregnancy; 4) History of anaphylactic reaction to Neomycin.

Statistics of HPH client populations who have NOT received MMR2 vaccine were presented: 17% of 1-3-year-old HPH clients have not been vaccinated; 79% of 4-year-olds; 24% of 5-year-

olds; 8% of 6-year-olds. HPH clinic staff are attempting to increase vaccination rates by sending out letters to parents of non-vaccinated children and speaking with families during clinic visits.

Mr. Alge asked how HPH statistics compare to other counties/states? Ms. Weber stated she has no current access to those statistics due to difficulty gathering broader data from physicians and other agencies. Mr. Baroudi stated there are potential plans to improve ease of access to multiple vaccine agency sources in real-time to improve statistical analysis.

4.0 STAFF REPORTS

4.1 Medical Director

Dr. Ratnasamy added to the measles discussion by stating that each physician's office does have access to their own database of vaccinated clients; however, it is more important for all health professionals to have more immediate, comprehensive access to all agency statistics county and state wide in order to effectively use that information to impact public health.

Dr. Ratanasamy opined that there are more U.S. citizens traveling outside the U.S. than non-U.S. citizens coming into the U.S.; thus, the higher risk group to spread measles currently is U.S. citizens who are non-vaccinated and traveling outside the country, having potential exposure during their travels and bringing the virus back into the U.S. Mr. Alge asked if caravans crossing U.S. borders are a potentially high-risk source of measles outbreaks. Dr. Ratnasamy stated that he feels the most important action to take currently is to increase measles vaccination rates among U.S. citizens, including U.S. citizens living in border states.

4.2 Financial Report

Commissioner Baroudi referred to the May 2019 financial report included in Board-distributed packet. Although expenses are increased in May 2019, Mr. Baroudi explained that seasonal differences are probable cause. According to Mr. Baroudi's statement, positive earnings are consistent after accounting for all expenses so no need for worry. Before a more in-depth quarterly report is presented in the July 2019 Board meeting, the budget is being carefully monitored to ensure that the slightly increased expenditure is solely seasonal.

4.3 Health Planning & Promotion Services

Mr. Masters stated that the final accreditation decision will be submitted in late August. He commended Alexa Heacock, RN, on her involvement in the accreditation process, especially knowing Ms. Heacock was not familiar with her domain of information when asked to become involved. Commissioner Baroudi also thanked everyone for their hard work and efforts during accreditation, but also commended Ms. Heacock for her above-and-beyond participation.

The Child Fatality Review Board met and reviewed 6-7 deaths; the remainder of the fatalities will be analyzed in August 2019. There were professionals from various backgrounds present at the meeting, including law enforcement, mental health, University of Findlay, with the entire board exploring opportunities for earlier intervention and avoidance of these child deaths.

Mr. Masters announced that the HPH educators and he will be meeting with Blanchard Valley Hospital Maternal Health staff to discuss the car seat inspection program and the possibility for compensation to HPH for their now almost-daily involvement in car seat inspections at BVH.

Due to the loss of the tobacco grant revenue, there is hope of seeking increased revenue from the car seat program in the future.

Mr. Alge asked about other possible sources of funding due to loss of tobacco grant. Mr. Masters answered that HPH staff are looking for alternative funding sources from Ohio Department of Health grants due to time/paperwork involved with grants and potentially small return. Mr. Masters stated that there will be more information about revenue after the meeting with BVH Maternal Health. Ms. Jones asked if local health departments are permitted to accept donations (i.e., Kiwanis International - pediatric focus). Mr. Baroudi answered that HPH is permitted to accept charitable donations but cannot promote fund raising.

4.4 Personal Health Services

Ms. Heacock stated that there is an increase in revenue from the BCMH program; however, the increase is due to a switch to electronic payments; turnaround of funds is being received much faster.

School Nursing: Two school nurses are off on summer break currently. Additional date to medication administration classes has been set for August 13, 2019, in order to accommodate Riverdale School different start time from all other county schools.

Help Me Grow: Increased capacity to treat families, able to serve 56 families, currently serve 53 families. A family cook-out has been scheduled at the WIC Farmer's Market, which will help bring in more families to fill those open three slots.

Communicable Diseases: Ms. Heacock commended the clinic LPN staff for their informative immunization presentation.

Flu cases: None have been reported since the last Board meeting in June 2019. Immunizations are decreased, but probably due to later school start times; expect more calls for vaccinations later in August. Nursing is planning on holding back-to-school immunization clinics at the library for the end of August.

4.5 Environmental Health Services

Mosquito Update: Due to increased customer calls related to mosquito and tick control, Ms. Summit informed the Board that Kurt Schroeder, RS, has participated in radio interviews to provide more education to public regarding mosquitos and ticks. Larvicide has been placed in the mosquito catch basins throughout the county and the public was informed through social media. Mr. Alge inquired about how HPH handles questions related to gypsy moths. Ms. Summit answered that HPH does not directly handle gypsy moth issues, but the Department of Agriculture guides HPH on appropriate referral of customers who have questions.

Job Search for Septic Inspector: Ms. Summit continues to have open posting of the septic inspector position, which has been posted for six weeks. There was recently an interview cancellation, but an interview is to occur on Monday, 6/24/19. The Board will be updated at the July 2019 meeting.

Proposed House Bill 3309: Ms. Summit informed the Board that Eric Helms, Plumbing Inspector, recently visited Representative Robert Cupp in Columbus regarding a proposed licensure mandate for residential plumbing contractors. This would ensure that contractors have needed continuing education, certification, and liability protection, which would directly increase protection of the public. Commissioner Baroudi stated that this is not an official House Bill yet, only proposed; more updates in future meetings.

4.6 IT/Data Systems Services

Mr. Niese stated that the new building will be completed during the first week of August 2019. HPH staff are scheduled to walk through the building on 7/1/19, 8-9 a.m. Board members were invited to walk through the new building on this date after the Board meeting, 6/21/19, although separate appointments can be made if desired. Mr. Niese explained that one of HPH's back-up servers failed recently; he has been busy making necessary changes/updates in preparation for the new building move.

4.7 Health Commissioner/Legislative Updates

Commissioner Baroudi opened discussion about how pleased he was with the accreditation site visit on 6/18/19 and 6/19/19. All HPH staff were invited to attend the exit interview on 6/19/19, and most attended. Mr. Masters reported there was an excellent turnout of community member participants at the site visit meeting, with 20/21 members attending. Mr. Baroudi emphasized that accreditation will open a lot of doors for HPH, including opportunities for increased revenue through national and state grants. He added that this is a good time for accreditation to occur in order to start off the beginning of the fourth year of the merger with more potential revenue sources (2020).

Mr. Alge inquired about the 100 measures/standards assessed by the accreditation board. Mr. Baroudi gave examples of some of the measurement standards, i.e. monitoring of 24/7 surveillance system, emergency staff communication preparedness, procedure for conducting environmental investigations, policy for hiring/recruiting. At the final report in August, HPH will receive a comprehensive score from the accreditation board based on these 100 measures; at this point, it is just a matter of waiting, per statement of Mr. Baroudi.

Mr. Baroudi announced that he will be absent from the 7/19/19 Board meeting due to vacation. Succession plan is in place, with Assistant Commissioner Lindsay Summit filling in for Mr. Baroudi.

Legislative Updates:

--Budget Bill is still being passed between House and Senate. The Governor is focused on restoring money for Help Me Grow programs. Regarding home visiting, an administrative solution is being pursued to include home visiting as a major in public health agencies.

--Health Commissioners are pushing for Tobacco 21, making it illegal to buy tobacco if a person is under 21; this may also include vaping, which is a continued problem among teenagers. The question for public health departments is will there be funding provided if compliance checks become a state mandate?

--H2Ohio Program: Protecting Lake Erie. There are a few bills that are going nowhere. HPH needs more information before a position is taken. There was talk of a constitutional

amendment to fund state water improvement; HPH supports initiative for clean water, but Mr. Baroudi feels this issue will eventually go to voters.

--New York removed religious exemptions for vaccines.

--HPH received hepatitis A funds from the state for outreach to jail population and/or other activities.

Legislative Summary: Three major initiatives that are supported by HPH:

1) Tobacco 21.

2) Public Health Priorities Fund to be restored for allocation of money for public health needs.

3) Restore funding cuts to Help Me Grow Program.

Public Affairs Meeting: ODH is purchasing new performance measurement software, Clear Impact. VMSG was considered inefficient. HPH is hoping to be able to use Clear Impact licenses at no cost. Ms. Moody-Russo asked about cost of VMSG; Ms. Summit reported that it was \$100 per license. Mr. Baroudi reported that the VMSG contract expires in August 2019, and ODH is tentatively planning on local departments having access in July 2019.

Community Health Improvement Plan: Hospital council needs more time to finalize plan. Still struggling with the performance piece of the evaluation. There has been poor participation in reporting activities/results. Mr. Baroudi suggested to Community Foundation creating a part-time position for someone who would perform more comprehensive follow-up of plans.

Financing Update: We heard back from City that they cannot help. Mayor promised to pursue City Council FIMA money. Commissioner Baroudi will be getting in touch with the Mayor for follow-up at the end of June 2019. Community Foundation provided \$62,000, and may be willing to provide other support for small needs in the future. Leadership is working closely with Charity from the Auditor's Office, especially regarding issue with having same tax numbers, although no major issues are expected as our finances have been independent since the merger. Citizens National Bank was selected, although not 100% finalized. Mr. Baroudi met with Mr. Kuenzli to go over bank commitment letter, and his response should be in by 6/28/19. New building move-in date was communicated to builders as end of August 2019. Best to move clinics after school year has begun. Estimated move date is second-third week of September 2019. Leadership is considering HPH may need to be closed for a couple days to efficiently move. The Board will be updated with exact move-in dates. Community open house is being planned to showcase new building.

Commissioner Bechtol and VA Director are taking a walking tour of HPH offices, 6/21/19 at 4:00 p.m., as they are looking to fill this potential office space.

The Board was verbally invited by Commissioner Baroudi to an HPH Employee Appreciation Luncheon at 12:00 noon on 6/21/19 in the Liberty Township Building.

5.0 OLD/NEW BUSINESS

5.1 Personnel

Exit interview for Ryan Sendelbach is scheduled for 6/21/19.

5.2 Facility Update: Financing Proposals

As detailed in Section 4.7, Health Commissioner/Legislative Updates.

6.0 CONTINUING EDUCATION

No CEU's will be offered at 6/21/19 meeting. Links will be provided to complete individually. Commissioner Baroudi discussed the possibility of a retreat in the future.

7.0 NEXT MEETING

7.1 Friday, July 19, 2019 @ 7:30 a.m., Hancock Public Health Offices at 7748 Co. Road 140

8.0 ADJOURNMENT

First: Ms. Spoons; Second: Mr. Lovell; Time: 8:59 a.m.



Nancy Moody-Russo, RN – Board President



Karim Baroudi, MPH – Board Secretary