



Hancock Public Health

Board of Health

Regular Meeting Agenda

September 20th, 2019 at 7:30AM



Member Attendance:

- X Nancy Moody-Russo, RN, JD (President)
- X William Alge, Esq.
- X Karen Jones, MSN, RN
- X Michael Lindamood, M.D.
- A Larry Lovell (Resigned Status)
- X Robin Spoors
- X Barbara J. Pasztor, MSN, RN

- X Karim Baroudi, MPH, Health Commissioner
- X Nathaniel Ratnasamy, M.D., Medical Director

Staff:

- X Lindsay Summit, EH Director
- X Shannon Chamberlin, Nursing Director
- X Craig Niese, IT/Data Manager
- X Chad Masters, Health P&P Director

1.0 CONVENTION

1.1 Call to Order

Board President Moody-Russo called the September 2019 regular meeting to order at 7:30 a.m.

1.2 Commissioner Announcements

Commissioner Baroudi announced that the media was recently notified of the new location of BOH meetings to 2225 Keith Parkway. Mr. Baroudi further announced that beginning in October 2019 all BOH meetings will be held in the officially designated Board Room in the new facility. Commissioner Baroudi welcomed the Board to the new facility and offered a walk-through tour at the end of the Board Meeting, 9/20/19.

2.0 BOARD ACTIONS/REGULATIONS/VARIANCES/PUBLIC PARTICIPATION

2.1 Approval of Agenda Items

President Moody-Russo requested motion to approve the 9/20/19 meeting agenda as presented in the Board packet of information distributed earlier in the week.

Ms. Spoors moved to approve the Agenda of the September 20th, 2019, Regular Board of Health meeting. Seconded by Dr. Lindamood. **Motion carried 6-0.**

2.2 Approval of August 16th, 2019, Board Meeting Minutes

President Moody-Russo noted that the minutes from the August 16, 2019, meeting were attached to the Board packet and asked for changes based on Board members' review.

Ms. Jones moved to approve the minutes of the August 16th, 2019, Board of Health meeting as transcribed. Seconded by Mr. Alge. **Motion carried 6-0.**

2.3 Approval of August 2019 Bill Schedule

President Moody-Russo requested motion to approve the bill schedule as presented.

Ms. Pasztor moved to approve the bill schedule for August 2019. Seconded by Ms. Spoors. **Motion carried 6-0.**

2.4 Approval of Increase to Annual Appropriation Resolution for fiscal year ending 12/31/19 to the following fund:

- 2.4.1 8008 **\$19,565.16** Seasonal Influenza Vaccines.
- 2.4.2 8008 **\$1,600,000.00** (Notes Principal: \$789,910.99; Notes Interest: \$310,089.01; Capital Outlay: \$500,000.00).
- 2.4.3 8008 **\$1,169.28** Project 22103 PHEP Fiscal Year '19

President Moody-Russo requested motion for approval of the increase to the annual appropriation resolution.

Mr. Alge moved to approve the Increase to the Annual Appropriation Resolution, as detailed.
Seconded by Ms. Jones. **Motion carried 6-0.**

2.5 Approval of Increase in Revenues to the following fund:

- 2.5.1 8008 **\$24,000.00** PHEP Fiscal Year '20 Grant
- 2.5.2 8008 **\$30,000.00** Integrated Naloxone Grant

President Moody-Russo requested motion for approval of the Increase in Revenues.

Ms. Spors moved to approve the Increase in Revenues, as detailed. Seconded by Mr. Alge.
Motion carried 6-0.

3.0 STAFF REPORTS

3.1 Medical Director

Dr. Ratnasamy reported that there have been no new measles cases. Flu season is upcoming. Dr. Ratnasamy discussed his attendance at the recent Health Commissioners' Meeting and report from Colorado representatives on marijuana legalization and its effect on public health.

Ms. Pasztor inquired about the flu vaccine delay this year. Dr. Ratnasamy reported that there are two different types of vaccine; either vaccine is acceptable from a CDC standpoint, but the vaccine that is delayed may provide additional protection. However, if a person has already received the earlier vaccine type, two different flu shots are unnecessary and not recommended.

Mr. Alge asked for a report on recent vaping issues. Dr. Ratnasamy stated there have been 8 deaths related to vaping and opined that we will continue to see severe health issues related to vaping due to high nicotine content, unpredictable health effects, and increased use especially among young people. Many states and retailers, including Ohio, are taking action related to the vaping concerns, with Governor DeWine promoting Tobacco 21 (which includes vaping products) and other states beginning to ban the selling of certain types of vaping products altogether (i.e., Michigan has banned flavored vaping products).

3.2 Financial Report

Commissioner Baroudi presented financial report comparing the last four years. He discussed reasons for expenses being significantly increased in August 2019, mainly due to the purchase of the new HPH building. No red flags were identified by financial leadership team. President

Moody-Russo invited the Board to voice questions regarding the budget and no questions or concerns were voiced.

3.3 Health Planning & Promotion Services

Mr. Masters presented a brief summary of accreditation status. He explained that there was positive discussion with accreditation specialists, indicating some language flaws at the national level in various Standards. An additional benefit is that HPH will be able to preview some of the secondary reports with the accreditation team and receive feedback/guidance before final reports are due. Target time to get final revised documents is February/March of 2020, but date has not been finalized. The HPH accreditation team is in the process collecting/preparing documents for submission and will be meeting regularly.

Six interviews will be held during week of 9/23/19 for the Injury Prevention Position, with more of a focus on candidates who have social work/clinical background.

Mr. Masters reported on a probable case of La Crosse encephalitis in a 13 y.o. male who was seen at Children's Hospital in Columbus. The child's mother reported that the child spends a lot of time outside and never uses mosquito repellent. A visit was made to the home and no danger signs were noted of increased mosquito breeding areas. HPH is still awaiting final test results.

Mr. Masters also reported on a gastrointestinal outbreak which occurred after a wedding reception during the weekend of 9/13/19. Environmental Health Supervisor Kurt Schroeder had contact with multiple individuals who reported illness. Stool samples were scheduled but clients did not follow through. A sample was taken in Sandusky Co., sent to ODH, and HPH will coordinate with Sandusky Co. regarding results.

3.4 Personal Health Services

Ms. Chamberlin stated that immunization numbers are down for August 2019 secondary to fewer clinics/later school start dates. Immunization numbers are expected to increase in the next months. Flu vaccinations begin 9/27/19, with many upcoming off-site flu clinics scheduled.

Incentive payment for Help Me Grow program has been approved by the Ohio Department of Health. There was no funding for maternal depression screening; HPH is awaiting report for explanation.

3.5 Environmental Health Services

Ms. Summit reported a downward trend in Environmental Services compared to previous years, more than likely due to all other programs/activities (on her chart) that have been taken on by the program. There is an expected period of slowing down with other activities, which should off-set the EHS down trend.

Ms. Summit and Commissioner Baroudi are intensifying work with tobacco compliance, given the upcoming Tobacco 21 law. Tom Davis, retired law enforcement, will be assisting with future tobacco compliance programming. Ms. Summit stressed the importance of having Board quorum in the next few months due to upcoming environmental service fee adjustments.

3.6 IT/Data Systems Services

Mr. Niese stated that the move went well and went faster than expected; total bill was \$5,000 (previous move from Tiffin Ave. to CR 140 was \$9,000). Mr. Masters added that the moving staff expressed the ease at which they were able to transport items due to a room by room organizational charts. Mr. Niese reported small logistical concerns with the move, including delayed transfer of faxes to the new building due to Spectrum Service issues and minimal issues with alarm sensors during late nursing clinic, but no major operational problems have been identified.

3.7 Health Commissioner/Legislative Updates

Commissioner Baroudi stated that the most eventful occurrence for HPH since the 8/16/19 Board meeting was the physical move to the new building site. Mr. Baroudi commended Mr. Niese on his leadership during the moving dates. He reiterated that HPH was closed for two days, 9/12 and 9/13/19, and as expected was re-opened at the new site on Monday, 9/16/19. There were a couple emergency calls that were taken during closing time by Environmental Services, but no crises that went unaddressed. The new lobby furniture is late by four weeks, and after that time the tentative community open house date for the new HPH building is planned for November 2019.

Commissioner Baroudi added to Dr. Ratnasamy's report on their attendance at the recent Health Commissioners' Conference. Mr. Baroudi expressed that Governor DeWine's recognition of underfunding for public health is encouraging. Governor DeWine made many statements with regards to finding ways to sustain public health in the future. Of interest, there was a lot of discussion at the conference about whether community violence/mass shootings should be considered a domain of public health.

Commissioner Baroudi outlined communication occurring at the local level, including Mayor Muryn reaching out to discuss the health improvement plan. This is a positive step for HPH, as collaboration with elected officials aligns with the long-range vision of promoting community leaders at all levels to be involved/invested in public health concerns (i.e., City Council, Commissioners, etc.). Dr. William Kose was present in the meeting with the Mayor, and the hospital seems excited about the Mayor becoming involved with public health, as well.

The health improvement plan will be released to the public on October 9, 2019, 10:00 a.m.-12:00 p.m., with media notification.

Today, 9/20/19, is the first meeting for the Harm Reduction Group involving the Injury Prevention Coordinator, Krista Pruitt, Sheriff Heldman, Mayor Muryn, Commissioner Bechtol, Chief of Police John Dunbar, and a County Prosecutor representative. These leaders are excited to see the new building and hopefully will be motivated to collaborate with HPH on harm reduction initiatives.

Legislative Update: A summary of legislative updates prepared on 9/11/19 was included in the Board Packet.

4.0 BOARD REPORTS

4.1 President

President Moody-Russo expressed appreciation on behalf of the Board of Health for the efforts of all HPH staff during the site move and also the significant financial savings compared to the previous move.

5.0 OLD/NEW BUSINESS

5.1 Personnel

No hiring or separations to report since the 8/16/19 BOH meeting. As detailed in Section 3.3, interviews will soon be conducted to fill Krista Pruitt's role of Injury Prevention Coordinator upon her upcoming resignation.

5.2 Facility Update

As detailed in Sections 3.6 and 3.7. Commissioner Baroudi reiterated that the new building open house is tentatively scheduled for the second week of November 2019. The Sunshine Committee is meeting 9/23/19 to discuss the open house in more detail.

5.3 Mobile Health Clinic

Commissioner Baroudi introduced a research packet compiled by Ms. Jones, which includes statistical reports on all existing United States mobile health clinics (2000 total). Ms. Jones stated that the information was pulled from the Advisory Board out of Washington D.C., which is a helpful resource on a variety of topics. Ms. Jones explained that she compiled this information for Mr. Baroudi's use as he begins to examine and clarify more systematically the purpose and goal of a mobile health clinic in Hancock Co.

6.0 EXECUTIVE SESSION

President Moody-Russo requested motion for the Board to moving into executive session to discuss a personnel matter as it pertains to a complaint received by the Personnel Committee of the Board

Ms. Jones moved for the Board to recess into executive session at 8:24 am. Seconded by Ms. Pasztor.

Roll Call:	Ms. Pasztor:	Yea	Ms. Spoor:	Yea
	Ms. Moody-Russo:	Yea	Mr. Alge:	Yea
	Ms. Jones:	Yea	Dr. Lindamood:	Yea

At 8:36 am, Ms. Spoor motioned to move the meeting out of executive session.
Seconded by Ms. Jones. **Motion carried 6-0**

Coming out of Executive Session the Board of Health took No Action.

7.0 CONTINUING EDUCATION

Due to time constraints there was no group Continuing Education presentation at this meeting.

8.0 NEXT MEETING

Friday, October 18, 2019 @ 7:30 a.m., Hancock Public Health Offices at 2225 Keith Pkwy in Findlay.

9.0 ADJOURNMENT

Dr. Lindamood motioned to adjourn the Board of Health meeting at 8:49 am. Seconded by Ms. Pasztor. Motion carried 6-0



Nancy Moody-Russo, RN, Board President



Karim Baroudi, MPH, Board Secretary